

**Minutes
Joint Meeting
North Lebanon Township Municipal Authority
North Lebanon Township Board of Supervisors
November 09, 2023**

The advertised special Joint Meeting of the North Lebanon Township Municipal Authority and the North Lebanon Township Board of Supervisors was called to order at 5:30 PM by Chairman Heisey at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon, PA. The Pledge of Allegiance was recited. The following Board members and Township staff were present:

Municipal Authority Board:

Gary Heisey	Chair
Dawn Hawkins	Vice Chairperson
Gary Echard	Secretary
Rodney Lilley	Assistant Secretary/Assistant Treasurer
Tod Dissinger	Treasurer
Lori Books	Township Manager
Amy Leonard, Esq.	Henry and Beaver, LLP
Scott Rights, P.E.	Steckbeck Engineering (via Zoom)

The following members were absent:

Molly Lum – Assistant Township Manager

Board of Supervisors:

Edward A. Brensinger	Chairman
Gary R. Heisey	Vice-Chairman
Arden A. Snook	Treasurer
Lori Books	Township Manager

Also in attendance were Kristin Zimmerman, Sewer Billing Clerk, and Cheri Grumbine, Township resident.

2024 Budget – Manger Books reviewed the North Lebanon Township Municipal Authority (NLTMA) preliminary budget for 2024.

Water and Sewer Rates – There will be no increase in the water or sewer rates for 2024 by the Municipal Authority Board.

Water and Sewer Tapping Fees – There will be no increase in the tapping fees for water or sewer for 2024.

Water and Sewer Debt – Township Manager Books provided updated balances on the water and sewer loans. With the extra payments made over the last several years, the sewer loan is scheduled to be paid off in October of 2024. The current balance is approximately \$522,539.00. With the extra payments made over the last several years, the water loan is now scheduled to be paid off in September of 2029. The current balance is approximately \$254,235.00.

Capital Improvement Purchases Split with Township 50/50 – There are no joint purchases planned for next year.

Capital Improvement Purchases Made by Municipal Authority Board

We budgeted \$50,000 in sewer operating capital improvements to switch to soft starts and to replace the control panel at the Water Street Pump Station. We also intend to purchase new air release valves for the Water Street and N. 8th Street Pump Stations; this expense will come out of repair and maintenance.

Municipal Authority Capital Reserve Fund - There are currently no capital purchases planned for next year.

10-year Capital Improvement Plan – Scott Rights – An updated copy of the 10-year Capital Improvement Plan was prepared for the upcoming year. This allows the Municipal Authority Board to plan and budget for expenses anticipated over the next 10 years.

Supervisor Snook questioned the use of the flusher truck and expressed his concern about the cost of replacing it. The NLTMA has a system in place for personnel to log every time the truck is being used which tracks the usage, milage and hours run. The log will help determine if the truck needs to be replaced or if repairs can continue to be made.

Comments from Board Members – Supervisor Brensinger commended the Board of Supervisors and the Municipal Authority Board for getting along so well.

Tod commended and thanked Supervisor Brensinger for his knowledge over the years.

Supervisor Snook also commended and thanked the Board for a job well done over the past 8 to 10 years.

Comments from the Public – None

With no further business, the meeting was adjourned at 6:32 PM.

MOTION: Motion was made by Rodney and seconded by Tod to adjourn. Motion approved unanimously.

Respectfully Submitted,

Kristin Zimmerman
Recording Secretary