

**MINUTES**  
**NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS**  
**BUDGET MEETING**  
**October 26, 2022**

The duly advertised budget meeting was held on Tuesday, October 26, 2022, at 3:00 pm at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Edward A. Brensinger	Chairman
Gary R. Heisey	Vice-Chairman
Arden A. Snook	Treasurer
Cheri Grumbine	Township Manager
Lori Books	Assistant Manager

Also present was one member of the public.

**ANNOUNCEMENT:**

Chairman Brensinger announced that an Executive Session was held at 2:00 pm on 10/26/2022 to discuss personnel resignations, wages, health insurance, and future staffing needs.

The budget meeting started with reviewing the expenditure items for 2023

**1.) ARPA Fund**

The following is the list of projected projects to be taken from the ARPA Fund.

HVAC upgrade to township building - \$178,825.00

Meeting Room IT – completed in 2022

Police - \$50,000.00

Highway Projects:

- Halfway Drive Bridge
- Narrows Dr sinkhole
- Jay Street Retaining Wall
- Additional Paving Project - \$275,000.00

Curbing – Property Owner Responsibility or Township to do a one-time repair. It was noted that curb repairs cannot be expensed from the Liquid Fuels Fund. Currently there are 7 curb repairs on the paving project under Liquid Fuels for Alpha, Beta, and Cappa Avenues. However, should additional paving be completed on Maple, Willow, Oak, Parkway, and Sycamore there will be additional curb repairs required prior to paving.

Unappropriated Funds estimated at \$147,000.00. All remaining funds must be under contract by December 31, 2024 and expended by December 31, 2026.

**2.) Capital Improvement Fund**

New roof over the Police Department

Painting the exterior blocks on the Township Municipal Building

New roof on the salt shed

Replace current phone system in the entire building

**3.) Capital Reserve Fund**

None

**4.) Special Project Fund**

The cost of the Yardwaste Access Card will be \$50.00 for 2023 which is a \$5.00 increase from the 2022 fee. This increase is to help cover the increasing cost of fuel. The last increase was in 2020.

**5.) Park & Recreation Fund**

New concrete floor in the main restroom at Lion's Lake Park  
Replace/repair path from parking lot to the full-service pavilion at Community Park  
6 picnic tables for the new open-air pavilion at Lenni Lenape Park  
Two benches along new walking path at Lenni Lenape – money to be taken from private donations

**6.) Liquid Fuels Fund**

Paving – Project 1:

Alpha Ave., Beta Ave., Cappa Ave., and Sholly Ave.

Paving – Project 2: (ARPA Funding)

Parkway Dr., Willow Lane, Greenwood Dr., Maple Lane, Oak Lane, and Sycamore Lane

Paving – Project 3:

Horizon Blvd (scratch only)

Supv. Snook questioned why the engineer fees are high for 2022. He was reminded that the Board authorized and signed a contract for the engineer to proceed with their design work for the Halfway Drive bridge project. This project must be advertised and bid following approvals from the various state agencies.

**7.) General Fund**

Revenues and Expenditures were generally reviewed. It was noted that there is no tax increase budgeted for 2023.

The Budget meeting was adjourned at 4:15 pm.

Next meeting to take place on November 2, 2022, commencing at 6:00 pm with the Fire Chiefs and any remaining budget items to be finalized.

Respectfully Submitted,

Erika Sheibley  
Recording Secretary