

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
SEPTEMBER 15, 2025**

The September meeting of the North Lebanon Township Board of Supervisors was called to order at 7:00 PM by Chairman Brensinger at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon, PA. The Pledge of Allegiance was recited. The following Board members and Township staff were present:

Ed Brensinger	Chairman
Gary Heisey	Vice Chairman
Arden Snook, Sr	Treasurer
Amy B. Leonard. Esq.	Henry & Beaver LLP
Lori Books	Township Manager
Paul Savini	Lieutenant, Lebanon Co. Regional Police
Tim Knight	Chief of Police, Lebanon Co. Regional Police
Jared Balsbaugh	Public Works Director

Also, present were Misty Bender, the Recording Secretary, Emily Bixler with LebTown, as well as several members of the public.

PUBLIC HEARING – ORDINANCE 2-2025 – An Ordinance amending the Code of Ordinances of North Lebanon Township, Providing for an amendment to Chapter 2-Animals, Part 4. Animals, Section 2-401. Prohibited Acts.

Solicitor Leonard opened the hearing by explaining the contents of the proposed Ordinance. Solicitor Leonard stated that this Ordinance proposes an additional provision in the Townships animal regulations that would create an exception for feeding cats if it is specifically part of a recognized TNR program in conjunction with a local organization or veterinary practice that works with the program.

Solicitor Leonard then opened the hearing up for public comment.

Bruce Sattazahn questioned whether registration with the program would be required to participate and how the police and North Lebanon Township would know who is registered.

Ann Pinca explained that not only would you be able to tell which cats have been through the program due to the tipped ear they receive during the process, but everyone is provided with paperwork in accordance with the program.

Chief Knight stated the cats will be a problem whether they pass this ordinance or not. At least with this new ordinance, verbiage is being cleaned up a bit which will help them enforce this issue more easily.

Dustin Hummer stated that there are a ton of cats to this day that are continually making a mess in his garden beds and his child's play area on his property.

Emily Bixler (LebTown) asked if the Township gets many complaints regarding feral cats.

Chief Knight stated that there have been a handful of complaints over the last few years.

Sara Fuller explained how the TNR program works to those who are unaware, and stated that this program does work over time. It is not an overnight solution.

Brian Vragovich stated that a few years back he had an overwhelming feral cat population. His community put in place a TNR program in his area, and it has made a tremendous difference in the number of cats in the area now. It does work but it does take time.

Linda Bates asked who is financially responsible for their involvement in the TNR program.

Ann Pinca stated that it is typically up to the individual to pay for their own involvement, but in extreme cases, an individual can reach out to local organizations such as Nobody's Cats where assistance may be offered.

James Cikovic asked how the TNR program would affect those with farms and outdoor barn cats.

Supervisor Heisey stated that it should not affect those with farm properties. The nuisance is more based in residential areas and not so much the agricultural areas. He stated the program should reduce the number of feral cats over time.

MOTION was made by Supervisor Heisey and seconded by Supervisor Snook to adopt Ordinance 2-2025, amending Chapter 2, Section 4-01 Prohibited Acts, regarding animals. Motion unanimously approved.

The Public Hearing closed at 7:16 pm and the regularly scheduled meeting resumed.

FIRE CHIEF'S REPORT – Monthly Summary – August 2025

Brian Vragovich, from Glenn Lebanon Fire Company, reviewed the previous month's reports. He also wanted to let the Board know that their emergency reporting system will end on October 1st. They will try to learn the new software, but they weren't given much notice.

COMMENTS FROM THE PUBLIC

Manor View Estates Final Subdivision & Land Development Plan - Integrated Consulting, on behalf of Escambia Properties, LLC, submitted a plan extension letter on September 15th, 2025, for the Manor View Estates Residential Subdivision. The time extension is granted until October 31, 2025. Manager Books asked the Board to accept the plan review time extension letter.

MOTION was made by Supervisor Brensinger and seconded by Supervisor Heisey to accept the Manor View Estates plan review time extension letter submitted by Integrated consulting on behalf of Escambia Properties LLC, which extends the plan review expiration date to October 31, 2025. Motion unanimously approved.

