

NORTH LEBANON TOWNSHIP
725 Kimmerlings Road
Lebanon, PA 17046
Phone: 717-273-7132 Fax: 717-273-7672
APPLICATION FOR HIGHWAY OCCUPANCY PERMIT

Date of Application: _____

PA ONE CALL SERIAL NUMBER: _____	DATED: _____
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Applicant (Circle One): (Owner) (Contractor) (Public Utility)

Name of Company: _____

Address: _____

Contact Person: _____ Phone: _____

If project is being subcontracted out, please provide direct contact information

Subcontractor: _____

Address: _____

Contact Person: _____ Phone: _____

Location & Description of Work: _____

Starting Date for Work: _____ Completion Date: _____

Length of Bore: _____ Ft Excavation Area: _____ Sq Ft

PLEASE ATTACH SKETCH

Emergency (Work already completed) Non-Emergency (Work to be done after permit issued)

*Application for EMERGENCY street cuts must be made to the Township within seven (7) days. Township must be contacted by phone when emergency work is being performed, or next business day if after hours. (M-F 7:30 – 4 PM)

Multiple openings may be included on one permit, only if located in same block

GENERAL REQUIREMENTS

1. No work shall be performed (except in emergency) before this application is approved and permit granted. A copy of the permit shall be available on site when work is in progress. Permittee must contact the Roadmaster **PRIOR** to commencement of work.
2. The permittee agrees to fulfill all terms of Township Ordinance 6/3/85, latest revision. Copies of Ordinance 6/3/85, including the latest revisions and fee schedule, will be furnished upon request.
3. **WORK ZONE TRAFFIC CONTROL IN ACCORDANCE WITH PADOT PUBLICATION 203, CURRENT EDITION.**
4. Street cut restoration in accordance with Township Street Cut Specifications, latest edition. Copy attached to permit.
5. **PERMITTEE RESPONSIBLE FOR STREET RESTORATION FOR A PERIOD OF 24 MONTHS AFTER FINAL INSPECTION AND APPROVAL BY ROADMASTER.**

NO PERMIT WILL BE ISSUED WITHOUT AN APPROVED SURETY BOND OR LETTER OF CREDIT ON FILE .

- ❖ A 24-month, \$75,000 bond must be posted by all Public Utilities annually.
- ❖ A 24-month, \$7,500 corporate bond must be posted by Contractors for each permit.

NOTE: The Township reserves the right upon review of the application to determine if the proposed permitted work is of sufficient magnitude or importance to require a higher Bond amount than listed above and will notify the applicant of such requirement prior to issuing the permit.

CERTIFICATE OF LIABILITY AND WORKER'S COMPENSATION INSURANCE IS REQUIRED TO BE ON FILE WITH THE TOWNSHIP. ADDITIONAL INSURANCE REQUIRED IF BLASTING OCCURS.

Applicant Signature and Title

Phone Number

THIS PORTION IS TO BE COMPLETED BY TOWNSHIP PERSONNEL

SPECIAL CONDITIONS AND INSTRUCTIONS TO PERMITTEE:

	Issuance Fees	Inspection Fees	Inspection Fees	Inspection Fees	Inspection Fees	Totals
Schedule Item No.						
Unit Fee	\$	\$	\$	\$	\$	
Number of Units						
Total Fee	\$	\$	\$	\$	\$	\$

Date Surety Bond or Letter of Credit Received: _____ Amount: \$ _____

Certificate of Insurance on File (Circle One): Yes No (If no, must have before permit is issued)

Permit is hereby granted to the above applicant with the special conditions and instructions as listed above.

