



# 2023 PROPOSED ALL FUNDS BUDGET

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*Prepared by: Lori Books, Assistant Township Manager*  
*Presented: November 21, 2022*

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# North Lebanon Township

## Description of Various Funds

The Preliminary Budget and Fiscal Plan (“the Plan”) is presented to the Board of Supervisors for review and action. The Board of Supervisors conducted five budget meetings that were advertised and open to the public. This Plan is a result of the issues discussed and direction provided during those meetings. Most of the Funds are restricted by the funding source(s) or the specific Resolution adopted establishing the Fund.

**General Fund** – The General Fund is the all-purpose Fund of the Township. Real Estate taxes are authorized under Section 3205 of the Second-Class Township Code. “The Board of Supervisors may levy taxes upon all real property within the Township” made taxable by the Tax Duplicate prepared by the Lebanon County Tax Assessment Office. It is the responsibility of the County to provide the assessment valuation of the properties within the Township.

All real estate taxes, Act 511 taxes (Real Estate Transfer, EIT, LST), and other fees charged by the Township that are not Fund specific, go into the General Fund. The Real Estate Property Taxes and Act 511 Taxes combine for approximately 76% of the township revenue for the General Fund. Other large revenue sources are from the 5% cable TV franchise agreement, fines, host municipality benefit fee, state allocations, and the police service contract with West Lebanon Township.

The majority of all township services are rendered through our General Fund. These services include, police, fire (contribution to 4 volunteer fire companies), ambulance (annual contribution to FASP), EMA, administration, highway, building maintenance, park & recreation, and fleet maintenance. The Wastewater Department operates from a separate budget adopted by the North Lebanon Township Municipal Authority.

**No** tax increase is being proposed for 2023.

Recent history of the township millage rate is as follows:

2023 – 2.01 mills (1.59 General; .420 Fire Protection)  
2022 – 2.01 mills (1.59 General; .420 Fire Protection)  
2021 – 2.01 mills (1.59 General; .420 Fire Protection)  
2020 – 2.01 mills (1.59 General; .420 Fire Protection)  
2019 – 2.01 mills (1.61 General; .400 Fire Protection)  
2018 – 2.01 mills (No increase in General Fund taxes; New SW Fee)  
2017 – 2.01 mills (Added FT Police Officer; Additional allocation to Fire Companies)  
2016 – 1.71 mills (No Increase from 2015)

The Township’s Assessment Value:

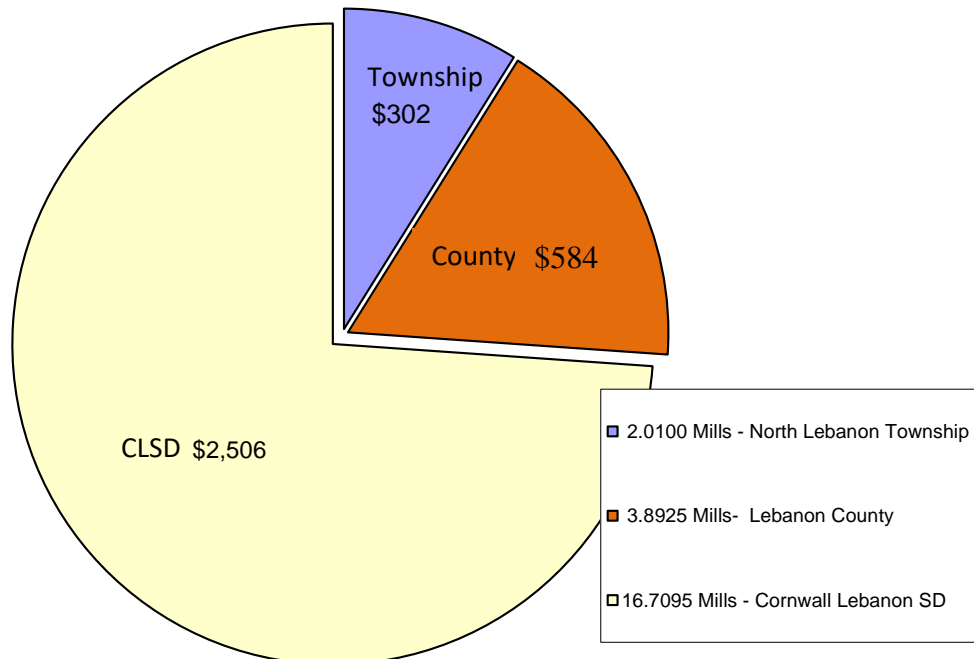
2023 - \$914,383,000; parcel count 4886  
2022 - \$886,476,700; parcel count 4871  
2021 - \$862,835,300; parcel count 4831  
2020 - \$846,912,601; parcel count 4818  
2019 - \$840,059,800; parcel count 4804  
2018 - \$830,203,000; parcel count 4774  
2017 - \$818,049,000; parcel count 4751  
2016 - \$809,967,800; parcel count 4719

The following table provides a comparison of taxes an average resident pays to the 3 separate entities based on their respective millage rates. The chart below is based on the average market value of a residential property in North Lebanon Township at \$150,000.

