

## NORTH LEBANON TOWNSHIP

### RULES AND REGULATIONS COMPOST FACILITY 02/21/11

The Compost Facility is a fenced area located next to the municipal building in North Lebanon Township, Lebanon County, Pennsylvania.

- (1) A key card will be issued to a resident or business of North Lebanon Township upon completing the provided application and upon payment of the applicable fee. The key card is subject to being canceled by the Township. Upon the card being lost, a new key card will be issued upon completing an application for a new card and upon payment of the fee as set forth by the Township. If the lost key card is found within 5 business days of purchasing the replacement card, the replacement card can be returned to the Township and the fee refunded.
- (2) The Compost facility is only available for drop off or pick up from April to September on Monday through Saturday from 7:00 am to 8:00 pm and from October through March from 7:00am to 5:00 pm on Monday through Saturday.
- (3) The card may only be used by the resident and those within the immediate family household. Elderly or handicapped residents may add a yard service contractor to their card as long as said card is being utilized by the contractor for their property **only**. A card issued to a business may only be used for that business purpose by the owner or an employee. Periodic random card checks will be conducted.
- (4) Residents utilizing the facility do so at their own risk. Any person utilizing the Compost Facility who causes damage or injury to persons or property shall be liable for such damage or injury.
- (5) **Only items from the Township may be taken to the North Lebanon Township Compost Yard.**
- (6) Only items deemed acceptable may be placed in the drop off areas. Acceptable items shall include grass clippings, old mulch, twigs, branches, small limbs (6' or shorter and 15" or less in diameter), garden clippings and small shrubs cut to size. Any business, whether located within or outside of North Lebanon Township, may not deliver grass clippings to the compost facility, and this rule shall be applicable even though the grass clippings may have come from a yard located within North Lebanon Township.
- (7) Unacceptable items are root systems from shrubs, items longer than 6' in length, bushes or shrubs not cut to size, chemically treated wood (pressure treated lumber, telephone poles, railroad ties, etc.), non-wood products such as bricks, stones, rocks, metal, steel, aluminum, etc., furniture, garbage of any type and description, tires, batteries, appliances and construction materials. North Lebanon Township reserves the right to refuse any items or loads declared unacceptable.
- (8) **All loaded trucks or trailers must be covered with a tarp when dropping off or picking up materials at the site.**
- (9) Individuals are responsible for unloading items in designated areas. All items must be removed from bags. We strongly recommend using bags/containers that can be reused. Do not leave bags in facility.

- (10) Smoking is NOT permitted at the compost facility at any time.
- (11) Animals and/or children must be kept under control while in the compost facility. Animals must remain in vehicles and children remain in area in front of the Jersey barriers.
- (12) Motorists must read and obey any and all traffic directions posted at the site.
- (13) The Township reserves the right to require a resident or business of the Township to provide proof of vehicle insurance for those vehicles that will be utilized at the Compost Facility. Vehicle operators may be required to provide proof of identity and address within the Township.
- (14) Anyone who does not abide by the rules established by North Lebanon Township shall be denied access for a minimum of the remainder of the calendar year and shall be subject to removal from the property. The facility is under video surveillance.
- (15) Mulch is made available to current cardholders at no charge in our compost facility. Although proper processing guidelines for a non-treated plant amendment are followed, North Lebanon Twp is not liable for any damages and/or harmful effects to the following items, but not limited to shrubs, flowers, buildings, persons, etc as a result of utilizing the mulch. Mulch will be placed within a Jersey barrier holding area when ready. The mulch may not be sold by the resident or business to any third party. A resident may make arrangements for the township to deliver the mulch to their residence upon paying the applicable fee. A resident may have a truck or trailer loaded with the mulch by township equipment upon making the necessary arrangements with the administration office staff and paying the applicable fee. No motorized or mechanical loading equipment other than township equipment may be used at the facility.
- (16) All fees shall be as adopted by Resolution of the Board of Supervisors of North Lebanon Township.
- (17) Landscaping or tree trimming businesses located within North Lebanon Township who wish to utilize the facility must purchase a commercial key card upon paying the annual fee as established by Resolution of the Board of Supervisors.
- (18) Residents are not permitted in areas that are marked "Employees Only" and no resident is permitted beyond the Jersey barriers. Do not approach any Township equipment while equipment is being operated.
- (19) After the Christmas season, the Township shall designate an area for Christmas tree drop-offs. The dates for acceptance will be determined by the Township. A key card is not required for this service.
- (20) These Rules and Regulations are subject to change at any time by the Board of Supervisors of North Lebanon Township. Regulations are posted on the Township website [www.northlebanontwppa.gov](http://www.northlebanontwppa.gov).