Permit Number: EP - _____

Approved by: _____ Date: _____
Township Roadmaster

EXPIRATION DATE: _____

INSPECTION RECORD

DATE	COMMENTS

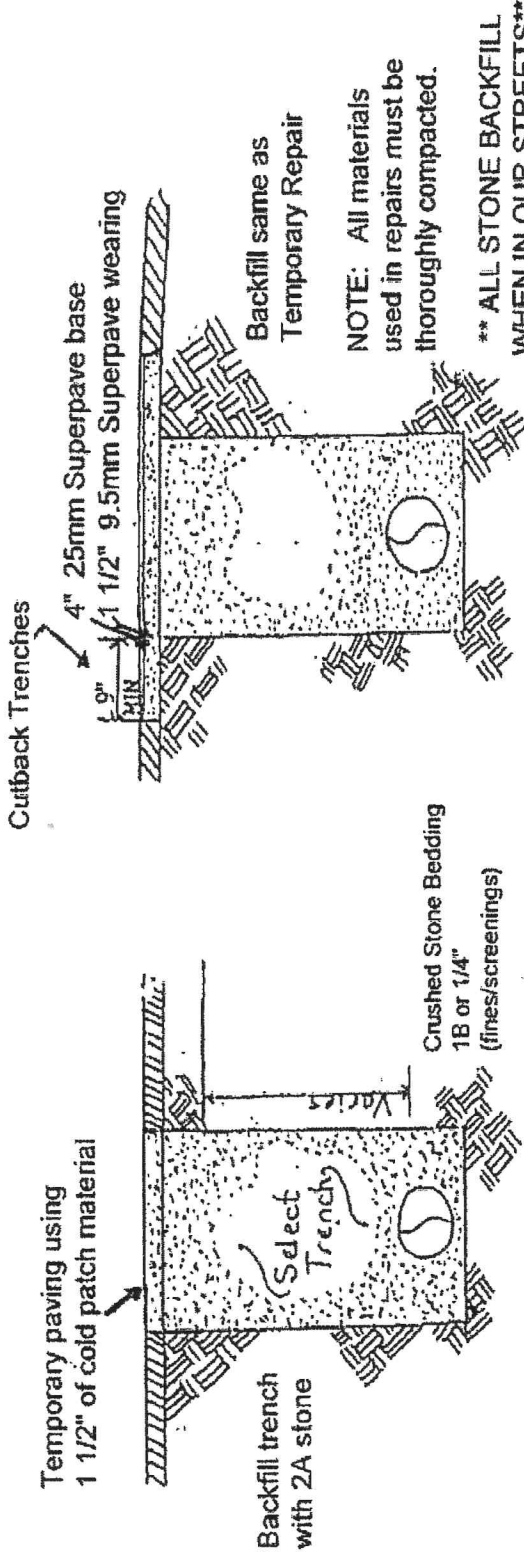
§ 21-521. Street Cut Specifications.

[Res. 10-2017, 5/15/2017]

1. When working within the North Lebanon Township right-of-way, all openings and obstructions (above ground) require a permit and must be completed in accordance with Township specifications. Permit, bonding and insurance certificates are required per Township ordinance. This shall apply to any right-of-way intended to be dedicated to the Township, regardless of whether in binder course only or both binder and wearing course. The contractor or party responsible for the repair has two options (See Exhibit "I"):
 - A. Install permanent repairs initially; or
 - B. Install a temporary repair, then return to install a permanent repair within 90 days.
2. With either option the contractor, or responsible party, can be required to return at any time during two years minimum, following the initial work, to correct any deficiencies in accordance with the Township specifications and the recommendations of the Township Roadmaster or Board of Supervisors. Failure to correct any deficiencies within five days of notification will result in the Township performing the corrections and billing the responsible party. Special agreements may be required for unique circumstances at the discretion of the Board of Supervisors, which would override these maintenance requirements.
3. Excavation - Temporary/Permanent. In addition to the trench, excavations should include the removal of the existing paved surfaces nine inches back from the sides of the trench exposing undisturbed subgrade. The present road shall be cut or sawed in a neat straight line to the bottom of the existing base course. The detached material shall be removed. NOTE: The nine-inch cutback is mandatory for all trenches.
4. Backfill - Temporary/Permanent. The trench must be backfilled with 2A or fine material (Type A or better stone meeting the requirements for No. 1 aggregate) around the pipe to six inches above the pipe or as required by other specifications (water, sewer, or gas) and approved by the Township.
5. Compaction - Temporary/Permanent. Materials used for backfill must be 2A Modified and mechanically tamped in layers of 10 inches or less.
6. Wearing and Binder - Permanent. The permanent binder and surface course shall be placed in accordance with the depths of existing bituminous surface. However, in no case shall the binder course be less than four inches 25 mm Superpave 0.3 < 3 ESALS (after compaction) and the wearing course be less than 1 1/2 inches 9.5 mm Superpave 0.3 < 3 EASLS (after compaction); SRL to be based on ADT. Binder course may not be installed in more than two-inch increments. Paving seams must be sealed. For nonresidential streets, the Township shall determine EASLS according to traffic level.
7. Identification – Temporary/Permanent. After the repair has been installed, the street cut should be identified by the use of a one-foot painted square, with durable wear-resistant paint. Street cuts should be coded according to use: blue for water, yellow for gas or petroleum, red for electric, orange for communications, and green for sewers. The trench should be sprayed with the month, day, and year when the permanent repair was completed.
8. All materials and equipment shall be in conformance with the latest revision of PennDOT Form 408.

Any excavation in the North Lebanon Township right-of-way must be scheduled with the Road Foreman (273-7132) prior to commencement of work. Any work done without the prior approval from North Lebanon Township will be subject to the Road Foreman's discretion for acceptance. The Road Foreman or designee must be notified of start date and must be on site during all stonefill operations, paving of binder and wearing course, in order to sign off on street cut permit.

STREETS AND SIDEWALKS



TEMPORARY REPAIR

PERMANENT REPAIR

EXHIBIT "I"
STREET CUT SPECIFICATION DETAIL