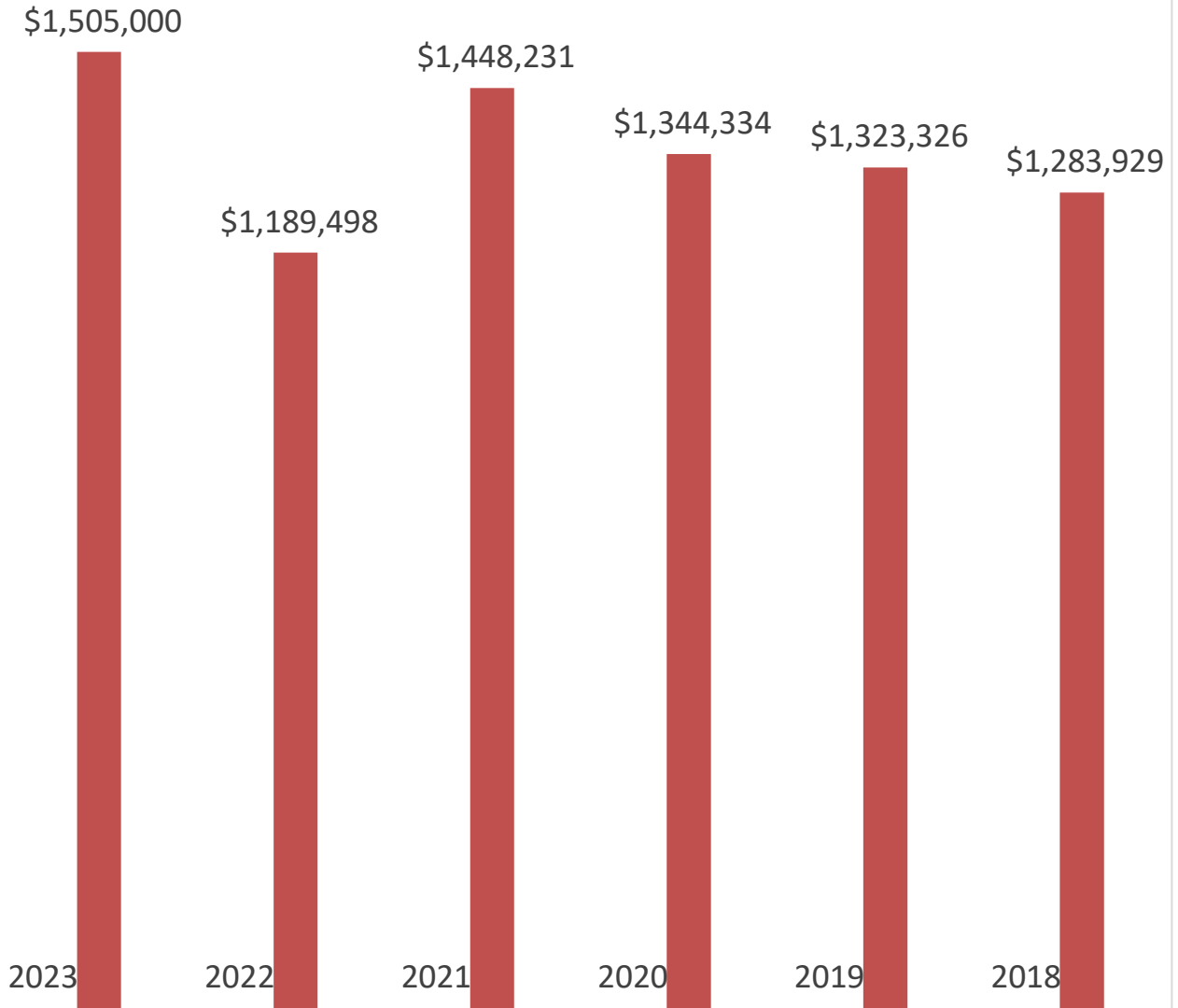
**2023 Assessment Value: \$150,000:**

2.0100 mills (Township Real Estate Taxes-2023 rate, same as 2022 rate)	\$ 302 (2023 rate)
3.8925 mills (County Real Estate Taxes)	\$ 584 (2022 rate)
16.7095 mills ( <b><u>Cornwall-Lebanon School District</u></b> Real Estate Taxes)	\$ 2,506 (2022 rate)

