



NEW RESIDENT PACKET

NORTH LEBANON TOWNSHIP

GENERAL INFORMATION

North Lebanon Township was established on March 18, 1840, by the action of the Pennsylvania General Assembly. The Township contains approximately 10,735 acres or 16.8 square miles and varies on elevation from 450' to 660' above sea level. As of 2022, the Township contains approximately 63.23 miles of Township highway and 20.21 miles of State Highway for a total of 83.44 miles of Highway in the Township. Per the census, the population of the Township for 2020 is approximately 12,041.

The Township of North Lebanon is located in the center of the county of Lebanon, within the close proximity to the City of Lebanon, the county seat. The Township is located twenty-eight (28) miles northwest of the City of Lancaster, twenty-five (25) miles of the City of Reading, twenty-five (25) miles east of the City of Harrisburg, and ninety miles (90) northwest of the City of Philadelphia.

The character of the township is that of a suburban residential community, with commercial and industrial development taking place in and around the Township. There is a total of 10,735 acres of land in the Twp. Of that, approximately 5,003 acres is designated Agricultural, which also includes Intensive Ag purposes. Approximately 46% of the Township is still open space used for agricultural purposes.

The Governing Body of the Township consists of three elected Supervisors. The Board of Supervisors meet once a month on the third Monday. The Board of Supervisor members are:

Edward A. Brensinger
Gary R. Heisey
Arden A. Snook

North Lebanon Township staff consists of:

Township Manager	Road Foreman and Department	Police Chief
Assistant Manager	Wastewater Department	Secretary
Accounting Clerk	Building/Park Maint. Department	Sergeant (2)
Recycling Coordinator	Mechanic	Code Enforcement Off.
Sewer Billing Clerk	Custodian	9 Patrol Officers
Stormwater Billing Clerk	Part-Time /Seasonal Employees	
Receptionist		

TOWNSHIP PROCEDURES

OFFICES

Mailing Address:

North Lebanon Township
725 Kimmerlings Road
Lebanon, PA 17046

Phone Number:

717-273-7132

Office Hours:

Monday – Friday
7:30 AM – 4:00 PM

**Police Dept
County Dispatch**

**717-273-8141
717-272-2054**

7:30 AM - 4:00 PM

The first floor of the Municipal Building houses the Municipal Offices, the Police Department, Emergency Services Office, Maintenance Offices, General Meeting Room, and the shop/equipment area to the rear of the building. The lower level of the building contains the Police Crime Laboratory.

For more information, please visit the Township website at <https://northlebanontwppa.gov>

VOTING DISTRICTS

North Lebanon Township is divided into three voting districts. The locations of the voting polls are:

Western District – Ebenezer Fire Company

Central District – North Lebanon Township Municipal Building

Eastern District – Weavertown Fire Company

NLT FIRE COMPANIES

There are four active **volunteer** Fire Companies:

Ebenezer Fire Co. located on North Route 72 in the Western District

Glenn Lebanon Fire Co. located off Grace Avenue in the Western District

Rural Security Fire Co. located at 7th & Pine Streets in the Central District

Weavertown Fire Co. located on Weavertown Road in the Eastern District

BOARDS

Boards consisting of Township residents appointed by the Township Supervisors are:

Municipal Authority

Planning Commission

Zoning Hearing Board

Parks & Recreation Board

Ag Security Committee

MUNICIPAL AUTHORITY

The Municipal Authority was established on November 1, 1982, and is a body corporate and politic, organized under the Municipal Authority Act. Regular meetings are held the **second Thursday** of each month at 7:00 PM and are open to the public.

The Municipal Authority has been incorporated pursuant to appropriated action of the governing body of the Township. The Municipal Authority has the power to, among other things, acquire, hold, construct, improve, maintain, and operate sewer lines and collection systems. The Municipal Authority controls and maintains a unified wastewater system for the North Lebanon Township

The governing body of the Municipal Authority is a Board consisting of five members appointed by the Board of Supervisors for a five-year term. The terms of the members are staggered so that the term of one member expires each year and may be re-appointed for consecutive terms. The Board is comprised of the members listed below:

Gary Heisey
Dawn Hawkins
Tod Dissinger
Rodney Lilley
Gary Echard

Billing is done on a quarterly basis as follows:

<u>QUARTER</u>	<u>BILLING PERIOD</u>	<u>BILLING DATE</u>
1 ST QTR	Jan - April	5/10
2 ND QTR	April - July	8/10
3 RD QTR	July - Oct	11/10
4 TH QTR	Oct - Jan	2/10

The Municipal Authority also has the ability to serve as a conduit issuer of Municipal Revenue Bonds, for which there is no liability to the Township and allows the Municipal Authority to earn revenue for the financing of smaller sewer projects.

