

**MINUTES  
NORTH LEBANON TOWNSHIP  
BOARD OF SUPERVISORS  
BUDGET MEETING  
October 16, 2023**

The advertised and scheduled budget meeting of the North Lebanon Township Board of Supervisors was called to order at 8:02 PM by Chairman Brensinger at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon, PA. The Pledge of Allegiance was recited. The following Board members and Township staff were present:

Ed Brensinger – Chairman  
Gary Heisey – Vice-Chairman  
Arden Snook, Sr – Treasurer  
Lori Books – Township Manager

Lizzy Pedersen, Recording Secretary, as well as one member of the public was also present.

**GENERAL FUND DEPARTMENTS CONTINUED**

**ADMIN**

Manger Books reviewed the 2024 budget items with the Board. The only capital improvement for the administration department is the replacement of the Accounting Clerk's computer, due to warranty and age.

**GENERAL FUND - REVENUES**

Mgr. Books reviewed the revenues for the General Fund. She stated the revenue from the Real Estate Tax and the Earned Income Tax has both gone up.

**GENERAL FUND - EXPENDITURES**

Mgr. Books reviewed the expenditures for the General Fund. She noted an increase in the police department for Office Equipment Maintenance and Repair, due to IT, cloud storage, RMS support, LPR and crime lab supplies.

Mgr. Books stated the gentleman from Border Patrol closed his doors and is no longer in operation. Therefore, she reduced the budget number under Parks and Recreation contracted services.

**OTHER FUNDS**

**ARPA FUND**

The following items will be budgeted in the ARPA Fund.

- Inspection of hoses, ladders, pumps, etc. was added for the Fire Companies.
- The Jay Street Retaining Wall project was updated. The Township is applying for a grant to hopefully relieve some of the cost.

**STORMWATER FUND**

The budget items for the Stormwater Fund were reviewed.

**STREET LIGHT FUND**

The budget items for the Street Light Fund were reviewed. There is a slight increase due to the addition of streetlights in Woodlea Phase 3.

### **CAPITAL IMPROVEMENT FUND**

Mgr. Books reviewed the budget items for the Capital Improvement Fund.

- If the Township is awarded the LSA Grant for the Jay Street Wall project, it would be placed in the Capital Improvement Fund.
- Replacement of the roof above the Police Department.
- Paint the exterior block walls on Municipal Building.
- Demo the house residing on the property at 701 Kimmerlings Road.

### **CAPITAL RESERVE FUND**

Mgr. Books reviewed proposed items for the Capital Reserve Fund. The Board agreed to remove the Ferris Zero Turn Mower from the budget as well as the Kubota that was requested. The Board felt these were more of a want than a need. Items budgeted include a new JD Tiger mower, Virnig pick-up broom, HD tooth bucket, snowplow and a new loader (pending grant approval).

### **FIRE COMPANY CAPITAL RESERVE FUND**

Mgr. Books explained items from this Fund go towards the fire companies' equipment purchases.

### **SPECIAL PROJECT FUND**

This Fund is mainly for recycling. The costs of the yard waste cards also go into this Fund. The fee will remain at \$50.00 for 2024. This helps to cover the increasing costs of fuel.

### **PARK & RECREATION FUND**

We have several developments anticipated next year which will be paying the Fees in Lieu of money. The cost for the benches for dedication needs to be revisited, due to the rising prices of the benches. We also plan to apply for the Marcellus Shale Grant to help fund projects at Lenni Lenape.

### **LIQUID FUELS FUND**

Paving projects planned for next year include Hill Street, N. 20<sup>th</sup> Street, W. Maple Street, N. 25<sup>th</sup> Street, Taylor Street, N. 24<sup>th</sup> Street, N. 23<sup>rd</sup> Street, Glonninger Street, and Union Canal Drive. West Lebanon will reimburse for their portion of Union Canal Drive.

The remaining costs to replace the Jay Street Wall due to deterioration are budgeted in this Fund. There was much deliberation and conversation had regarding this topic and the price of the project.

The Board announced they were going into Executive Session at 9:04 PM to discuss personnel and staffing.

The Board reconvened at 9:30. With no further business to discuss, the meeting was adjourned at 9:31 PM.

Respectfully Submitted,

Elizabeth M. Pedersen  
Recording Secretary