

**Minutes
North Lebanon Township Municipal Authority
February 9, 2023**

The regularly scheduled meeting of the North Lebanon Township Municipal Authority was held at 7:00 p.m. on Thursday, February 9, 2023, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA. The following people were present:

Dawn Hawkins	Vice Chair
Tod Dissinger	Treasurer
Gary Echard	Secretary
Rodney Lilley	Assistant Secretary/Assistant Treasurer
Amy Leonard	Solicitor, Henry and Beaver, LLP
Scott Rights	Engineer, Steckbeck Engineering
Lori Books	Assistant Township Manager
Edward Brensinger	Roadmaster/Supervisor
Absent:	Gary Heisey

Also in attendance was Molly Lum, Sewer Billing Clerk, James Cikovic, Township Resident, and Brian Hartman, Guest.

The meeting was called to order by Vice Chair Hawkins and the pledge to the flag was recited.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Vice Chair Hawkins asked if there were any additions or corrections to the minutes. Hearing none, she asked for a motion to approve the January minutes.

MOTION: Motion was made and seconded to approve the January minutes. Motion approved unanimously.

Vice Chair Hawkins asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved unanimously.

SOLICITOR'S REPORT – Atty. Amy Leonard

Project TV – The force main relocation has been completed. A drafted Deed of Dedication for the easement area around the relocated force main has been reviewed. Atty. Amy Leonard anticipates having the finalized Deed of Dedication, Maintenance Guarantee, and 15% financial security for next month's meeting.

Orange Lane Property – An Agreement of Sale was prepared to convey the small parcel of land where the Orange Lane Pump Station was previously located back to the owner of the larger parcel from which it was obtained. The property owner has signed the closing documents and will be responsible for paying the transfer tax on the parcel purchased. We are awaiting recording of the deed officially transferring the property.

Delinquent Sewer Accounts – Amy provided an updated copy of her delinquent sewer account report. There are no major concerns. #13 called the office and stated they are working to obtain financial assistance to pay off the overdue balance.

ENGINEER'S REPORT – Scott Rights

Heilmandale Road Owner, LLC/Force Main Relocation – Steckbeck continues to review the drawing attachments and work with Solicitor Leonard to finalize the documents for the Deed of Dedication.

Plan Reviews

NLT Warehouse & Trailer Storage – This project proposes the construction of a 1,000,000 SF warehouse. The property is located between Route 422 and Weavertown Road, just east of the Holiday Inn Express and Union Canal Elementary School. Revised plans have yet to be submitted.

Mt. Pleasant Ventures – This project proposes the development of 122 single family residential homes. The 73-acre property is situated on the north side of Jay Street at the intersection of Horizon Blvd. Scott previously mentioned our Act 537 Sewage Facilities Plan states the sewers for this property should be installed such that the Jay Street pump station can be removed from service. The Municipal Authority also requires the sewer be installed along the road frontage of the entire property. The developer's engineer was made aware of this information, and it was requested they revisit the design to satisfy these requirements. We are waiting for the revised plans to be resubmitted.

Nolt, Weaver, & Stoltzfus, LLC - This project proposes a sewer connection from several apartments situated at 1813 and 1805 Quarry Road in Swatara Township. Scott received a conceptual sketch plan for the proposed public sewer connections and provided feedback to their surveyor. The Municipal Authority has not received an official plan submission.

Land Development Construction

Town's Edge –Sanitary sewer construction, testing of the installed sewers, vacuum testing the manholes, and flushing the sewer mains to remove any debris have all been completed. We are waiting for the as-builts drawings to be submitted.

Mapledale Estates – Sewer construction has been completed. All that remains is vacuum testing of the manholes (which will take place after paving in the Spring) and submission of the as-built drawings.

Crossings at Sweet Briar, Phase 4 – Sanitary sewer construction, including sewer mains

and laterals, was completed mid-January. Air and mandrel testing of the lines is expected to take place toward the end of February. Steckbeck's office has been providing full-time inspection.