PLANNING COMMISSION

The Planning Commission is comprised of five residents, who are appointed by the Board of Supervisors to serve a four-year term. The Planning Commission usually meets the **second Monday** of each month at 7:00 PM to review any proposed land development/subdivision plans within the Township. In the reviewing process they utilize the Township Zoning Ordinance to help promote orderly development. This Commission works in unison with the Lebanon County Planning Department to provide recommendations to the Board of Supervisors pertaining to the development issues in the Township, as well as recommendations on certain Zoning Issues.

The Planning Commission consists of the following members:

Darlene Martin
William W. Smeltzer
Kevin George
Scott Artz
David Leid

PARKS & RECREATION BOARD

The Parks & Recreation Board is appointed by the Board of Supervisors to serve a three-year term. The purpose of this Board is to regulate and maintain the various parks and recreational areas in the Township. The Board establishes, adopts, and regulates policies pertaining to group activities and/or individual uses of the Township's facilities. This Board is also charged with the task of creating a Comprehensive Plan for the Township facilities. Anyone wishing to volunteer for community services related to park maintenance is asked to contact the Township office.

The Parks & Recreation Board meets on the **first Tuesday** of each month at 7:00 PM and consists of the following members:

Dwayne Elder
Corey Uhrich
Ryan Schmidt
Mark Grumbine
Audrey Blauch



AG SECURITY COMMITTEE

North Lebanon Township has an established Agricultural Security Committee. The committee deals with issues pertaining to securing farmlands located within the Township. Meetings are held on an “as needed” basis. With the issue of Land Preservation becoming more important, this committee is vital to the Township’s farming community. The committee is comprised of seven residents and one Supervisor Liaison and only becomes active when an ag security request is received.

VOLUNTEERS

Your township has several committees, commissions, and boards which are staffed by volunteers. At various times, there is a need to find new members for these positions. In order to facilitate the finding of new members, the township maintains a human resources file of individuals that would be willing to serve the township. Volunteers are also appreciated to assist in the maintenance of our parks. We accept any community service, youth groups, or Eagle Scout project requests. If you find you have such an interest, please stop in the office to fill out the paperwork or complete the fillable form online.

The North Lebanon Township fire companies are always in search of volunteers. If you are interested, please contact one of the fire companies:

- Ebenezer Fire Co..... 717-273-2361
- Glenn Lebanon Fire Co..... 717-865-3948
- Rural Security Fire Co717-273-4472
- Weavertown Fire Co..... 717-228-2827



ZONING HEARING BOARD

The Zoning Hearing Board consists of three Township residents (and two alternates) appointed by the Board of Supervisors to serve a three-year term. The Zoning Hearing Board also has its own Solicitor.

The Zoning Hearing Board usually meets on the fourth **Tuesday** of each month, on an “as needed” basis. Their purpose is to hear testimony from the parties affected by the appeal. The Zoning Hearing Board has forty-five (45) days in which to render a decision. Zoning hearing requests are initiated through the Lebanon County Planning Department.

The most common situations for petitioning the Zoning Hearing Board are as follows:

1. Zoning Administrators determination of the Township Zoning Ordinance
2. Applicants for variances to the Zoning Ordinances
3. Applicants for special exceptions to the Zoning Ordinance.

The Zoning Hearing Board consists of the following members:

John M. Yordy

Lee Spencer

Allen Heagy

Alternate – Edward Swisher

Alternate – Nathan Arnold

Solicitor – Andrew Morrow



RECREATION

EBENEZER RECREATION AREA

These sporting areas are located on Long Lane, in the Western District of the Township. This area consists of outdoor sporting field options such as baseball and soccer. A paved area for basketball and hockey is available for use. You will also find a playground area for younger children. An open-air pavilion is available to rent. Feel free to stop by and support your local baseball teams!