Susan Eberly – Lebanon Valley EDC and Board Member Larry Bowman were in attendance to discuss their proposal for their property located off Hanford Drive. They would like to develop the parcel on the north side of Hanford drive as residential housing instead of another warehouse which is currently permitted in the industrial district. The Lebanon Valley EDC would use this as an opportunity to address the growing need for affordable housing in Lebanon County. Susan reviewed their vision for the property and said their goal was to see if the Board would be favorable for a zoning change to allow their proposal to go through. The Board explained they could not act for or against the proposal as the EDC would need to make a formal submission for a zoning change and go through the process. The Board would need to advertise and hold a public hearing before they would be permitted by law to take any action to make any zoning change.

Bruce Sattazahn inquired with Chief Knight on what the position of the LCRPD is when it comes to e-bikes, e-scooters and such devices, as they have become more popular, and more of a nuisance.

Chief Knight stated that they are planning to place a newly received fact sheet that covers the regulation of these travel devices on their website. They continue to address situations that pose risk of danger as they arise when they encounter it.

Linda Bates asked if licensing and registration is required for the e-bikes and e-scooters.

Chief Knight stated that while some of them do require both license and registration, others do not. There are several factors which are looked at to determine if license and registration are needed.

Sara Fuller asked the Township if there are exceptions for kennels in accordance with the noise regulations in the ordinance.

Chief Knight stated he would have to review the ordinance to be sure, but he believes they should be held to the same regulation as the rest of the residents. He also mentioned that this is the first time the kennel in question has been brought to his attention.

Susan Mion asked if there were any updates on Jubilee, and to remind the Township that there is a coalition of residents in North Lebanon Township that are opposed to this project. She also inquired about a recent deed transfer for one of the units at the new Bridge Ridge Commons from the builder to a real estate company. She asked if plans have changed, if they have broken up the main parcel into individual parcels, and or if the plan from having upscale apartments has been changed to condos as the LebTown article that she is referring to was implying.

The Township was unaware of any changes to this plan. The Township would need to look into it to make sure they are remaining in compliance with the approved plans.

Ann Pinca wanted to thank the Board of Supervisors for talking the time to put together and pass Ordinance 2-2025 as it relates to the TNR program.

CONSIDERATION FOR APPROVAL OF MINUTES

MOTION was made by Supervisor Heisey and seconded by Supervisor Snook to approve the meeting minutes from the August 18th Board of Supervisor's meeting. Motion unanimously approved.

CONSIDERATION FOR APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made by Supervisor Snook and seconded by Supervisor Heisey to approve payroll, fund balances, and invoices for payment. Motion unanimously approved.

CHIEF OF POLICE REPORT — Lebanon County Regional Police

Calls for Service for August 2025 – Chief Timothy Knight

Chief Knight presented a power point presentation which reviewed the various calls for service for the prior month. The LCRPD calls for service for the month of August were 1,654, with 1,155 reportable incidents. Of those reportable incidents 540 were within North Lebanon Township. Total accidents for the three municipalities were 59 with 18 being in NLT. Total citations were 535 with 223 being in NLT. Total warnings both verbal and written were 232 with 46 of them being written in NLT. Total crime statistics were 157 with 78 in NLT. The miles traveled for the month was 18,185.

Chief Knight commended a few of the officers on arrests made last month.

While on patrol, Officer Coyt recognized a wanted individual. She made an arrest and obtained a full confession.

Detective Groff, through investigative work, made an arrest of a suspect directly involved with a stolen vehicle from North Cornwall Township.

Officer Rice stopped an individual on foot. Later that evening it was discovered that same individual had attempted breaking into multiple vehicles. The suspect was taken into custody and charges are forthcoming.

Chief Knight also commended Officer Bernardo for his quick response in recovering a stolen vehicle moments after it had been taken from a local car dealership.

Lt. Savini stated all the officers are doing a really good job. They have been handling many calls and demonstrate excellent initiative in both traffic enforcement and criminal arrests.

Monthly Fire Police Activity Report for August 2025 –Paul Savini, Lieutenant

Lieutenant Savini reviewed the NLT Fire Police Activity for the prior month.

Chief Knight stated that the Fire Police received a request to assist with traffic control on October 4th for a wedding on Route 72. As has been done in the past, Chief brought the request to the Board for approval. It was noted that such requests are typically accompanied by a donation to the Fire Police.

MOTION was made by Supervisor Brensinger and seconded by Supervisor Heisey to allow the

Fire Police to assist in traffic control on October 4th on Route 72. Motion unanimously approved.

PUBLIC WORKS REPORT – Jared Balsbaugh, Director of Public Works

Monthly Report

Mr. Balsbaugh reviewed the Highway Department's activity that occurred since the last meeting. It was noted that the Jay Street Wall project has begun, and road closure signs have been set up. Detour maps have been posted on our website. He went over the different tasks each of the departments has been working on in the month of August.