**Municipal Tax Breakdown Vs. County & School Taxes**  
**(Based on Avg Assessed Value of \$150,000)**



## EIT COMPARISON 2018 - 2023



2023 - Budgeted Amount  
2022 - YTD As of 9/30/2022

2023 VS 2022 TOWNSHIP GENERAL FUND REVENUES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash/CD's on Hand	\$2,510,790	\$2,057,765	\$1,444,242	453,025	22.02%
301	Real Estate Taxes	\$1,827,772	\$1,773,364	\$1,727,270	54,408	3.07%
310	Act 511 Taxes	\$1,945,373	\$1,750,373	\$1,709,873	195,000	11.14%
321/322	License/Permits	\$209,054	\$211,944	\$209,061	-2,890	-1.36%
331	Fines	\$53,000	\$92,500	\$134,500	-39,500	-42.70%
341-342	Interest/Rents/Royalties	\$84,256	\$53,094	\$58,829	31,162	58.69%
354-357	State Grants/Entitlements	\$332,288	\$266,963	\$264,071	65,325	24.47%
358	Intergovernmental Services	\$85,698	\$82,800	\$80,000	2,898	3.50%
361	General Government	\$22,520	\$32,020	\$13,550	-9,500	-29.67%
362	Public Safety (Police)	\$9,750	\$14,100	\$16,600	-4,350	-30.85%
363	Highways & Streets	\$95,400	\$2,500	\$2,500	92,900	3716.00%
364	Sanitation (Host Municipality Fee-GLRA)	\$165,000	\$165,000	\$160,000	0	0.00%
367	Recreation	\$14,500	\$10,950	\$10,450	3,550	32.42%
380/381	Misc & Sale of Property	\$100	\$100	\$100	0	0.00%
387	Donations/Contributions	\$20,000	\$5,000	\$15,500	15,000	300.00%
391	Disposition of Fixed Assets	\$3,000	\$2,000	\$2,000	1,000	50.00%
392	Interfund Transfer	\$0	\$120,000	\$0	-120,000	-100.00%
395	Refund Prior Yr Expenses	\$0	\$41,500	\$0	-41,500	-100.00%
	<b>Total Projected Revenue</b>	\$4,867,711	\$4,624,208	\$4,404,304	243,503	5.27%
	Total Cash on Hand + Proj Revenue	\$7,378,501	\$6,681,973	\$5,848,546		

2023 VS 2022 TOWNSHIP GENERAL FUND EXPENSES						
Acct #	Department	2023 Budget	2022 Budget	2021 Budget	INCREASE AMOUNT	Percent Change
400	Board of Supervisors	\$95,181	\$57,075	\$20,814	38,106	66.76%
401	Administration	\$431,279	\$382,262	\$400,874	49,017	12.82%
402	Auditors	\$11	\$11	\$11	0	0.00%
403	Tax Collection	\$6,300	\$5,700	\$5,600	600	10.53%
409	Building Maintenance	\$56,064	\$71,402	\$70,515	(15,338)	-21.48%
410	Police Department	\$2,257,646	\$2,292,974	\$2,347,414	(35,328)	-1.54%
411	Fire Departments	\$317,337	\$292,752	\$287,674	24,585	8.40%
412	Ambulance	\$60,205	\$57,145	\$51,430	3,060	5.35%
414	Planning/Zoning	\$70,470	\$68,170	\$20,960	2,300	3.37%
415	EMA/911	\$8,500	\$13,888	\$12,888	(5,388)	-38.80%
421	Humane Society	\$950	\$550	\$500	400	72.73%
423	Safety Committee	\$4,805	\$700	\$2,600	4,105	586.43%
430	Hwy-General	\$669,549	\$571,440	\$581,227	98,109	17.17%
432	Hwy-Snow Removal	\$12,041	\$12,041	\$11,429	0	0.00%
433	Hwy-Signals/Signs	\$5,000	\$5,000	\$5,000	0	0.00%
437	Hwy-Vehicle Maintenance	\$110,618	\$115,097	\$114,590	(4,479)	-3.89%
438	Hwy-Construction & Rebuild	\$89,400	\$0		89,400	
448	Fire Hydrants	\$89,250	\$88,020	\$91,458	1,230	1.40%
450	Rental Properties (2)	\$12,795	\$12,325	\$21,752	470	3.81%
451	Recreation	\$248,562	\$254,057	\$262,370	(5,495)	-2.16%
456	Library	\$6,000	\$6,000	\$6,000	0	0.00%
492	Interfund Operating Transfer	\$312,567	\$312,065	\$280,000	502	0.16%
	<b>Total Projected Expenses</b>	\$4,864,530	\$4,618,674	\$4,595,106	\$23,568	5.32%
	Projected Yr End Balance	\$2,513,971	\$2,063,299	\$1,253,440		

**General Fund Expenditures:**

The 2023 budget maintains all current level of services.

The Township will continue to utilize services of the Lebanon County Treasurer's Office for tax collection of Real Estate, Fire Protection, and Street Light Taxes, which provides a 50% savings for all costs associated with the mailing and collection of taxes. The Township also contracts with the County Treasurer's Office for collection of delinquent Real Estate and Street Light Taxes.

The departmental capital purchase items reflected in the budget are as follows:

**Administration:**

\$ 2,500 – One Computer Upgrade

**Police Dept:**

\$ 66,709 – Body Cams/Car Cams (If Grant Awarded)

The purchase of a Police SUV is listed under the Capital Reserve Fund for 2023.

The purchase of two Radar Monitors and a Driver License Reader are listed under the ARPA Fund for 2023.

**FIRE DEPARTMENTS (Ebenezer, Glenn Lebanon, Rural Security, Weavertown):**

\$192,000 (\$48,000 allocation to each Fire Company)

\$120,000 (Fire Co Capital Reserve Account—\$30,000 each) restricted to vehicle equipment purchases only.

The annual \$48,000 allocation to each of the 4 fire departments will remain the same for 2023 and will be disbursed in two equal payments: June and December. In addition, \$120,000 will be transferred into the Fire Company Capital Reserve Fund to be used solely for larger vehicle equipment purchases and loan payments on the equipment, per the signed MOU with each volunteer fire company. All additional fire-company related expenses will be taken from this fire protection tax including the Worker's Comp insurance.

