

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
October 16, 2023**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was called to order at 7:00 PM by Chairman Brensinger at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, Lebanon, PA. The Pledge of Allegiance was recited. The following Board members and Township staff were present:

Ed Brensinger – Chairman
Gary Heisey – Vice-Chairman
Arden Snook, Sr – Treasurer
Tim Knight – Chief of Police
Amy B. Leonard, Esq. – Henry & Beaver LLP
Lori Books – Township Manager

Also, present were Lizzy Pedersen, Recording Secretary, Emily Bixler, *LebTown* reporter, Doug Stump, *Lebanon Daily News*, Josh Weaver representing Chrisland Engineering, as well as several members of the public.

COMMENTS FROM THE PUBLIC

Cormick & Megan Hostetter Stormwater Only Plan

Mr. Weaver, from Chrisland Engineering, explained the purpose of the plan which depicts the development of an existing lot of record with a single-family dwelling.

Manager Books stated the Township's Planning Commission has recommended approval at their October 9th meeting. The Township has also received the Improvements Guarantee Agreement, Stormwater Operation and Maintenance Agreement, and the Financial Security in the amount of \$53,300.00 which is ready for the Board's action.

MOTION was made by Supv. Heisey and seconded by Supv. Snook to approve the Cormick and Megan Hostetter Stormwater Only Plan, Improvements Guarantee Agreement, Stormwater Operations and Maintenance Agreement, and to authorize Supv. Brensinger and Supv. Heisey to sign the necessary documents for financial security in the amount of \$53,300.00. Motion unanimously carried.

Susan Mion

Ms. Mion expressed her concerns regarding the potential Jubilee Ministries proposal. She would like to remind the Board that she and her fellow residents are opposed to this project.

Sarah Fuller

Ms. Fuller expressed her support for the potential Jubilee Ministries proposal. She would like the Board to know that not every resident is opposed to this project. Ms. Fuller also expressed her support for the potential Police Regionalization.

Trish Ward

Ms. Ward explained just because a majority of residents are against the potential Jubilee Project it does not mean they are against Jubilee Ministries. They are opposed to the proposed location.

Mike Michaels

Mr. Michaels expressed his concern for the amount farmland that is left in the Township. He stated it would be disheartening to see the farmland be developed by Jubilee Ministries.

Susan Briskie

Ms. Briskie expressed her support for Police Regionalization.

Bruce Sattazahn

Mr. Sattazahn stated he believes it is premature to take a stance on the potential Jubilee Project since no plans have been submitted. He also stated there are many developments like Narrows Glenn, Crossings at Sweet Briar and Briar Lake that were built on farmland, so he does not believe it is a substantial argument to say one is against Jubilee because of the potential development of farmland.

PUBLIC HEARING – ORDINANCE 7-2023 & RESOLUTION 22-2023

At 7:13 PM the regularly scheduled Board meeting was paused, and the Public Hearing for Ordinance 7-2023 and Resolution 22-2023 was opened.

Sol. Leonard opened the hearing and reviewed the legal advertising and publishing date of the ordinance and resolution in the Lebanon Daily News, which was Friday, October 6, 2023. Sol. Leonard then reviewed the ordinance in detail outlining all the changes. Following Sol. Leonard's review of Ordinance 7-2023 and Resolution 22-2023, she invited public comment and questions on the items reviewed.

There being no questions or comments, Sol. Leonard then closed the Public Hearing at 7:18 p.m.

MOTION was made by Supv. Brensinger and seconded by Supv. Heisey to adopt Ordinance 7-2023.

MOTION was made by Supv. Heisey and seconded by Supv. Snook to adopt Resolution 22-2023.

APPROVAL OF MINUTES

MOTION was made by Supv. Heisey and seconded by Supv. Snook to approve the meeting minutes from the 9/18/2023 Regular Board of Supervisor's meeting and the 9/28/2023 Special Board of Supervisor's meeting at Union Canal Elementary School. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made by Supv. Snook and seconded by Supv. Heisey to approve payroll, fund balances, and invoices for payment subject to audit. Motion unanimously carried.

FIRE CHIEF'S REPORT – Steve Ronald, Ebenezer Fire Company
Monthly Summary – September 2023

The number of calls, responses, training, and aid for the month of September for all four volunteer fire companies in the Township was reviewed by Mr. Ronald.

CHIEF OF POLICE REPORT – Timothy Knight, Chief of Police

Calls for Service – September 2023

Chief Knight reviewed the report on various calls for service for the month of September.

Monthly Code Enforcement Report

The Board received a written report from Code Enforcement Officer John Brenner for the month of September.

Monthly Fire Police Activity Report

Chief Knight reviewed his report on the NLT Fire Police Activity for the month of September.

TOWNSHIP MANAGERS REPORT – Lori Books, Township Manager**Request to Renovate Fields at North Lebanon Township Community Park by Northern Lebanon Little League**

At the Parks and Recreation meeting on October 3, 2023, a request was made by Dwayne on behalf of Northern Lebanon Little League for permission to renovate the fields at the Township Community Park. They are also requesting to install a batting cage and pitching warmup area. Dwayne also asked for assistance with the tractor and labor like what they did at the Jay Street field at Lions Lake last year. All costs would be covered by Northern Lebanon Little League.

The Parks and Recreation Board recommended the Board of Supervisors allow Northern Lebanon Little League to renovate the infields at the Township Community Park and install a batting cage and warmup area with assistance from Township staff if needed.

MOTION was made by Supv. Snook and seconded by Supv. Heisey to allow Northern Lebanon Little League to renovate the infields at the Township Community Park and install a batting cage and warmup area with assistance from Township staff and equipment if needed. Motion unanimously carried.

