

# North Lebanon Township SALDO and SW Fee Schedule

## (Subdivision and Land Development Ordinance and Stormwater Plans)

### Section 1. Subdivision and Land Development Plan and Stormwater Management Site Plan Submissions

**A. Minor Subdivision Plan not involving new lots (e.g. lot add-on plan)**

I. Application Fee	\$200.00
II. Deposit Amount	\$600.00

**B. Sketch Plan**

I. Application Fee	\$100.00
II. Deposit Amount	\$500.00

**C. Minor and Major Residential Subdivision and/or Land Development Plan with New Lots/Units**

I. Minor Subdivision Plan Application Fee (Exempt from Preliminary Plan)	\$900.00
II. Preliminary Plan Application Fee	\$500.00 + \$10.00 per lot/unit
III. Final Plan Application Fee	\$500.00 + \$10.00 per lot/unit
IV. Preliminary/Final Plan Application Fee	\$1,000.00 + \$20.00 per lot/unit

V. Deposit Amount

a. Preliminary Plan

i. 1-10 lots/units	\$2,000.00
ii. 11-20 lots/units	\$2,500.00
iii. 21-50 lots/units	\$4,500.00
iv. 51-100 lots/units	\$2,000.00 + \$50.00 per lot/unit
v. 101-200 lots/units	\$3,000.00 + \$40.00 per lot/unit
vi. 201+ lots/units	\$5,100.00 + \$30.00 per lot/unit

b. Final Plan

i. 1-10 lots/units	\$1,000.00
ii. 11-20 lots/units	\$1,500.00
iii. 21-50 lots/units	\$2,000.00
iv. 51-100 lots/units	\$750.00 + \$25.00 per lot/unit
v. 101-200 lots/units	\$1,300.00 + \$20.00 per lot/unit
vi. 201+ lots/units	\$2,350.00 + \$15.00 per lot/unit

c. Minor Subdivision or Preliminary/Final Plan

i. 1-10 lots/units	\$3,000.00
ii. 11-20 lots/units	\$4,000.00
iii. 21-50 lots/units	\$6,500.00
iv. 51-100 lots/units	\$2,750.00 + \$75.00 per lot/unit
v. 101-200 lots/units	\$4,300.00 + \$60.00 per lot/unit
vi. 201+ lots/units	\$7,450.00 + \$45.00 per lot/unit

Note: For multifamily dwellings, apartments, retirement communities, mobile home parks, or other rental communities, each individual apartment, dwelling, or mobile home shall be considered as a separate unit.

Note: For projects submitted as a combined Preliminary/Final Plan, fees shall be paid in cumulative (i.e. both the preliminary fee and final fee shall be paid to the Township upon submission).

**D. Non-Residential Subdivision Plan. The fees established by this section do not include land development on the individual lots to be subdivided.**

Where a non-residential subdivision also includes land development on the lots to be subdivided, the applicant shall pay the application fees and deposit amounts for the Subdivision Plan established by this Section (1.D.) and the deposit amounts for the non-residential Land Development Plan established in Section 1.E.V. However, the application fees for non-residential Land Development Plans established in Section 1.E.I to 1.E.IV shall not apply.

I. Minor Subdivision Plan Application Fee (Exempt from Preliminary Plan)	\$1,500.00 + \$15.00 per lot
II. Preliminary Plan Application Fee	\$1,000.00 + \$10.00 per lot
III. Final Plan Application Fee	\$1,000.00 + \$10.00 per lot
IV. Preliminary/Final Plan Application Fee	\$2,000.00 + \$20.00 per lot
V. Preliminary Plan Deposit Amount	\$3,000.00 + \$125.00 per lot
VI. Final Plan Deposit Amount	\$2,000.00 + \$75.00 per lot
VII. Preliminary/Final Plan Deposit Amount	\$5,000.00 + \$200.00 per lot

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**E. Non-Residential Land Development Plan** (Agricultural, Commercial, Industrial, Office & Institutional, etc.).

I. Minor Land Development Plan Application Fee (Exempt from Preliminary Plan)	\$900.00 + \$15.00 per acre
II. Preliminary Plan Application Fee	\$500.00 + \$10.00 per acre
III. Final Plan Application Fee	\$500.00 + \$10.00 per acre
IV. Preliminary/Final Plan Application Fee	\$1,000.00 + \$20.00 per acre
V. Deposit Amount	
a. Preliminary Plan	
i. 0-2 acres	\$2,000.00
ii. >2-5 acres	\$2,500.00
iii. >5-10 acres	\$3,000.00
iv. >10-15 acres	\$3,500.00
v. >15-25 acres	\$4,000.00
vi. >25 acres	\$1,500.00 + \$100.00 per acre
b. Final Plan	
i. 0-2 acres	\$1,000.00
ii. >2-5 acres	\$1,500.00
iii. >5-10 acres	\$2,000.00
iv. >10-15 acres	\$2,500.00
v. >15-25 acres	\$3,000.00
vi. >25 acres	\$1,800.00 + \$50.00 per acre
c. Minor Subdivision or Preliminary/Final Plan	
i. 0-2 acres	\$3,000.00
ii. >2-5 acres	\$4,000.00
iii. >5-10 acres	\$5,000.00
iv. >10-15 acres	\$6,000.00
v. >15-25 acres	\$7,000.00
vi. >25 acres	\$3,300.00 + \$150.00 per acre

Note: Area of proposed lot to be developed or disturbed area of existing tract undergoing expansion.

