

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
BUDGET MEETING
October 5, 2023**

The duly advertised budget meeting of the North Lebanon Township Board of Supervisors was called to order at 3:00 PM by Chairman Brensinger at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon, PA. The Pledge of Allegiance was recited. The following Board members and Township staff were present:

Ed Brensinger – Chairman
Gary Heisey – Vice-Chairman
Arden Snook, Sr – Treasurer
Lori Books – Township Manager

Lizzy Pedersen, Recording Secretary, was also present.

GENERAL FUND DEPARTMENTS

MECHANIC

Timmy Buffenmeyer reviewed his 2024 budget items with the Board.

- Replace eight drive tires for Truck #3, due to low tread life.
- Replace four tires on #12 Loader. Mr. Buffenmeyer provided two quotes for the tires and recommended the Board go with SETC for the tire replacement.

BUILDING MAINTENANCE / PARKS AND RECREATION

Dave Leid reviewed his requested budget items for 2024.

- Replace 2018 72” Ferris Zero Turn Mower with Ferris ISX 3300 60” Zero Turn Mower.
- Purchase Kubota RTV-XG850 for use in Parks and roadside spraying.
- Replace roof at the rental property on Narrows Drive, materials only.
- Replace 10 toilets at Lions Lake Park, old and prone to clogging.

POLICE DEPARTMENT

Chief Knight reviewed the projected revenue and expense line items for the 2024 budget.

- Office Equipment Maintenance and Repair will increase next year due to cloud storage, RMS support, and LPR support increasing yearly as well as the need for additional lab supplies for crime scenes and DNA collection.
- Training/Ammo will increase next year due to the cost of taser products, training classes, and ammo increasing.

Chief Knight reviewed the projected capital purchases for the 2024 budget.

- Purchase new Chevy Tahoe
- Purchase Voice Stress Analyzer lie detector testing system.
- LPR was approved for 2023, however the LPR is to be placed on the new Chevy Tahoe so it will be carried over to the 2024 budget.

HIGHWAY

Highway Equipment (Capital Reserve)

Crew leader Jared Balsbaugh reviewed the Highway Equipment requested budget items for 2024.

- Replace worn out 72” Virnig Pickup Broom for Bobcat skid loader with 72” Virnig Pick-up Broom for Bobcat Skid loader. Plan to sell current unit on Municibid.
- Replace worn out 30” bucket with 30” HD tooth bucket for John Deere 410J Backhoe. There is a gently used bucket the Township could purchase to replace the current one.
- Purchase John Deere 6130M Tractor with 22’ Tiger Rotary Mower to replace the current tractor the Township has been using for the last eighteen years. The current tractor has had many costly repairs over the last couple years with a significant amount of downtime this past summer. The proposed tractor would have a plow hitch with the capability for an 11’ plow. We have the option to trade in the current tractor or place on Municibid.
- Replace current plow on Truck #2 with an 11’ Valk Snowplow – RTP1142-104PR-ECT level lift. The new plow would most likely be installed on the new Truck #2 when it arrives.
- Purchase 11’ Valk Snowplow – RTPXW11-104PR-ECT level lift. The plow would be installed on the new mower tractor. It would also fit on any of the Township’s large plow trucks. This is the same plow that is currently on Truck #3, but it has a higher discharge and is great for drifts.

Special Projects

Crew Leader Jared Balsbaugh reviewed the Special Projects budget requests for 2024.

- Purchase John Deere 624P Wheel Loader. Only if the Township is awarded the 902 Recycling Grant. This would replace the 2011 John Deere 624K Wheel Loader.

Liquid Fuels Projects

Crew Leader Jared Balsbaugh reviewed the Liquid Fuels Projects budget requests for 2024.

- Jay Street Wall with the possibility of a LSA Grant.
- Paving either Hanford Drive, Union Canal Drive and North 25th Street (West Lebanon Township would reimburse the Township for the paving on North 25th Street) or East Kercher Avenue and Joel Drive. Heffelfinger Road was also discussed.

Stormwater

Crew Leader Jared Balsbaugh reviewed the Stormwater budget requests for 2024.

- Stormwater Pipelining of the Township’s existing CMP.
- Proposed Janet Avenue Stormwater Project.

HALFWAY DRIVE BRIDGE – FIELD CHANGE ORDER #1

We received a proposal from the current contractors for a field change order to replace a portion of the guiderail that was missed during the bidding process. Supv. Brensinger had gotten a quote from another company that was significantly lower than what the current contractors have quoted for the change order. It is his personal recommendation that the Board let the current contractors complete the project as is. We can hire a separate contractor to fix the remaining guard rails later.

With no further business to discuss, the meeting was adjourned at 4:59 PM.

Respectfully Submitted,

Elizabeth M. Pedersen
Recording Secretary