LIONS LAKE PARK

Lions Lake Park is located in the Western District, between Water and Jay Streets. This public park area offers many options for the residents. A playground area, a macadam walking trail, fishing (with limited boating), baseball field, soccer field, and a volleyball court are a few of the options available. Our 13-acre lake is stocked with trout by the PA Fish and Boat Commission. The park offers several picnic areas for family outings or special occasions. The larger pavilion area has enclosed kitchen facilities that can be reserved by contacting the Township office. There are two open air pavilion areas that also require reservations.

NORTH LEBANON COMMUNITY PARK

This park is located off Kimmerlings Road and is in the Central District of the Township. This park features many sporting options for group activities. Sporting fields such as baseball, basketball, tennis, pickleball, and soccer are an attraction. The pavilion area, which can be reserved, includes an equipped kitchen and shuffleboard playing area. An open-air pavilion is also available. Sports field areas located to the east of the pavilion area and north to N 8th Ave are included within the Community Park.

LENNI LENAPE RECREATION PARK

North Lebanon Township, late in 2002, purchased a tract of land located off Narrows Drive. This recreation area is located in the East District. Specific plans for the area have been suggested in the Comprehensive Plan that has been adopted. A walking path, playground, and disc golf course can be found at the park. This recreation area is one of the ongoing projects for North Lebanon Township. There are two open-air pavilions that may be reserved, one with the option of electricity.

RECREATION

STOEVERS DAM PARK

This park is located in the Central District of the Township. A large, stocked lake with boating and summer/winter fishing is a large attraction for this area. Several nature and hiking trails, picnic areas, two illuminated ball fields and a nature barn are additional features in this park. Limited overnight camping facilities are available. This recreational area is located in North Lebanon Township however it is **owned and operated by the City of Lebanon** (717-639-2800).

UNION CANAL DAM TUNNEL HILL PARK

This community park is located in the Western District and is designated as an historic area. Some options to enjoy are the hiking trails, fishing, and picnic facilities. Many Scouting groups use this recreational area for various training and award ceremonies. The north side of the Union Canal Park, located on the north side of Tunnel Hill Road, has been opened for public use. The Lebanon County Historical Society and the Friends of Union Canal are instrumental for the park's existence and maintenance. Special community events, such as Union Canal Days and canal boat tours, are offered at this park.

COUNTY & TOWNSHIP INFORMATION

ENTERTAINMENT

The Township has a Community Theater, located on Theater Drive (off Maple Street), which presents six (6) productions a year. The Union Canal, located off Union Canal Drive/Tunnel Hill Road, hosts scheduled tours. Tours are also offered at Godshall's Quality Meat on Weavertown Road, as long as proper notice is given, and requirements are met.

There are two (2) major shopping complexes contained in the Township. In the Eastern District the Wal-Mart Super Center is located on East Lehman Street/ N 15th Avenue. The Lebanon Valley Mall, which is in the Western District, is located on State Route 422 (West Cumberland Street). The Regal Movie theatre is located on the northern side of LVM.

Another option for movie buffs is the Allen Movie Theatre located in Annville, PA. The Allen Theatre also schedules periodic local drama presentations as well as various entertainment activities.

If you don't mind going a little further up Route 422 to Palmyra, there is Flagship Cinemas Premium at 2 N. Londonderry Sq. Palmyra Pa 17078.

COUNTY & TOWNSHIP INFORMATION

TRANSPORTATION

U.S. Route 422 traverses the Township connecting Hershey and Reading. State Route 72 that connects you to the Pennsylvania Turnpike and the City of Lancaster also services the Township. Other accessible attractions from the Turnpike are Philadelphia and Allentown. The Township is located an easy ten minutes from Interstate 78 and 81.

Conrail provides freight transportation to the industrial residents of the Township along with several freight lines, which operate out of the Lebanon area. Commuter and intercounty bus service is provided by Colt Mini-Bus Services.

UTILITIES

Met-Ed/First Energy provides electrical services throughout the Township. The U.G.I. Corporation supplies natural gas to most of the area. The Township's water service is furnished by the City of Lebanon. Wastewater services are maintained by North Lebanon Township, with treatment services being conducted by the City of Lebanon Authority Treatment Plant.

