

**Minutes
Joint Meeting
North Lebanon Township Municipal Authority
North Lebanon Township Board of Supervisors
November 13, 2025**

The advertised special Joint Meeting of the North Lebanon Township Municipal Authority and the North Lebanon Township Board of Supervisors was called to order at 5:40 PM by Chairman Gary Heisey at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon, PA. The Pledge of Allegiance was recited. The following Board members and Township staff were present:

Municipal Authority Board:

Gary Heisey	Chairman
Dawn Hawkins	Vice Chair
Gary Echard	Secretary
Rodney Lilley	Assistant Secretary/Assistant Treasurer
Tod Dissinger	Treasurer
Amy Leonard, Esq.	Henry and Beaver, LLP
Scott Rights, P.E.	Steckbeck Engineering
Amber Royles-Eby	Administrative Assistant
Jared Balsbaugh	Public Works Director

Board of Supervisors:

Edward A. Brensinger	Chairman
Gary R. Heisey	Vice Chairman
Arden A. Snook	Treasurer
Lori Books	Township Manager

Also in attendance were Brandi Trumbo, Recording Secretary and Jim Cikovic, Township Resident.

Municipal Authority 2026 Budget – Administrative Assistant Royles-Eby reviewed the North Lebanon Township Municipal Authority (NLTMA) preliminary budget for 2026. She pointed out that the Municipal Authority Board had decided to keep the sewer rates the same for 2026 which is currently \$60 per EDU. There will also be no increase in the sewer tapping fees in 2026.

Capital Improvement Purchases Split with Township 50/50 – The items proposed for a 50/50 split between the Township and the NLTMA for 2026 are a new copier machine and a new desktop computer which is used as the Township's server.

Capital Improvement Purchases Split with Township 70/30 – We are moving to a GIS software system to respond to PA One Calls. This will host both the sewer lines and stormwater pipes. The purchase is proposed as a 70/30 split between the Municipal Authority and the Township.

Capital Improvement Purchases to be Made by Municipal Authority – The purchases budgeted to be made solely by the Municipal Authority Board are a 3-way valve for the Water Street Pump Station, paving and fencing work at the Francis Ann & Kochenderfer Pump Stations, and a new laptop for the Administrative Assistant.

Municipal Authority Capital Reserve Fund – The Municipal Authority Board plans to replace the force mains at the Kochenderfer & Francis Ann Pump Stations next year. They did apply for a grant to help with the costs but will only find out in spring if they are awarded the grant.

10-year Capital Improvement Plan – Scott Rights – An updated copy of the 10-year Capital Improvement Plan was prepared for the upcoming year. This allows the Municipal Authority Board to plan and budget for expenses anticipated over the next 10 years.

Comments from Board Members

All Municipal Authority Board members expressed their appreciation and gratitude to the Authority staff, Atty. Leonard, and Engineer Rights, for their dedicated efforts in maintaining the sewer system effectively for the benefit of the Township residents and customers.

Chairman Heisey stated he believes the members of the Municipal Authority Board maintain a good working relationship, and they are always able to come to an understanding with one another.

Supervisor Brensinger expressed his gratitude to the Municipal Authority Board for their proactive efforts in addressing current issues and foreseeable future issues, recognizing, "...inflation can quickly catch up to you."

Supervisor Snook thanked the Board for everything they do and encouraged them to keep up the good work.

Comments from the Public

Township resident, Jim Cikovic inquired whether it's beneficial to lease a new copier machine rather than purchasing one outright. Assistant Secretary & Treasurer Lilley reported knowing about two churches that recently purchased heavy duty copiers with collators and service contracts at higher costs than what the Municipal Authority and Township will be leasing.

With no further business, the meeting was adjourned at 6:18 PM.

MOTION: Motion was made by Tod and seconded by Dawn to adjourn. Motion approved unanimously.

Respectfully Submitted,

Brandi Trumbo
Recording Secretary