

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
December 3, 2024**

The regularly scheduled meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM by Chair Elder at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon PA. The Pledge of Allegiance was recited. The following members and Township staff were present:

Dwayne Elder	Chair
Corey Uhrich	Vice Chair
Mark Grumbine	Member
Ryan Schmidt	Member
Audrey Blauch	Member
Amber Royles-Eby	Administrative Assistant

Also in attendance was Brandi Trumbo, recording secretary, Chad Koehler, and Noah Koehler, Township Residents.

COMMENTS FROM THE PUBLIC: There were no comments from the public.

MEETING MINUTES from November 6, 2024, are ready for action. Chair Elder asked if there were any additions or corrections to the minutes. Hearing none, he asked for a motion to approve the minutes from November.

MOTION: Motion was made by Ryan and seconded by Corey to approve the minutes from November 6, 2024. Motion approved unanimously.

ADMINISTRATIVE ASSISTANT REPORT – Amber Royles-Eby

Old Business

Little League Field Agreement – Chair Elder inquired on behalf of the Northern Little League Association, if the Township would consider making changes to the league’s current year to year field lease agreement. The league has been placing a lot of their own funds and labor into maintaining these fields along with assistance from the Township. They are aware the fields would remain open to the public. They would like to “lock-in” a longer lease agreement with the Township rather than a yearly lease agreement. Chair Elder suggested a possible five (5) year or even ten (10) year field agreement with the option for an automatic renewal. Within the revised agreement, he also suggested it could state that the annual fee will be determined for each year during the annual budget review.

Chair Elder asked for a recommendation from the Parks and Rec Board to consider extending the Northern Lebanon Little League’s current year to year field lease agreement to a possible five (5) year or ten (10) year agreement with the option for an automatic renewal for additional terms to utilize the Township ball fields.

MOTION: Motion was made by Corey and seconded by Audrey to recommend to the Board of Supervisors to consider a five (5) year lease agreement with the Northern Lebanon Little League to utilize the Township’s baseball fields. Motion approved unanimously.

New Business

New Plans/FILO – Plans were submitted on behalf of Mt. Pleasant Ventures, LLC, a residential development, known as “Estate at Hearthside”. This plan is located on the North side of Horizon Blvd. just East of Jay Street. The plans consist of five (5) phases proposed, with phase one having 29 lots. The Developer completed the Parks and Recreation Agreement along with paying the FILO fees.

Board Members for 2025 – Two (2) members of the Parks & Recreation Board terms are set to expire on 12/31/2024. Audrey Blauch and Ryan Schmidt both agreed to another three (3) year term and will be completing their oath of office in January 2025 prior to the first meeting once appointed by the Board of Supervisors.

Park Rental Revenue for 2024 – The Board was provided a copy of the breakdown revenue for all Township Park pavilion rentals that occurred in 2024. Overall, this past year there was an increase in rentals which created a higher revenue of pavilion rentals compared to past years.

2025 Park & Recreation Board Dates –The Board was provided with a list of the 2025 Parks & Recreation Board meeting dates.

Administrative Assistant Royles-Eby asked for a motion to affirm the Parks & Recreation meeting dates for 2025 which will continue with a 7:00 PM start time and location to be held at the North Lebanon Township Municipal Building.

MOTION: Motion was made by Mark and seconded by Corey to affirm the Park & Recreation meeting dates for 2025. Motion approved unanimously.

PA Fish and Boat Commission Remarks – The Township was informed by the PA Fish and Boat Commission that there would be no fish re-stocking occurring at Lion’s Lake this upcoming Spring due to the lake restoration project that is anticipated to start in early February and continue through July. As a result of the lake not being re-stocked and the ongoing construction, there will be no fishing at Lion’s Lake permitted this year. We anticipate restocking to resume in 2026. By limiting access to the lake waters and surrounding area, this will help with the “live staking” process which is intended to help restore and stabilize the shoreline by reintroducing plant life into the lake to obtain healthy vegetation while not disturbing or allowing fish to die off. Administrative Assistant Royles-Eby informed the board that these changes will be mentioned in the Township newsletters, Township website and the Township digital sign. In addition, the board also asked for a memo to be placed on the Lion’s Lake bulletin board.

Lion’s Lake Restoration Schedule – A detailed timeline and breakdown of the restoration schedule was provided and reviewed. Main projects and scheduled dates were pointed out and discussed.

Pertinent Issues – Administrative Assistant Royles-Eby will be working with Chair Elder regarding the return of baseball associations keys that are still outstanding.

PARK & REC FOREMAN REPORT

Park & Rec November 2024 Activity Report – All members were provided with Dave Leid’s activity report for November.

With there being no more business brought before the Parks and Recreation Board, the meeting was adjourned at 7:22 PM.

MOTION: Motion was made by Corey and seconded by Ryan to adjourn. Motion approved unanimously.

Respectfully submitted,

Brandi Trumbo, Recording Secretary