

REMINDER: PLEASE TURN OFF YOUR CELL PHONES, AS A COURTESY TO OTHERS!

**** Emergency Exits are located to the front and rear of the meeting room****

BOARD OF SUPERVISORS:

*Gary Heisey, Chairman
Ed Brensinger, Vice-Chairman
Ardy Snook, Treasurer
Lori Books, Township Manager
Tim Knight, Chief of Police
Amy B. Leonard, Solicitor*



Upcoming Meetings:

All Meetings Start @ 7:00 PM
Parks & Recreation -- 1ST Tues.
Municipal Authority -- 2ND Thurs
Planning Comm -- 2ND Mon
Board of Supervisors—3RD Mon

BOARD OF SUPERVISORS AGENDA
Annual Organization Meeting
January 5, 2026

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2:00 PM – CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

REORGANIZATION OF THE BOARD

- 1.) Oath of Office – Ardy Snook
- 2.) Appoint Temporary Chairman and Secretary
- 3.) Nomination and Election of Officers – Chairman; Vice-Chairman; Treasurer
- 4.) Acknowledgement of Years of Service (in 5-year increments)

2:05 PM – PUBLIC HEARING – Solicitor Leonard

Ordinance #1-2026 – Compliance Amendment to Employee 457b Pension Plan

- 5.) Act on Appointments
Township Secretary ----- Lori A. Books
Assistant Treasurer ----- Lori A. Books
Township Police ----- Leb Co Regional Police, Chief Timothy Knight
Township Solicitor ----- Amy B. Leonard, Henry & Beaver
MS-4 Engineer ----- Steve Sherk & Darren Heisey, Steckbeck Eng.
SALDO Engineer ----- Steve Sherk, Steckbeck Engineering & Consulting



NOTE: In the interest of mutual respect and order,

- Those in attendance are asked to refrain from private conversation.
- Any person in attendance with a question or comment is asked to be recognized by the Chair. Upon acknowledgement, said person shall state their name for the record.

NOTICE: North Lebanon Township Board of Supervisors meetings are electronically monitored. Recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

SALDO Engineer, Alternate ----- John Poff, System Design Eng., Inc.
(if conflict w/Steckbeck)
Traffic Engineer ----- John Schick, Rettew Associates (as needed)
Sewage Enforcement Officer ----- Dave Siminitus, Lebanon County Planning Dept.
SEO Alternate ----- Julie Cheyney, Lebanon County Planning Dept.
Property Code Enforcement Officer -
Auditor (CPA Firm) ----- Brown Plus

- 6.) Establish Treasurer's Bond of One Million Dollars for Treasurer and Assistant Treasurer
- 7.) Select Depositories for Township Funds – Fulton Bank, Northwest, Jonestown Bank & Trust (GBT), PLGIT, and First Citizens Community Bank. Also, authorization to the Manager/Secretary to open CD's, renew, or withdraw from CD's as necessary, only in the name of North Lebanon Township, for various Funds.
- 8.) Appoint Voting Delegate for PSATS Conference (Usually Chairman)
- 9.) Authorize supervisors, manager, administrative assistant, and director of public works to attend PSATS conference (PSATS – April 19 through April 22, 2026)
- 10.) Appointments to the Lebanon County Stormwater Consortium (Ed Brensinger - Voting Member, Lori Books - Alternate Member)
- 11.) Authorize supervisors, manager, administrative assistant, and director of public works to attend County Association conference in November.
- 12.) Affirm 2026 Board of Supervisors Meeting Schedule (Published for 3rd Monday of each month. All meetings commence at 7:00 PM at the Township Municipal Building. Joint meeting with Municipal Authority 2nd Thursday in November at 5:30 PM.)
- 13.) Approve 2026 Holiday Schedule (Dates Office Closed)

New Year's Day	– January 1	Labor Day	– September 7
Good Friday	– April 3	Election Day	– November 3
Primary Election	– May 19	Veterans Day	– November 11
Memorial Day	– May 25	Thanksgiving Day	– November 26
Independence Day	– July 3	Christmas Day	– December 25
- 14.) Appointment to Zoning Hearing Board – Resolution #1-2026 (Per Section IX of the MPC required by Resolution)
- 15.) Appointment of Code Appeals Board – Resolution #2-2026
- 16.) Appointment of Property Maintenance Code Appeals Board – Resolution #3-2026
- 17.) Appointment of TCC Representatives – Resolution #4-2026
- 18.) Appointment of Tax Collector – Resolution #5-2026
- 19.) Approve and authorize Participating Members and certain Operational Support under Pa WC Act modified by Act 108-2020 including non-emergency events for Fire Companies – Resolution #6-2026
- 20.) Appointments to the Various Boards / Commissions:

Municipal Authority	– Gary Heisey	(5-year term to expire 12/31/2030)
Planning Commission	– Kevin George	(4-year term to expire 12/31/2029)

Parks & Recreation	– Dwayne Elder	(3-year term to expire 12/31/2028)
Parks & Recreation	– Corey Uhrich	(3-year term to expire 12/31/2028)
Vacancy Board	– Dave Mader	(1-year term to expire 12/31/2026)
Authority Arbitration Board	– Ed Brensinger	(1-year term to expire 12/31/2026)
LCRPD Commission	– Arden Snook	(3-year term to expire 1/2/2029)

21.) Appointments to NLT Safety Committee:

Amber Royles-Eby	– Management
Bonnie Grumbine	– Office / Administrative
Kevin Atkins	– Mechanic
Kirk Artz	– Highway
Tommy Camasta	– Wastewater / Parks

22.) Approve 2026 Fire Police Roster

23.) **AUTHORIZE PAYMENT of PAYROLL and OTHER BILLS BETWEEN MEETINGS**

MOTION: The proper officers are authorized to pay payroll and those bills at discount or that would accrue a penalty between meetings. The bills paid by this procedure shall be presented at the next regular meeting for subsequent approval.

24.) **COMMENTS FROM THE PUBLIC**

A.) None

25.) **CONSIDERATION TO APPROVE MINUTES** – from BOS meeting December 15, 2025

26.) **CONSIDERATION TO APPROVE PAYROLL, FUND BALANCES & PAYMENT OF INVOICES SUBJECT TO AUDIT**

27.) **LEBANON COUNTY REGIONAL CHIEF OF POLICE REPORT (*Tim Knight*)**

A.) Pertinent Matters

28.) **TOWNSHIP MANAGER'S REPORT (*Lori Books*)**

- A.) Appointment of Elected Auditors
- B.) Res. #7-2026 – Township Fee Schedule
- C.) Res. #8-2026 – SALDO and Stormwater Fee Schedule
- D.) Res. #9-2026 – Driveway/HOP Fee Schedule
- E.) C. M. High – Traffic Signal Preventative Maintenance Proposal
 - a. Route 422 & 15th Avenue and N. 7th St. solar warning flashers
 - b. Route 72 & Heilmandale Rd and Route 72 & Long Lane
- F.) Tree Dedication Agreement

29.) **SOLICITOR'S REPORT (*Solicitor Amy Leonard – Henry & Beaver LLP*)**

A.) Pertinent Matters

30.) **COMMENTS FROM BOARD MEMBERS**

31.) **ADD-ON ITEMS LAST 24 HOURS**

ADJOURN

Next Meeting – Monday, January 19, 2026

Announce Executive Session for Personnel Matters or Litigation, if applicable.