

North Lebanon Township Fee Schedule for Highway Occupancy Permits

(Highway Excavations - Chapter 21, Part 4)

NOTE: Any project commenced WITHOUT a Driveway or Highway Occupancy Permit as determined by the Township's Roadmaster or Designee will be required to stop all work immediately and apply for a Permit. The cost of the Permit will include an Administrative Fee of \$150.00. Any street cut made WITHOUT a Highway Occupancy Permit will result in an additional \$150.00 Fee for each street cut. Any street cut(s) in a street under a five-year moratorium will be subject to additional regulations per township ordinance and shall include an overlay requirement by the person or business responsible for the unpermitted work, as determined by the Roadmaster or Board of Supervisors.

PERMIT ISSUANCE FEES (Section 21-405)

These fees are applied to the Administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not permit is issued and processed.

A. Application Fee*

I. Utility	\$75.00
II. Driveways	
a. overlay only on existing paved minimum use driveway	\$25.00
b. minimum use/ any increase in square footage (e.g. single-family dwellings, apartments with five or fewer units)	\$25.00
c. low volume (e.g. office buildings, car washes)	\$50.00
d. medium volume (e.g. motels, fast food restaurants, service station, small shopping plazas)	\$60.00
e. high volume (e.g. large shopping centers, multi-building apartment or office complexes)	\$75.00
III. Other (e.g. bank removal, sidewalk and curb)	\$40.00
B. Supplement Fee* (per each six-month time extension)	\$15.00

GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT/Township specifications and permit provisions.

A. Driveways

I. Overlay only of existing minimum use driveway	\$25.00
II. Each minimum use driveway	\$25.00
III. Each low-volume driveway	\$35.00
IV. Each medium-volume driveway	\$50.00
V. Each high-volume driveway	\$65.00

B. Surface Openings/Borings (These fees are calculated on the total linear feet of the opening/boring being permitted within different areas of the right-of-way)

I. Total linear feet opening each (100' increments or fraction thereof):	
a. Opening/boring in pavement	\$60.00
b. Opening/boring in shoulder	\$30.00
c. Opening/boring outside pavement and shoulder	\$25.00

II. If a longitudinal opening/boring simultaneously occupies two or more highway areas identified in subparagraph (I.), only the higher fee will be charged. Linear distance shall be measured to the nearest foot.

C. Surface Openings of less than 36 square feet (e.g. service connections performed independently of underground facility installation, pipe line repairs)

I. Opening in pavement	\$50.00 per opening
II. Opening in shoulder	\$25.00 per opening
III. Opening outside pavement and shoulder	\$20.00 per opening

If an opening simultaneously occupies two or more highway areas identified in subparagraphs (I.)-(III.), only the higher fee will be charged.

D. Above Ground Facilities (e.g. poles, guys and/or anchors if installed independently of poles)

I. Up to 10 physically connected above-ground facilities (each continuous group)	\$40.00
II. Additional above-ground physically connected facilities (each pole with appurtenances)	\$5.00

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E. Crossings (e.g. "overhead" tipples, conveyors or pedestrian walkways and "undergrade" subways or mines)	\$100.00
F. Seismograph - Vibrosels Method (e.g. prospecting for oil, gas)	
I. First mile	\$100.00
II. Each additional mile or fraction thereof	\$15.00
G. Non-Emergency test holes in pavement or shoulder	\$25.00 per opening
H. Other (e.g. bank removal, sidewalk, curb, and borings)	\$40.00

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- A. **The commonwealth**
- B. **Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.**
- C. **Governmental authorities organized under the laws of the commonwealth.**
- D. **The federal government**
- E. **Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended** (hospitals, schools, charitable institutions, veterans' organizations, non-profit organizations).
- F. **Utility facility owners for:**
 - I. The installation of streetlights at the request of North Lebanon Township
 - II. The replacement or renewal of their facilities prior to a Township resurfacing project after notice from the Township
 - III. Facilities moved at the request of North Lebanon Township

ADDITIONAL INSPECTION FEES

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate, and the permittee shall be charged for additional hourly wages, overhead and expenses incurred by each assigned inspector of the Township.

BONDING REQUIREMENTS

A. Minimum Bond required for all Contractors (See Ord. for more information)	\$7,500.00
B. Minimum Bond required for all Public Utilities (See Ord. for more information)	\$75,000.00

The Township reserves the right upon review of the application to determine if the proposed permitted work is of sufficient magnitude or importance to require a higher Bond amount than listed above and will notify the applicant of such requirement prior to issuing the permit.

MINIMUM LIABILITY INSURANCE REQUIREMENTS

In accordance with Section 21-404 the contractor shall provide proof of General Commercial Liability insurance of not less than \$1 million in the aggregate. Additional insurances may be required if in the opinion of the Township Roadmaster or Manager the insurance coverage is necessary for the project. Other types of insurance may include but are not limited to worker's compensation insurance, special hazard insurance, property damage insurance, automobile insurance, truck insurance and blasting damage insurance. This is to be determined on a case-by-case basis.

DURATION OF PERMIT

In accordance with Section 21-406 all excavation and restoration work shall be completed within one (1) year of issuance of permit.

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