**FASP**

The 2023 budget includes a contribution to First Aid and Safety Patrol (FASP) towards future capital purchase of equipment. For 2023, the contribution amount is \$60,205.00 which represents a \$5.00 per capita (12,041) commitment.

**EMA:**

No Capital Purchases requested for 2023.

**HIGHWAY DEPARTMENT:**

No Capital Purchases from General Fund. See Capital Reserve and Special Project Funds.

**FLEET MANAGEMENT:**

\$ 3,000 – Small Tools

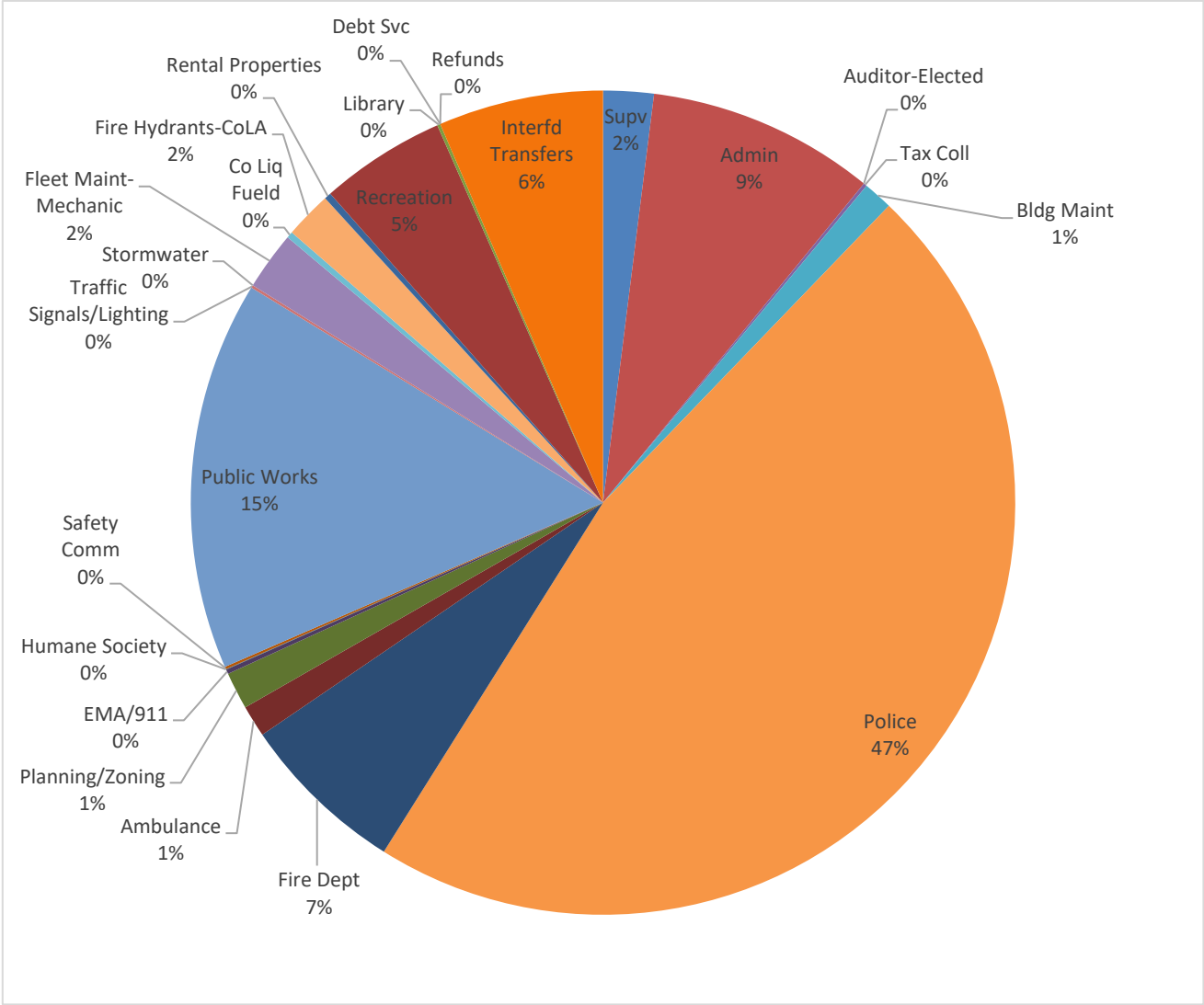
**RECREATION:**

None—See Park & Rec Fund

The Board of Supervisors have again budgeted to contract with Border Patrol in the amount of \$6930 from March 1 to November 30, to help control the geese population at Lion's Lake.

We again emphasize the importance to visitors at Lion's Lake not to feed the wildlife. This is an illegal activity and counter-productive to the contracted services with Border Patrol.

# General Fund Depts. vs. Overall Budget





## **ARPA FUND**

This is a new fund because of the American Rescue Plan Act (ARPA). The State and Local Fiscal Recovery Funds (SLFRF) are subject to the Department of the (U.S.) Treasury. “As a result of a recipient of an SLFRF award, we may use the SLFRF funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024, as long as the award funds for the obligations incurred by December 31, 2024, are expended by December 31, 2026.”