Supervisor Heisey said the signs along 72 for the road closures are facing the wrong way. Mr. Balsbaugh stated that he would get that taken care of first thing in the morning.

Supervisor Snook stated he noticed someone dumped furniture on Weavertown Road. Mr. Balsbaugh stated he was made aware of this at the end of the day and will have the guys take care of it first thing in the morning.

MANAGER'S REPORT – Lori Books, Township Manager

Code Enforcement Monthly Report John Brenner provided the Township with his monthly activity report for August. He received 7 new calls and issued 7 Notice of Violations. He closed 8 cases and performed 16 rechecks. He had no court cases, no new condemned properties, uncondemned 1 property and issued 8 non-traffic citations. He currently has 24 open cases. This is for the Boards information only and no action is needed.

Bench Dedication Agreement The Township received a bench dedication agreement from the Weavertown Fire Company. They have signed the agreement and paid the fees for two park benches at Lenni Lenape. Manager Books asked the Board to approve the agreement with the Weavertown Fire Company for two park benches at Lenni Lenape Park.

MOTION was made by Supervisor Brensinger and seconded by Supervisor Snook to approve the Bench Dedication Agreement with the Weavertown Fire Company for two park benches at Lenni Lenape Park. Motion unanimously approved.

Tree Dedication Agreement The Township received a tree dedication agreement from the Weavertown Fire Company. They have signed the agreement and paid the fees for two trees at Lenni Lenape. Manager Books asked the Board to approve the agreement with the Weavertown Fire Company for two trees at Lenni Lenape Park.

MOTION was made by Supervisor Brensinger and seconded by Supervisor Heisey to approve the Tree Dedication Agreement with the Weavertown Fire Company for two trees at Lenni Lenape Park. Motion unanimously approved.

Request from Weavertown Fire Company for Release of \$30,000 from the Fire Company Capital Reserve Fund

In a letter dated September 9, 2025, the Township received a request from the President of the Weavertown Fire Company, Mike Michaels, requesting release of \$30,000.00 from the NLT Fire Company Capital Reserve Fund to be used in combination with other fire company funds to make the annual loan payment for the 2019 Seagrave Rescue Engine. Their annual payment is in the

amount of \$53,626.56 which includes both the principal and interest. The Township received a copy of their 2024 CPA Financial Statements Audit and a copy of their minutes approving the request as required.

MOTION was made by Supervisor Brensinger and seconded by Supervisor Heisey to release \$30,000.00 from the NLT Fire Company Capital Reserve Fund to the Weavertown Fire Company to be used in combination with other fire company funds to make their annual loan payment in the amount of \$53,626.56 for the 2019 Seagrave Rescue Engine. Motion unanimously approved.

Manager Books mentioned that due to the sale of the Weavertown Fire Company Bingo Hall, the Voter Registration Office is working to relocate the voting destination for the Eastern District of the Township. Voter Registration is currently working with the Kimmerlings Grange on Mt Zion Rd. as a possible option. The Township is waiting for confirmation on this.

SOLICITOR'S REPORT – Amy Leonard, Esquire

Approval of the sale of Property located at 801 Kimmerlings Rd – Solicitor Leonard shared that the property located at 801 Kimmerlings had been sold via auction on Saturday September 6th to Heritage Construction & Design for \$89,000. She asked the Board to officially approve the sale as agreed upon at the auction.

MOTION was made Supervisor Brensinger and seconded by Supervisor Snook to approve the sale of 801 Kimmerlings Rd. Motion unanimously approved.

COMMENTS FROM BOARD MEMBERS/PUBLIC

Supervisor Heisey mentioned that during a ride along with a police officer last month, he was able to see behind the scenes. He stated they work hard every day, and he learned quite a lot from the officer he was with.

Supervisor Brensinger commented that the purchase of 801 Kimmerlings was to improve sight distance at the intersection of N 8th Ave and Kimmerlings Road. The Board & the LCRPD feel this goal has been accomplished. He wanted to applaud everyone involved in getting this task completed, including the highway crew, the Township Solicitor and the Manager, for a smooth process.

ADJOURNMENT

MOTION was made by Supervisor Heisey and was seconded by Supervisor Snook to adjourn. With no further business to discuss, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,

Misty S. Bender
Recording Secretary