Request from Rural Security Fire Company for Release of \$30k

The Township received a request from the President of the Rural Security Fire Company, Kurt Hoke, requesting release of \$30,000.00 from the NLT Fire Company Capital Reserve Fund to be used in combination with other fire company funds to make the annual loan payment for the 2021 Pierce Saber Pumper Tanker. Their annual payment is in the amount of \$35,867.00 which includes both the principal and interest.

MOTION was made by Supv. Brensinger and seconded by Supv. Snook to release \$30,000.00 from the NLT Fire Company Capital Reserve Fund to the Rural Security Fire Company to be used in its' entirety to make their annual loan payment in the amount of \$35,867.00 for the 2021 Pierce Saber Pumper Tanker to Kansas State Bank. Motion unanimously carried.

Resolution # 20-2023 Appointments to the Regional Police Development Committee

The Board has been discussing regionalizing the Township's police force with North Cornwall Township. Mgr. Books was asked to place this item on the agenda so the Board could further discuss and decide whether they would like to move to the next step which would be creating a "steering committee" to further help determine if regionalizing would make sense for North Lebanon Township.

Supv. Heisey stated after the last meeting he wanted to talk to all the officers who work for North Lebanon Township about their thoughts on regionalization. He expressed his desire to continue to look into regionalizing and what the pros and cons would be for North Lebanon Township.

Supv. Snook stated the Township owes it to the public to at least look into and consider the opportunity of regionalization.

MOTION was made by Supv. Snook and seconded by Supv. Heisey to adopt Resolution # 20-2023 appointing Gary Heisey, Arden Snook, Lori Books, and Timothy Knight to serve as the North Lebanon Township municipal representatives to the “Regional Police Development Committee”. Motion passed with a 2-1 vote with Supv. Snook and Heisey voting yes and Supv. Brensinger voting no.

GLRA – Use of Meeting Room in 2024

The GLRA requested the use of the Township’s meeting room to hold their monthly meetings until the construction of their new offices is completed. The dates are January 10, February 7, March 6, and April 3rd at 7:00 p.m. All of these dates are on a Wednesday and do not conflict with any of the Township’s regularly scheduled meetings.

Supv. Heisey expressed his desire for these dates to be put on the Township’s electric signboard so the residents know who is meeting in the Township building.

MOTION was made by Supv. Brensinger and seconded by Supv. Heisey to approve the use of the Township’s meeting room by the GLRA on the dates reviewed with the condition of advertising the dates on the Township’s electric sign board. Motion unanimously carried.

Reduction of Financial Security for Matrice, LLC at 2203 W. Cumberland Street

The Township received a status inquiry from the bonding company for the project at 2203 W. Cumberland Street. Mgr. Book provided the Board with a copy of Steckbeck’s letter recommending a reduction of \$305,270.15 in the bond with Penn National Insurance leaving a balance of \$6,325.00 for remaining items to be completed.

MOTION was made by Supv. Heisey and seconded by Supv. Snook to approve a \$305,270.15 reduction in Penn National Insurance Bond No. SB 0386479, leaving a balance of \$6,325.00 remaining on the bond as security to cover outstanding work at 2203 W. Cumberland Street. Motion unanimously carried.

Resolution # 21-2023 Statewide Local Share Assessment Grant

The Township has been working with the staff at ARRO Consulting to complete a Statewide Local Share Assessment Grant Application. The Township is requesting \$917,514.00 to replace the deteriorating Jay Street Wall. The application requires the adoption of a Resolution by the Supervisors. Resolution # 21-2023 has been prepared for the Board’s approval.

MOTION was made by Supv. Snook and seconded by Sup. Brensinger to adopt Resolution # 21-2023 requesting a Statewide Local Share Assessment Grant from the Commonwealth Financing Authority to be used for the Jay Street Wall Replacement Project. Motion unanimously carried.

Retirement Letter – Ed Brensinger, Roadmaster

The Board was provided with a copy of Mr. Brensinger’s retirement letter.

Supv. Brensinger stated he had served 23 years as the Roadmaster and had been blessed to work with many amazing co-workers, board members, vendors, neighborhood township's staff, and the residents. He thanked the current Board, as well as past Boards, for their trust and confidence in him, allowing him to serve as Township Roadmaster. He expressed his belief that the office staff and maintenance employees the Township has in place will certainly be able to continue to provide the Township's residents with all the services they have come to expect from the Township.

Supv. Snook expressed his appreciation of the time he spent working with Supv. Brensinger. He does an excellent job maintaining our roads and did his job well.

Supv. Heisey stated that Supv. Brensinger will be missed in his role as Township Roadmaster.

Sarah Fuller expressed her thanks for the service Supv. Brensinger has provided as Township Roadmaster.

Cheri Grumbine thanked Supv. Brensinger for his service for the last 23 years as Township Roadmaster.

Lee Spencer thanked Supv. Brensinger for his service as Township Roadmaster.

MOTION was made by Supv. Heisey and seconded by Supv. Snook to accept Ed Brensinger's retirement letter. Motion passed with a 2-0 vote with Supv. Heisey and Supv. Snook voting yes and Supv. Brensinger abstained from voting.

SOLICITOR'S REPORT – Sol. Amy Leonard, Esq.

No legal matters this evening.

COMMENTS FROM BOARD MEMBERS

Supv. Heisey – Fire Hydrant Fee (COLA)

Supv. Heisey voiced his opposition against the annual fire hydrant fee the City of Lebanon Authority (COLA) bills the Township. He wanted to make the residents aware of his stance on the fee.

ADD-ON ITEMS BY VOTE OF SUPERVISORS None

With no further business to discuss, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,

Elizabeth M. Pedersen
Recording Secretary