

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
January 15, 2024**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was called to order at 7:00 PM by Chairman Brensinger at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon, PA. The Pledge of Allegiance was recited. The following Board members and Township staff were present:

Ed Brensinger – Chairman
Gary Heisey – Vice-Chairman
Arden Snook, Sr – Treasurer
Tim Knight – Chief of Police
Amy B. Leonard, Esq. – Henry & Beaver LLP
Lori Books – Township Manager

Also, present were Lizzy Pedersen, Recording Secretary; Emily Bixler, *LebTown* reporter; Doug Stump, *Lebanon Daily News*; as well as several members of the public.

COMMENTS FROM THE PUBLIC

Joe Arnold

Mr. Arnold informed the Board of a concern he has regarding a property on Kenbrook Road. He provided the Board with pictures of the area showing the mud being tracked onto the road. The Board said they would look into the issue.

Linda Woodard

Ms. Woodard expressed her support for the potential Jubilee Ministries Project. She stated she appreciates Jubilee Ministries' service to the community.

Kate Dommel

Ms. Dommel expressed her support for the potential Jubilee Ministries Project. She stated that not everyone is opposed to the possibility of this project.

Bonnie Whisley

Ms. Whisley stated she is in favor of Jubilee Ministries coming into the community and giving people a second chance.

Donna Traina

Ms. Traina stated she is not opposed to a potential Jubilee Ministries Project. She stated they would be released anyway, at least they would be supervised by Jubilee.

Sarah Fuller

Ms. Fuller stated that the snow crew did an excellent job clearing the roads during the last snowstorm.

Susan Mion

Ms. Mion expressed her concerns regarding the potential Jubilee Ministries proposal. She would like to remind the Board that she and her fellow coalition members remain opposed to this project.

Ms. Mion thanked the Board for their continued patience, as she and her fellow coalition members put forth their opposition to the potential Jubilee Ministries proposal.

Rich Blouch

Mr. Blouch stated that a vast majority of residents are opposed to a potential Jubilee Ministries project. He asked if the Board had heard anything further about a potential project from Jubilee Ministries. The Board replied that they had not heard anything further in regard to a potential project from Jubilee Ministries and nothing has been submitted.

APPROVAL OF MINUTES

MOTION was made by Supv. Heisey and seconded by Supv. Snook to approve the meeting minutes from the 1/2/2024 Annual Organizational Board of Supervisor’s meeting. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made by Supv. Snook and seconded by Supv. Brensinger to approve payroll, fund balances, and invoices for payment subject to audit. Motion unanimously carried.

FIRE CHIEF’S REPORT – Donald Steiner Jr., Weavertown Fire Company

Monthly Summary – December 2023

The number of calls, responses, training, and aid for the month of December from all four volunteer fire companies in the Township was in the Board’s possession. The yearly report was not ready for the Board at this time.

CHIEF OF POLICE REPORT – Timothy Knight, Chief of Police

Calls for Service – December 2023

Chief Knight reviewed the various calls for service for the month of December as well as an annual review of 2023.

Monthly Code Enforcement Report

The Board received a written report from Code Enforcement Officer John Brenner for the month of December and the year 2023.

Monthly Fire Police Activity Report

Chief Knight reviewed the NLT Fire Police Activity for the month of December and the year 2023.

Pertinent Matters

Chief Knight stated there was a fatal car crash on December 25, 2023. He wanted to thank the fire department, fire police, Detective Sergeant Behney and Supv. Heisey for assisting with the crash site.

The Township has two new officers. They are doing very well and progressing nicely. Officer Gross and Officer Hilbert are field training the new officers and they are doing a good job training them.

On December 22, 2023, officer Hilbert received information that there was a subject in the area that was wanted for numerous shootings in Florida and here in Lebanon. Officer Hilbert ended up

assisting in taking the subject into custody safely without further incident.