The Township received our first distribution in the amount of \$637,750 in 2021. The second distribution was received in 2022, in the amount of \$641,782. These funds are restricted by the Act, and we are working closely with our CPA firm, Brown, Schultz, Sheridan, and Fritz (BSSF) for compliance.

The following are proposed projects that comply with the Act.

- 1.) Upgrade to our existing HVAC (15-years old) to improve the air quality in our municipal building.
- 2.) Two Radar Monitors and a Driver License Reader for the Police Department.
- 3.) Annual inspection of Fire Department hoses, ladders, pumps, etc.
- 4.) Repairs to the Jay Street Wall.
- 5.) Highway Department repairs to the Halfway Drive bridge, additional paving, curb repairs, and repair of the sinkhole on Narrows Drive. Note that some of these expenses will be split with the Liquid Fuels Fund.

Before any funds are expended or placed out for bid the Administrative Office will be meeting with BSSF to confirm compliance with the Act.



Radars Monitor



Jay Street Wall



Jay Street Wall

2023 VS 2022 TOWNSHIP ARPA REVENUES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash on Hand	1,254,070	637,782		616,288	96.63%
341	Interest	6,000	1,500		4,500	300.00%
352	American Rescue Funds	0	637,750		(637,750)	-100.00%
	Total Projected Revenue	\$6,000	\$639,250	\$0	-\$633,250	-99.06%
	Total Cash on Hand + Proj Revenue	\$1,260,070	\$1,277,032	\$0		

2023 VS 2022 TOWNSHIP ARPA EXPENSES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
409	Bldg & Grounds	170,875	125,500		45,375	36.16%
410	Police	50,000	50,000			0.00%
411	Fire Departments	20,413	0			
436	Stormwater	0	560,000		(560,000)	-100.00%
438	Maintenance & Repairs	270,750	0			
439	Highway	645,750	0			
492	Interfund Transfers	0	120,000		(120,000)	-100.00%
	Total Projected Expenses	\$1,157,788	\$855,500	\$0	\$302,288	35.33%
	Projected Year End Balance	\$102,282	\$421,532	\$0		

## **STORMWATER FUND**

This Fund was established in 2018 along with the adoption of a Stormwater Fee Ordinance 4-2018. The Township maintains a system of pipes, drains, basins, inlets, outfalls, and other infrastructure known as a Municipal Separate Storm Sewer System (MS4) to collect and manage stormwater in township rights-of-way. The Township holds a National Pollutant Discharge Elimination System (NPDES) permit from the Pa Department of Environmental Protection (DEP). The NPDES permit requires the township to meet numerous requirements and regulations to comply with State and Federal law. Our MS4 renewal permit for 2018 also required the completion of a Pollution Reduction Plan (PRP). The Township must reduce sediment to local water bodies by 10 percent between 2018 and 2023 (the permit cycle). The Board of Supervisors previously approved and joined the Lebanon County Stormwater Consortium (Annville Township, City of Lebanon, Cleona Borough, North Cornwall Township, South Lebanon Township and North Lebanon Township.) Together we will work to complete the projects listed in our Joint PRP submitted to DEP to meet these requirements. The Consortium meets on the third Tuesday of every month and all meetings are opened to the public. The Consortium received approval on December 12, 2019, from DEP on our MS4/PRP resubmitted application.

The Board has slightly reduced the stormwater fee to a flat rate at \$40.00 per ERU for 2023.

Other projects continue to progress. North Lebanon Township has submitted a grant application to DCNR (Dept of Conservation and Natural Resources) for the shoreline project at Lion's Lake, which will also provide sediment load reductions when completed. The Township was awarded this grant in the amount of \$250,000.00 (max allowed by the grant).

The Consortium has also submitted a grant application for stream restoration along the Quittapahilla Creek.



Floodplain restoration along the Quittapahilla Creek will include over 6,260 linear feet of area. The estimated sediment reduction in these 2 projects along the Quittapahilla Creek will be 812,149 in sediment reduction.

2023 VS 2022 TOWNSHIP STORMWATER REVENUES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash on Hand	311,500	491,174	570,644	(179,674)	-36.58%
341	Interest	7,000	2,000	3,000	5,000	250.00%
364	Stormwater Fees	431,185	435,974	405,000	(4,789)	-1.10%
	Total Projected Revenue	\$438,185	\$437,974	\$408,000	\$211	0.05%
	Total Cash on Hand + Proj Revenue	\$749,685	\$929,148	\$978,644		

2023 VS 2022 TOWNSHIP STORMWATER EXPENSES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
429	Stormwater MS-4	592,700	611,702	547,502	(19,002)	-3.11%
	Total Projected Expenses	\$592,700	\$611,702	\$547,502	-\$19,002	-3.11%
	Projected Year End Balance	\$156,985	\$317,446	\$431,142		

## **STREET LIGHT FUND**

This is a restricted Fund for streetlights maintained throughout various areas of the Township. Commencing in the late 80's, developers were mandated to install streetlights at their expense. Properties located within 250' of a streetlight are assessed a front foot assessment to pay for associated operating and maintenance costs of the street lights. There is no increase in the street light tax proposed for 2023; the assessment rate will remain the same at \$.51/front foot.

