



RULES FOR PAVILION RENTAL

****REMINDER: Rentals are for Pavilion Only. All playgrounds and athletic fields are and continue to be open to the public during park hours****

RESERVATIONS

- Pavilions are available for rent April 1 through October 31, weather permitting.
- Park hours are dawn to dusk. **All parks close at dusk!**
- Applicant must be age 18 or over.
- If a reservation is made less than 2 weeks in advance the office will only accept CASH or money orders, no checks will be accepted.
- **Rental fees will not be waived.**
- **Rental fees will not be refunded.**
- Completed reservation form and rental fees must be received within **10 business days** of the rental request to complete reservation.
- Cancellations should be made at least **2 weeks before** the event.
- **All park visitors must abide by the North Lebanon Township Parks and Recreation Board Rules and Regulations.**
- Rental fees are subject to change with the Board of Supervisors' approval.

PROHIBITED ITEMS and ACTIVITIES

- **NO alcoholic beverages or illegal drugs of any kind are permitted in the parks.**
- **NO smoking of any type within 25 feet of athletic fields and playground areas as the parks are part of the "Young Lungs at Play" program.**
- NO "slip and slides" or other games which require excessive water usage are permitted.
- Inflatable bounce houses, trampolines and similar equipment is prohibited unless a hold harmless agreement and certificate of liability insurance in a minimum amount of \$500,000.00 naming North Lebanon Township as an additional insured is submitted no less than seven (7) days prior to the event.
- NO glass containers are permitted in any township parks.
- **NO firearms, slingshots, fireworks, or any other type instruments are permitted.**
- Golfing is prohibited in the parks.
- **Swimming at the lake is prohibited.**
- Dogs must be restrained on a leash not exceeding six (6) feet in length and are always attended to. **Pets are not allowed to run free.**

725 Kimmerlings Rd
Lebanon, PA 17046

Mon thru Fri
7:30am - 4:00pm

(717) 273-7132 phone
(717) 273-7672 fax

- Horseback riding in any Township Park is prohibited.
- **The feeding of wildlife is prohibited.**
- Any type of “special activities” must be approved prior to the occasion and may require certain conditions being met.

PARKING

- Parking is permitted only in designated areas.
- Loading and unloading of vehicles next to pavilions is permitted, where road access is available, however vehicles must be removed as soon as possible.
- **Please do NOT park or drive on grassy areas or walking paths.**

RESTROOMS

- Public restrooms are available. Please help keep them neat and clean.
- Please supply your own hand soap. There are electric hand dryers available in the restrooms.

CLEANUP

- Pavilions and surrounding areas must be clean and free of trash and litter prior to leaving. Recycling is mandatory in North Lebanon Township.
- Please place all garbage/trash/recyclables in the provided containers.
- Please sweep/clean any excessive dirt, litter, or spills. The pavilion area shall be swept prior to leaving.
- Please remove all decorations and dispose of them properly.
- Please return all benches/tables and other equipment back to their original location.
- Please make sure all appliances are clean and turned off (where applicable).
- Please turn off all lights (where applicable).
- Please close and lock all windows and doors upon leaving (where applicable).

AUTHORITY TO CLOSE

- Recreation facilities which become hazardous for public use due to weather, water, fire, or unforeseeable conditions MAY be closed at the discretion of the Parks and Recreation Board.

PENALTIES

Any person who violates or permits a violation of these rules and regulations shall, upon conviction thereof, be sentenced to pay a fine of not less than one hundred dollars (\$100.00) and not more than one thousand dollars (\$1,000.00), and/or to be imprisoned for a period not to exceed ninety (90) days. A separate offense shall arise for each day or portion therefore in which a violation is found to exist