Kathleen Street Sewer Extension – Construction for the sewers to serve the proposed single-family dwelling at 891 Kathleen Street has been completed. A new 8-inch gravity sewer was connected to the Municipal Authority's existing manhole at the intersection with Laurel Street. The new gravity main and manhole have been tested in the presence of Municipal Authority personnel. The line is ready for dedication to the Municipal Authority. Amy is working with the developer's attorney regarding the Deed of Dedication and the Maintenance Guarantee Agreement.

Caliber Car Wash – The Municipal Authority Board approved plans in March of 2022 for the construction of a car wash on the property at 1333 E. Lehman Street. The developer's engineer advised us that some minor changes were being made to the site design including revisions to the sanitary sewer design. Review of the shop drawings has commenced, including the proposed sampling manhole, grease trap, and pipe.

Sewer Specs – Work on the standard details continues. A draft of the technical specifications has been provided to the Wastewater Department for review. The administrative procedures section is being updated and will be sent to Lori for review.

Pertinent Matters

AutoSuds West Car Wash – The property owner's engineer, Glace Associates, informed Steckbeck's Office that the owner underestimated the sewer capacity and undersized the sewage pump. It cannot handle the flow discharging from the car wash. Glace Associates provided a new design proposal in order to rectify the issues. This includes a brand-new pump station, larger pumps, deepening the wet well, and connecting to the existing 3-inch line instead of the 2-inch to which they are currently connected. A flow meter will be installed on the pump station to meter everything discharging into the sewer system. The 3-inch line must be hydrostatically tested prior to connection. Should it not be a viable line, the property owner will need to install a brand-new line. Any new design proposal will need to be reviewed by Steckbeck and Municipal Authority personnel.

Chapter 94 Annual Waste Load Management Report – The Municipal Authority Board must submit a Waste Load Management Report to the City of Lebanon Authority (CoLA) each year. Scott is working on the report with the information provided by Lori and the Wastewater Department. A draft will be provided to the board members prior to submission. The report is due to CoLA early March, and they must submit their report to DEP by March 31st.

ASSISTANT TOWNSHIP MANAGER REPORT – Lori Books

AutoSuds West LLC – The owner of AutoSuds West LLC has signed the "Purchase of Additional Sewer Capacity Agreement". A total of 18 additional EDUs were purchased. Lori is looking for a motion to approve the agreement.

MOTION: Motion was made and seconded to approve the Purchase of Additional Sewer Capacity Agreement with AutoSuds West LLC. Motion approved unanimously.

WASTEWATER DEPARTMENT REPORT – Ed Brensinger

All members were provided with a copy of Tommy Camasta’s January Activity report. There were 84 PA One Calls this past month. Five (5) were emergencies during work hours and one (1) was an emergency after hours. Two (2) cast iron laterals off the N 8th Avenue main failed and were replaced. Six (6) grease trap inspections including Godshall’s Tank #5, Walmart, Heisey’s Diner, Lebanon Valley Cold Storage, Cedar Grill and Mancino’s were completed.

The manhole on the corner of East Brookfield Drive and Water Street was reported to be leaking sewage on 1/21/23. Tommy and Dave Lied responded with the flusher truck. Approximately 10 to 15 gallons had leaked to the surface but did not get into any of the stormwater inlets. The air release valve was stuck in the open position. The manhole was vacuumed, and the valve was shut. The road was washed and disinfected. Tommy replaced the valve on 1/30/23 and everything is operating as normal. Additional parts were ordered to rebuild the old valve as a spare.

The discharge check valves were cleaned, and the oil was changed at all three (3) Gorman Rupp pump stations.

The epoxy floor at the Lions Lake main restroom was removed. Other departments were assisted as needed.

COMMENTS FROM BOARD MEMBERS

With no further business for the good of the Municipal Authority, the meeting was adjourned at 7:30 p.m.

MOTION: Motion was made and seconded to adjourn. Motion approved unanimously.

Respectfully Submitted,

Molly Lum
Recording Secretary