<b>2023 VS 2022 TOWNSHIP STREET LIGHT REVENUES</b>						
		<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>INCREASE</b>	<b>Percent</b>
<b>Acct #</b>	<b>Department</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>AMOUNT</b>	<b>Change</b>
100	Cash on Hand	134,255	117,772	104,792	16,483	14.00%
301	Real Estate Taxes	63,065	62,433	60,255	632	1.01%
341-342	Interest/Rents/Royalties	1,500	50	600	1,450	2900.00%
	Total Projected Revenue	\$64,565	\$62,483	\$60,855	\$2,082	3.33%
	Total Cash on Hand + Proj Revenue	\$198,820	\$180,255	\$165,647		

<b>2023 VS 2022 TOWNSHIP STREET LIGHT EXPENSES</b>						
		<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>INCREASE</b>	<b>Percent</b>
<b>Acct #</b>	<b>Department</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>AMOUNT</b>	<b>Change</b>
401	Administration	25	0		25	
434	Hwy-Street Lighting	43,740	46,727	46,128	(2,987)	-6.39%
	Total Projected Expenses	\$43,765	\$46,727	\$46,128	-\$2,962	-6.34%
	Projected Year End Balance	\$155,055	\$133,528	\$119,519		



## **CAPITAL IMPROVEMENT FUND**

This Fund is used for larger capital improvement projects related to the municipal building and other township-owned property. The EIT revenue received from the over/under issue has been transferred to the Capital Improvement Fund. The 10-year payback plan from the “overpaid” municipalities ended at the end of 2020. There are two entities (ELCO SD and Mt. Gretna Borough) that will continue making payments for the next 10 years (2021-2030). Our annual revenue from these two entities is \$10,373 until 2030. For 2023, this annual revenue will be transferred to the Capital Improvement Fund.

The following projects are listed for 2023:

- 1) Replace roof above Police Department
- 2) Paint exterior block walls on municipal building
- 3) Replace phone system throughout building
- 4) Land Acquisition
- 5) Capital Improvement Project at Lion’s Lake



### 2023 VS 2022 TOWNSHIP CAPITAL IMPROVEMENT REVENUES

		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash on Hand	1,638,650	1,655,169	1,687,867	(16,519)	-1.00%
341-342	Interest/Rents/Royalties	8,000	3,000	4,500	5,000	166.67%
351	Federal Capital/Operating Grants	500,000	250,000	350,000	250,000	100.00%
354	State Capital/Operating Grants	0	0	0		
358	Intergovernmental Contracted Svcs	200,000	200,000	0	0	
392	Transfer from Other Funds	227,567	227,065	180,000	502	0.22%
	Total Projected Revenue	935,567	680,065	534,500	255,502	37.57%
	Total Cash on Hand + Proj Revenue	2,574,217	2,335,234	2,222,367		

### 2023 VS 2022 TOWNSHIP CAPITAL IMPROVEMENT EXPENSES

		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
400	Land Acquisition	240,000	140,000	140,000	100,000	71.43%
409	Building Improvements	81,501	10,000	44,500	71,501	715.01%
451	Park & Rec	700,000	700,000	700,000	0	0.00%
	Total Projected Expense	\$1,021,501	\$850,000	\$884,500	\$171,501	20.18%
	Projected Year End Balance	\$1,552,716	\$1,485,234	\$1,337,867		

## **NLT FIRE COMPANY CAPITAL RESERVE FUND**

As discussed under the General Fund, in 2017, the North Lebanon Township Fire Company Capital Reserve (equipment) Fund was created by Resolution #17-2017. The 2023 budget continues to set aside \$30,000 for each Fire Company (\$120,000 total). The Board has signed a Memorandum of Understanding (MOU) with each of the 4 volunteer fire companies (Ebenezer, Glenn Lebanon, Rural Security, and Weavertown) that outlines requirements for requesting money from this Fund. Each Fire Company was established independently with their own set of Bylaws and is not under the direction of the North Lebanon Township Board of Supervisors. They are a separate entity.

All 4 fire companies have taken advantage of this program. All 4 fire companies will now have new equipment to utilize to help protect our residents and those travelling through the township.





2023 VS 2022 FIRE CO CAP RESERVE REVENUES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash on Hand	5,325	34,700	36,676	-29,375	-84.65%
341	Interest/Rents/Royalties	1,000	10	750	990	9900.00%
392	Interfund Operating Transfers	120,000	120,000	120,000	0	0.00%
	Total Projected Revenue	\$121,000	\$120,010	\$120,750	990	0.82%
	Total Cash on Hand + Proj Revenue	\$126,325	\$154,710	\$157,426		

2023 VS 2022 FIRE CO CAP RESERVE EXPENSES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
411	Fire Companies	120,000	120,000	120,000	0	0.00%
	Total Projected Expenses	\$120,000	\$120,000	\$120,000	0	0.00%
	Projected Year End Balance	\$6,325	\$34,710	\$37,426		

## **CAPITAL RESERVE FUND**

In 1979, the Board of Supervisors created the Capital Reserve Fund for the sole purpose of purchasing township equipment. We have prepared an Equipment Replacement Schedule based on the life expectancy of the various pieces of equipment. This schedule will continue to be updated as various pieces of equipment are purchased/replaced in 2023. The annual Host Municipality Fee is used to help fund the Capital Reserve Fund. All police vehicles and large equipment purchases are made through this Fund. Depending on the type of equipment, a portion of funding may be applied from the Liquid Fuels Fund or Special Projects Fund (recycling).