PUBLIC WORKS REPORT – Jared Balsbaugh, Director of Public Works

Monthly Report

Mr. Balsbaugh reviewed the Highway Department’s Activity that occurred since the Board’s last meeting.

TOWNSHIP MANAGERS REPORT – Lori Books, Township Manager

2024 Mobile Home Park License Renewals

The Township has received all seven (7) applications for the 2024 Annual Mobile Home Park License Renewals. Mgr. Books reviewed each park, the number of units, and the amount paid.

MOTION was made by Supv. Brensinger and seconded by Supv. Heisey to approve the 2024 renewal applications for all seven mobile home parks as presented. Motion unanimously carried.

Application for County Liquid Fuels 2024 – Road Salt

The Township’s Accounting Clerk, Bonnie Grumbine, has prepared the Application for County Aid from the County Liquid Fuels Tax Fund for road salt in 2024. The amount requested is \$12,041.00, which is the Township’s 2020 census per capita.

MOTION was made by Supv. Brensinger and seconded by Supv. Snook to approve the submission of the 2024 Application for County Aid in the amount of \$12,041.00 to be used for road salt in 2024. Motion unanimously carried.

Completion of Probationary Period – Wesley Cassel

Wes Cassel, the Township’s most recent hire for the public works department, has successfully completed his probationary period on January 5, 2024. Mgr. Books respectfully asked the Board to ratify the decision to make Wes Cassel a permanent full-time public works maintenance employee.

MOTION was made by Supv. Snook and seconded by Supv. Heisey to move Wes Cassel to a permanent full-time public works maintenance employee. Motion unanimously carried.

Hiring of Full-time Mechanic – Kevin Atkins

Due to the upcoming retirement of the Township’s current mechanic, the Township has advertised and interviewed for his replacement. After completing all the interviews, Jared, the Township’s Public Works Director, and Mgr. Books recommend the hiring of Kevin Atkins with a start date of January 29, 2024.

MOTION was made by Supv. Heisey and seconded by Supv. Snook to approve hiring Kevin Atkins as mechanic with a start date of January 29, 2024. Motion unanimously carried.

SOLICITOR’S REPORT – Sol. Amy Leonard, Esq.

Request Approval to Advertise for Conditional Use Hearing

The Township received an application for a conditional use hearing from Summit Locations LLC. They are requesting to put an off-premises billboard at 1750 State Route 72 North. Sol. Leonard

suggested holding the Conditional Use Hearing at the Township Building at 6:30 pm on February 19, 2024. She respectfully asked the Board for approval to advertise for the mentioned hearing.

MOTION: was made by Supv. Heisey to authorize Sol. Leonard to advertise for a Conditional Use Hearing for an off-premises billboard at 1754 State Route 72 N. Motion unanimously carried.

Request Approval to Advertise Draft Ordinance #1-2024

This ordinance relates to the Emma Road Bridge. Wilson Consulting Group recommended a weight restriction to the Emma Road Bridge and this ordinance will allow that weight restriction to be enforced. Sol. Leonard respectfully asked the Board for approval to advertise the mentioned ordinance.

MOTION: was made by Supv. Brensinger and seconded by Supv. Heisey to authorize Sol. Leonard to advertise the hearing for draft Ordinance #1-2024 for weight restriction on the Emma Road Bridge.

COMMENTS FROM BOARD MEMBERS

Police Regionalization

There was discussion regarding the negotiations of monetary responsibility and overall opinions about police regionalization.

Chief Knight stated the next Police Regionalization Meeting will be held on January 25, 2024, 3:00 pm, at North Cornwall Township. Supv. Heisey encouraged the public to attend the meetings. Mr. Blouch expressed his appreciation of the Board's transparency and encouraged his fellow residents to attend the meetings.

Supv. Brensinger asked that the public be careful on their drive home due to the weather conditions.

With no further business to discuss, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,

Elizabeth M. Pedersen
Recording Secretary