Note: For projects submitted as a combined Preliminary/Final Plan, fees shall be paid in cumulative (i.e. both the preliminary fee and final fee shall be paid to the Township upon submission).

**F. Stormwater Management Site Plans** (not requiring a subdivision or land development plan)

I. Application Fee	\$550.00
II. Deposit Amount	
a. Stormwater Management Site Plan	
i. 0-2 acres	\$2,500.00
ii. >2-5 acres	\$3,500.00
iii. >5-10 acres	\$4,500.00
iv. >10-15 acres	\$5,500.00
v. >15-25 acres	\$6,500.00
vi. >25 acres	\$2,900.00 + \$150.00 per acre
III. Stormwater Exemption	\$200.00

Note: Area of proposed lot to be developed or disturbed area of existing tract undergoing expansion.

### Section 2.

The *application* fees established by this Resolution are non-refundable. These fees shall be used to reimburse the Township for its administrative expenses in connection with the processing of the application, including, but not limited to, receiving plans; administrative reviews; time extension monitoring and processing; verbal and written communications with Township consultants, applicants and applicant's representatives; scheduling of actions; administering waivers from Ordinance requirements; transmittal and storage of plans and reports; postage and other similar expenses.

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### **Section 3. Posting of Deposit for Reimbursement of Township Expenses in Processing Subdivision and Land Development, Stormwater Management, and Other Applications.**

Each applicant shall deposit with the Township a sum in the amount as set forth in Section 1 ("Deposit Amount") at the time of filing an application for approval of a subdivision or land development plan and/or a stormwater management site plan. The Deposit Amount shall be used to reimburse the Township for all engineering, inspection and legal fees incurred in the review of the plan, inspection of the improvements, preparation and recording of any appropriate deeds or documents, and any other expenses which the Township may incur in the connection with the processing of the application and development of the property set forth in Sections 6, 7, 8, and 10 below. The Township shall be irrevocably authorized to withdraw from time to time any monies deposited in the Deposit Amount by the applicant/developer in order to pay expenses and fees incurred by the Township. At such point as the Deposit Amount has been reduced to one-half (½) of the amount posted by the applicant at the time of filing the application or less as a result of withdrawals as herein provided, then, and in that event, and at that time, the Township shall bill the applicant/developer an amount sufficient to restore the Deposit Amount to the original sum. In the event the Deposit Amount is insufficient at any time to pay such costs, the Township shall bill applicant/developer for the actual or anticipated additional costs. In the event the Deposit Amount is in excess of the Township's costs, the Township shall refund such excess monies, without interest, to the Developer upon completion of the development of the property. No further review, administration or action on a plan shall occur until such bill is paid by the applicant/developer.

### **Section 4. Fees and Deposit Payable with Applications.**

All filing fees and any required deposit must be submitted to the Township with plan applications. Plan applications shall not be accepted without fees and required deposits, and neither the North Lebanon Township Planning Commission nor the North Lebanon Township Board of Supervisors shall act on a plan application submitted without a fee and, if required, a deposit. The fees imposed by this Resolution are in addition to any fees imposed by the Lebanon County Planning Department pursuant to Section 502 of the Pennsylvania Municipalities Planning Code for its review of plans or by any municipal authority or public utility as established by such authority or utility for review of plans showing improvements, extensions, or connections to the authority's or the utility's facilities. All fees and required deposits shall be paid by check or money order payable to North Lebanon Township. Where applicable, two checks are required for each submission of plans, one for the application fee and the other for the Deposit Amount.

### **Section 5. Recording Fees.**

Any costs relating to the reduction of final plans for the purpose of recording the same with the Recorder of Deeds of the County of Lebanon and any recording fees shall be paid by the applicant.

### **Section 6. Reimbursement for Plan and Document Review Expenses.**

Applicants shall reimburse the Township for all reasonable and necessary charges incurred by the Township's professional consultants, including but not limited to the Township Engineer and Township Solicitor, for the review and any report or reports to the Township on an applicant's application, plans, supporting data, proposed agreements relating to the maintenance of improvements or open space, financial security, and similar matters, if any, in connection with subdivisions and land developments and stormwater management applications. Such review fees shall be the actual fees charged by the Township Engineer, Township Solicitor, or other professional consultant for the services performed. The filing of a plan or application under the North Lebanon Township Subdivision and Land Development Ordinance, Stormwater Management Ordinance, Zoning Ordinance, other governing ordinance and/or Section 2317 of the Township Code shall constitute an implied agreement by the applicant to pay such expenses.