For 2023, the Board is proposing to purchase the following items:

- 1.) \$56,980 Ford SUV-Police Vehicle
- 2.) \$95,106 Freightliner Chassis and Truck Body  
(To be split with Special Projects)
- 3.) \$5,098 (2) Honda portable generators (for traffic signal backup)



2023 VS 2022 CAPITAL RESERVE REVENUES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash on Hand	351,975	194,718	282,614	157,257	80.76%
341-342	Interest/Rents/Royalties	3,500	500	1,350	3,000	600.00%
391	Disposition of Fixed Assets	31,000	37,000	35,000	-6,000	-16.22%
392	Interfund Operating Transfers	165,000	165,000	160,000	0	0.00%
	Total Projected Revenue	\$199,500	\$202,500	\$196,350	-3,000	-1.48%
	Total Cash on Hand + Proj Revenue	\$551,475	\$397,218	\$478,964		

2023 VS 2022 CAPITAL RESERVE EXPENSES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
401	Administration	535	0		535	
410	Police - Cruiser & Fire Police Vehicle	56,980	44,779	65,305	12,201	27.25%
430	Hwy - General	100,204	95,106	135,436	5,098	5.36%
	Total Projected Expenses	\$157,719	\$139,885	\$200,741	17,834	12.75%
	Projected Year End Balance	\$393,756	\$257,333	\$278,223		

## **SPECIAL PROJECTS FUND**

This Fund is for our Recycling Program and is funded in part through a 904 DEP Grant (Performance Grant). This annual grant is based on the tonnage recycled by North Lebanon Township businesses and residents.

Truck #2 was ordered in October of 2022 and is only anticipated to be received in late fall of 2023. A DEP grant was submitted in 2022 for the leaf box and was eligible for 90% DEP funding, as it is used solely for recycling. The required 10% township match will be paid from this Fund.



The use of our Township Yard Waste Facility continues to receive positive feedback from our residents regarding this facility. The budget reflects the annual yard waste card to increase to **\$50** for 2023, as discussed during a budget workshop. The history of the yard waste fee is:



2023-	\$50
2020-2022	\$45
2017-2019	\$40
2014-2016	\$35
2009-2013	\$30
2007-2008	\$25

This fee is per calendar year, January 1-December 31, and is only available for township residents/property owners. A landscape business access card can also be obtained by commercial businesses located in the township at a higher fee.

The yard waste facility is monitored 24/7 by our surveillance camera system. Should unapproved items be discarded at our facility we can review the recordings and take appropriate action.

## **YARDWASTE HOURS:**

The yard waste facility is currently open **Monday through Saturday** (Closed Sunday).

**Fall/Winter Hours:** October 1 through March 31 – 7:00 am to 5:00 pm (**Oct 1-31 7:00 am-6:00 pm**)

**Spring/Summer Hours:** April 1 to September 30 – 7:00 am to 8:00 pm

<b>2023 VS 2022 SPECIAL PROJECT REVENUES</b>						
		<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>INCREASE</b>	<b>Percent</b>
<b>Acct #</b>	<b>Department</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>AMOUNT</b>	<b>Change</b>
100	Cash on Hand	421,760	350,801	297,504	70,959	20.23%
321	License/Permits	40,550	36,550	37,275	4,000	10.94%
341-342	Interest/Rents/Royalties	6,500	4,000	6,000	2,500	62.50%
364	Mktg Recyclables/Load-Deliver Mulch	2,700	2,250	2,000	450	20.00%
365	Recycling Grants	219,095	220,061	136,141	(966)	-0.44%
391	General Fixed Asset Disposition	9,000	0		9,000	
	Total Projected Revenue	\$277,845	\$262,861	\$181,416	\$14,984	5.70%
	Total Cash on Hand + Proj Revenue	\$699,605	\$613,662	\$478,920		

<b>2023 VS 2022 SPECIAL PROJECT EXPENSES</b>						
		<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>INCREASE</b>	<b>Percent</b>
<b>Acct #</b>	<b>Department</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>AMOUNT</b>	<b>Change</b>
427	Recycling	240,656	238,219	18,033	2,437	1.02%
	Total Projected Expenses	\$240,656	\$238,219	\$18,033	\$2,437	1.02%
	Projected Year End Balance	\$458,949	\$375,443	\$460,887		

## **PARK & RECREATION FUND**

This Fund receives its operating revenue from developers when paying a “fee in lieu of” land dedication. The fee is \$2200/unit on all new residential final subdivision and/or land development plans submitted to the township. These funds may be used for maintenance and new equipment/facilities. The Park & Recreation Board reviews budget requests and makes recommendations to the Supervisors.

In 2022, the township received approval on our \$25,000 Marcellus Shale Grant application from the County Commissioners. The application submitted was to extend the walking path at the Lenni Lenape Park.