Residents have their choice of refuse collection companies who are responsible for collecting trash and certain recyclables. A list is available on our Township website with names, numbers, and the address of each company. The Greater Lebanon Refuse Authority, located in the West District on Russell Road, is an option for residents to dispose of various unwanted materials. The GLRA also offers many recycling options. Feel free to visit their website (<https://goglra.org>) or stop in the Township office for an updated recycling newsletter provided by the GLRA each year. You may also call their office at 717-867-5790.

Xfinity (previously Comcast Cable) provides cable services to families located in Lebanon County. A Xfinity store can be located in North Cornwall Township at 1790 Quentin Road, Lebanon PA 17042. Satellite TV options are available by contacting their respective companies.

COUNTY & TOWNSHIP INFORMATION

SCHOOLS

The Cornwall Lebanon School District (<https://www.clsd.k12.pa.us>) operates four elementary schools, two of which are located in North Lebanon Township. The junior/senior high schools (Cedar Crest Campus) are located on Evergreen Road, in South Lebanon Township. Public school options are as listed below:

<u>Name</u>	<u>Grades Served</u>	<u>Twp.</u>
Cornwall Elementary	K – 5	Cornwall Borough
Ebenezer Elementary	K – 5	N. Lebanon Twp.
South Lebanon Elementary	K - 5	S. Lebanon Twp.
Union Canal Elementary	K – 5	N. Lebanon Twp.
Cedar Crest Middle	6 - 8	S. Lebanon Twp.
Cedar Crest High	9 – 12	S. Lebanon Twp.

Several privately owned schools and daycare facilities operate within North Lebanon Township.

ADULT EDUCATION

Lebanon County and surrounding areas contribute to higher education with a progressive spectrum of learning institutions. Lebanon Valley College offers Music, Sports, and Data Processing Centers, Foreign Language and Continuing Adult Education. High School training is offered at the Lebanon Career and Technology Center and the Penn State Extension Office. Adult education is available according to the LCTC schedule.

Also, within easy access for residents of the county are Penn State Hershey Medical Center, Penn State University, and the Reading Area Community College. Located on Cumberland Street in Lebanon City are H.A.C.C. (Harrisburg Area Community College) facilities. This satellite campus offers a wide variety of education from Business to Personal growth.

COUNTY & TOWNSHIP INFORMATION

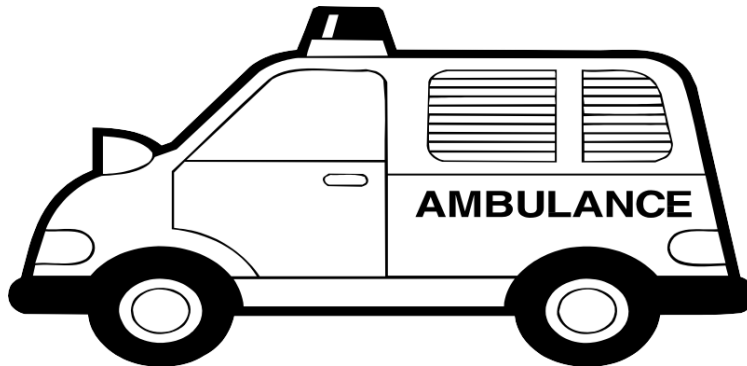
MEDICAL FACILITIES

There are several medical and dental laboratories in Lebanon County. Lebanon County has one large general hospital with particular emphasis on Obstetrics & Gynecology and outpatient surgery. The Well Span-Good Samaritan Health System is equipped with state-of-the-art equipment and procedures. Newly expanded services include the Cardiac Treatment and care unit. The Hyman S. Kaplan Pavilion, located at 4th and Willow Streets, is owned and operated by the Well Span-Good Samaritan Health System and is home to various medical services, such as Physical Therapy. Please visit their website for additional information.

We also offer many urgent care centers in the county. No appointments are needed at these facilities and there is care for all ages. MedExpress Urgent Care is located at 1010 W Crestview Drive and is open between 8am-8pm. Recently, Lancaster General Health Urgent Care was opened as well and can be found at 1701 Cornwall Road, Floor 1. The business week hours for Lancaster General are from 9am-9pm while Saturdays and Sundays open from 8am-8pm.