### **Section 7. Reimbursement for Inspection of Improvements when such Inspection is Performed by the Township Engineer or other Professional Consultant.**

Developers shall reimburse the Township for all reasonable and necessary charges incurred by the Township's professional consultants or the Township Engineer for inspection of the improvements required to be constructed under the Subdivision and Land Development Ordinance, Stormwater Management Ordinance, or Zoning Ordinance and any report or reports to the Township thereon. Such inspection fees shall be the actual fees charged by the Township Engineer or other professional consultant for the services performed.

### **Section 8. Reimbursement for Inspection of Improvements when such Inspection is Performed by Township Personnel.**

In some circumstances, inspection of improvements may be performed by personnel employed by the Township. If the inspection is performed by Township personnel, developers shall reimburse the Township for all reasonable and necessary charges incurred by the Township for inspection of the improvements required to be constructed under the Subdivision and Land Development Ordinance, Stormwater Management Ordinance, or Zoning Ordinance and any report or reports to the Township thereon. When the inspection is performed by Township personnel, the applicable hourly rate charged will be as listed in the current North Lebanon Township Fee Schedule under Wage Rates. A minimum hourly rate of one (1) hour will be billed for the first hour or any portion thereof. Any time in excess of one (1) hour shall be billed at the same rate on a proportional basis.

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### Section 9. Resolution of Fee Disputes.

In the event the developer disputes the amount of any plan review or inspection fees or expenses imposed pursuant to Sections 6, 7, or 8 above, the developer shall, within ten (10) days of the billing date, notify the Township Secretary that such fees are disputed as unreasonable or unnecessary, in which case the Township shall not delay or disapprove a subdivision or land development application or any approval or permit related to development due to the developer's dispute of the fees. Fee disputes shall be resolved as follows:

- A. If within twenty (20) days of the date of billing, the Township and the developer cannot agree on the amount or the expenses which are reasonable and necessary, then the Township and the developer shall jointly, by mutual agreement, appoint another professional engineer to review such charges and expenses and make a determination as to the amount thereof which is reasonable and necessary.
- B. The professional engineer so appointed shall hear such evidence and review such documentation as the professional engineer in his or her sole opinion deems necessary and render a decision within fifty (50) days of the billing date. The developer shall pay the entire amount determined in the decision immediately.
- C. The fee of the professional engineer for determining the reasonable and necessary expenses shall be paid by the developer if the amount of payment required in the decision is equal to or greater than the original bill. If the amount of payment required is less than the original bill by one thousand dollars (\$1,000.00) or more, the Township shall pay the fee of the professional engineer. In all other situations the Township and the developer shall each pay one-half (½) the fee of the professional engineer.
- D. If the Township and the developer cannot agree upon the professional engineer to be appointed, the engineer shall be selected in the manner provided in Article V of the Pennsylvania Municipalities Planning Code.

### Section 10. Additional Expenses.

All expenses incurred by the Township prior to street dedication for the installation, maintenance or operation of street signs, traffic control signs, traffic control lights, streetlights and any other improvements which are necessitated by the developer's land development or subdivision shall be charged to and paid by the developer. The hourly rate will be billed as listed in the current North Lebanon Township Fee Schedule under Wage Rates for Township personnel to install traffic control signs or performing other services for the development. The actual cost of all supplies and equipment, including signs, poles and other materials shall be paid by the developer. If the Township is required to provide snow removal service on a street not accepted by the Township, the developer shall be charged the reasonable and customary commercial rate for such service plus the actual cost of all materials used. A separate written agreement signed by the Board of Supervisors will be required prior to commencement of service.

### Section 11. Outstanding Review and Inspection Fees

- A. All bills for outstanding administrative, legal and engineering review fees shall be paid by the applicant/developer before the plan is recorded.
- B. All bills for outstanding administrative, legal, engineering and inspection fees shall be paid by the applicant/developer prior to the final release of financial security and/or dedication of public improvements.

### Section 12. Right to Revise Fee Schedule

The Board of Supervisors reserves the right to revise the fees in this Resolution at any time by resolution.

### Section 13. Repeal

This Resolution shall not be deemed to repeal any other resolution of this Township establishing fees or charges. This Resolution shall be interpreted to amend only those fees expressly set forth in this Resolution, and all other fees and charges imposed by all other resolutions are hereby ratified and confirmed.

### Section 14.

The provisions of this Resolution are severable, and if any section, sentence, clause, part or provision hereof shall be held to be illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Resolution. It is hereby declared to be the intent of the Board of Supervisors that this Resolution would have been adopted if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

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**Section 15.**

This Resolution shall take effect and be in force immediately as provided by law.