### **Projects Proposed for 2023:**

\$25,000 – Walking path extension at Lenni Lenape Park (Grant)

\$ 7,000 – Lion’s Lake replace concrete floor in main restrooms

\$ 860 – Repair shed at Twp

\$ 400 – Pave path along rental pavilion at Twp

\$33,260 – TOTAL

We will continue with the Tree Dedication Program (\$300/tree) at both the Lenni Lenape and Community Parks until all trees are dedicated. There are also benches (\$500) and disc golf tees/baskets (\$400) available for dedication.



New open-air pavilion/storage building at Lenni Lenape. This was paid in part by the Marcellus Shale Grant we received from the Lebanon County Commissioners.



2023 VS 2022 TOWNSHIP PARK & RECREATION REVENUES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash on Hand	321,325	237,792	83,947	83,533	35.13%
341-342	Interest/Rents/Royalties	6,000	500	500	5,500	1100.00%
365	Developer Fees	426,800	89,320	193,600	337,480	377.83%
367	Marcellus Grant	25,000	25,000	0	0	0.00%
367	Sponsorships/Memorials	900	25,600	26,500	(24,700)	-96.48%
391	Proceeds Gen Fixed Assets	304,000	0		304,000	
	Total Projected Revenue	\$762,700	\$140,420	\$220,600	\$622,280	443.16%
	Total Cash on Hand	\$1,084,025	\$378,212	\$304,547		

2023 VS 2022 TOWNSHIP PARK & RECREATION EXPENSES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
427	Special Projects	42,658	310,653	211,030	(267,995)	-86.27%
492	Transfer to Other Funds	200,000	0		200,000	
	Total Projected Expenses	\$242,658	\$310,653	\$211,030	(\$267,995)	-21.89%
	Projected Year End Balance	\$841,367	\$67,559	\$93,517		

Recently constructed and paved parking area for new pavilion at Lenni Lenape Park.



## **LIQUID FUELS FUND**

This money is allocated annually from the State and deposit is mandatory into a separate Fund. Our allocation is received around March 1. Expenses are restricted by the State to specific highway purposes. Currently, we use these funds for equipment purchases, salt and anti-skid material, plow repairs, street signs, speed limit signs, line striping, storm water maintenance, and routine street maintenance, including street repairs, crack sealing, and bridge work. In addition, all major paving projects are expensed from this fund. For 2023, the projected revenue from the State is estimated at \$413,002.

### **2023 Proposed Paving Projects:**

Alpha Ave – Kochenderfer Rd to Sholly Ave  
Beta Ave -- Alpha Ave to end  
Cappa Ave – Beta Ave to Sholly Ave  
Sholly Ave – Kochenderfer Rd through loop  
Parkway – Kochenderfer Rd to Sycamore Ln  
Willow Ln – N 7<sup>th</sup> St to Parkway  
Maple Ln – N 7<sup>th</sup> St to Parkway  
Greenwood Dr – Willow Ln to end  
Oak Ln – Greenwood Dr to end  
Sycamore Ln – Greenwood Dr. to Sholly Ave

Repairs are also proposed to be made to **Horizon Blvd.** to address the trench settlements and current condition of the existing street. The property owner (Mr. Musser) for the farm located at Jay Street and Horizon Blvd. has submitted a preliminary subdivision plan to the township, with work to commence sometime next year. Thus, that section will likely be dug up to install utilities.

The Board has also budgeted for repairs to the Jay Street wall which is located across from the Ebenezer Lake Dam breast. Because this wall is within the right-of-way, it is the Township's responsibility to maintain as per an agreement with the property owners.

In addition, the Board has budgeted for upgrades to the Halfway Drive bridge to address the maintenance needs from the 2021 inspection. The Township has submitted the permit application to the Department of Environmental Protection and is currently waiting for them to issue the permit. Note that some of the expenses will also come from the ARPA Fund.





2023 VS 2022 LIQUID FUELS REVENUES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
100	Cash on Hand	765,750	464,790	475,313	300,960	64.75%
341-342	Interest/Rents/Royalties	5,000	2,500	5,000	2,500	100.00%
354-357	State Grants/Entitlements	413,002	394,178	388,514	18,824	4.78%
	Total Projected Revenue	\$418,002	\$396,678	\$393,514	21,324	5.38%
	Total Cash on Hand + Proj Revenue	\$1,183,752	\$861,468	\$868,827		

2023 VS 2022 LIQUID FUELS EXPENSES						
		2023	2022	2021	INCREASE	Percent
Acct #	Department	Budget	Budget	Budget	AMOUNT	Change
430	Hwy-General-Cap Purchases	0	5,585	24,500	(5,585)	-100.00%
432	Hwy-Snow & Ice	40,000	35,000	35,000	5,000	14.29%
433	Hwy-Signals/Signs	41,500	38,500	33,500	3,000	7.79%
436	Hwy-Storm Water	45,000	45,000	45,000	0	0.00%
438	Hwy-Maint/Bridges	24,200	54,300	24,300	(30,100)	-55.43%
439	Hwy-Construct/Rebuild	865,862	344,920	473,215	520,942	151.03%
	Total Projected Expenses	\$1,016,562	\$523,305	\$635,515	\$493,257	94.26%
	Projected Year End Balance	\$167,190	\$338,163	\$233,312		