Also located in Lebanon County is the Veterans Administration Medical Center and Well Span Philhaven Mental Hospital. Within a short distance from Lebanon is Lancaster General Hospital and Penn State Hershey Medical Center.

EMERGENCY AND AMBULANCE DEPARTMENTS



The Department of Emergency Services (DES) is responsible for all of Lebanon County's disaster and emergency planning. The DES coordinates emergency procedures with the individual townships and boroughs in the county. The phone number for DES dispatch is 717-272-2054. (This phone number is also used for contacting a Police Officer when none are available by phoning the Police Department office after hours). North Lebanon Township Supervisors appointed Lebanon County as DES Coordinator for the Township. The County is responsible for keeping an up-to-date Emergency Operations Manual for the Township. Also, should an emergency of some sort occur, the County would be instrumental in coordinating management activities.

Ambulance services for Township residents can be received by First Aid & Safety Patrol (717-272-1234). The choice of privately owned services offers residents other options.

In case of emergency, fire departments or ambulance units can be notified by dialing “911”.

COUNTY & TOWNSHIP INFORMATION

STORMWATER FEE

A stormwater management fee was established by North Lebanon Township to ensure Township-owned stormwater management facilities are well-maintained and to pay for the implementation of programs and facilities designed to reduce stormwater pollution. Stormwater pollution is a Township-wide issue that must be properly managed to improve the quality of our local waterways. The operation and maintenance of a municipal separate storm sewer system (MS4) is expensive, especially when federal and state regulatory requirements concerning water quality are considered.

1 ERU (Equivalent Residential Unit) = **\$40.00**

For **MOST** residential properties, billing is done on an annual basis. The Stormwater invoice will be mailed out in January, within the first two weeks of every year.

For any property with a tax status that is not residential, billing is done on a quarterly basis (if assigned more than 6 ERU's) as follows:

<u>QUARTER</u>	<u>BILLING PERIOD</u>	<u>BILLING DATE</u>
1 ST QTR	Jan 1 – Mar 31	1/13
2 ND QTR	April 1 – June 30	4/1
3 RD QTR	July 1 – Sept 30	7/1
4 TH QTR	Oct 1 – Dec 31	10/1

TAX COLLECTION

The Municipal Real Estate tax statements and Street Light, where applicable, are issued by **Lebanon County Treasurers Office**, acting as the township’s tax collecting agency. Municipal taxes are received on March 1. Taxes are payable at a 2% discount until April 30, at face value until June 30, and at an additional 10% penalty added on July 1. Unpaid Real Estate taxes as of the first of January of the following year are filed at the County Tax Claim Bureau for collection with any additional penalties and costs. Earned Income Tax and Local Services Taxes (LST) are collected by **Keystone Collection Agency**. Any delinquent Street Light taxes, where applicable, are collected by **Lebanon County Treasurer’s Office** and delinquent Local Services Tax are collected by **Keystone Collection Agency**.

NOTE: Anyone who deals with a mortgage company that pays real estate taxes directly, please be aware that your company does not pay Local Services Tax or Street Light Taxes. You are personally responsible for payment of these taxes.

TAX RATES

Real Estate (Mills)	
School District 2022-2023 (subject to change).....	16.7095
Township (1.59 General & .42 Fire Protection).....	2.01
County (2022)	3.8925
Earned Income ... (Shared .5% -Twp. & .5% School)	1 %
Local Services Tax.....	\$52.00



TELEPHONE AND OFFICE INFORMATION

TOWNSHIP OFFICE.....717-273-7132

Township Manager
Sewer & Stormwater Billing Department
Driveway / Road Occupancy / Sewer Permits
Recycling Information

Hours 7:30 AM – 4:00 PM (Monday – Friday)

POLICE DEPARTMENT..... 717-273-8141

If no answer (County Dispatch)..... 717-272-2054

Office Hours 7:30 AM – 4:00 PM

OFFICERS ON DUTY 24 HOURS

FIRE DEPARTMENT 911

AMBULANCE911

KEYSTONE COLLECTION AGENCY 717-272-3770

LEBANON COUNTY TREASURER..... 717-228-4420