

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
October 17, 2022**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors commenced at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

In person:	Ed Brensinger	Chairman
	Arden Snook, Sr	Treasurer
	Tim Knight	Chief of Police
	Amy B. Leonard	Henry & Beaver LLP
	Cheri Grumbine	Township Manager
	Lori Books	Assistant Township Manager
Absent:	Gary Heisey	Vice-Chairman

Also, present was, Erika Sheibley, Recording Secretary, Doug Stump, *Lebanon Daily News* reporter, Emily Bixler, *LebTown* reporter, Scoutmasters and members of Cub Scout Pack #439 and members of the public.

The meeting was called to order and the pledge to the flag was made.

ANNOUNCEMENT: Chairman Brensinger welcomed Cub Scout Pack #439 sponsored by Kochenderfer United Methodist Church. Prior to the start of the meeting , the Cub Scouts learned about flag etiquette by doing color guard, raising, and lowering of the colors.

COMMENTS FROM THE PUBLIC

A.) Bob Deck – Memorial Wall Plaque

Mr. Deck sent a written requested to the Board asking that a ceremony be held, and a plaque be placed on the memorial wall at the Ebenezer Beautification Memorial Garden to honor Arthur Clemens for giving the ultimate sacrifice during the war. The memorial garden is managed by the Ebenezer Beautification Committee, so the Board suggested this request would need to be made to them. The Board decided it is best for these recognition plaques and ceremonies be financially provided by friends and family members. Manager Grumbine will reach out to Mr. Deck and inform him of the Board’s decision on his request.

B.) Mr. & Mrs. Arnold

Mr. & Mrs. Arnold informed the Board about a property dispute between the Arnold’s and a neighboring property owner. The Board informed the Arnold’s that this is a civil matter between the two property owners. The Board is unable to provide any assistance in this dispute. Mr. Arnold asked if he was allowed to place a fence along the right-of-way. Chairman Brensinger informed him that he must contact Lebanon County Planning Department and make an application for a building permit through them. They will review the application against zoning regulations.

C.) Karen Simpson – Emma Rd Truck Traffic

Mrs. Simpson and other residents along Emma and Heilmandale Rd attended the September Board meeting making a few requests pertaining to the new Walmart Warehouse and truck

traffic on Emma Rd. Mrs. Simpson was here to represent these residents. She thanked the Board for resolving some of the issues that were brought to their attention and for keeping the residents informed via emails. She also thanked the Supervisor who took time out of his day to drive the road to see the residents concerns firsthand.

D.) Allen Heagy

Mr. Heagy had questions pertaining to his seat on the Zoning Hearing Board. Solicitor Leonard requested that Mr. Heagy meet with her in private about this matter as it does not pertain to the Township Board of Supervisors.

E.) Emily Bixler – Lenni Lenape Walking Path

Ms. Bixler asked the Supervisors if there was any update on the walking path at Lenni Lenape. She was informed that the walking path is staked out and grading work may be started this fall depending on weather, but the path will not be paved this year.

APPROVAL OF MINUTES

MOTION was made and seconded to approve the meeting minutes from the 9/19/2022 Supervisor’s meeting. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances, and invoices for payment subject to audit. Motion unanimously carried.

FIRE CHIEF’S REPORT –

A.) Monthly Summary – September 2022 Summary

Chief Firestine was not present to present the Fire Chief’s Report. The Board reviewed a copy of the written report.

CHIEF OF POLICE REPORT

A.) Calls for Service.

Chief Knight reviewed the report on various calls for service for the month of September.

B.) Monthly Code Enforcement Report (Brenner)

The Board received a written report on Code Enforcement from John Brenner for the month of September.

C.) Monthly Fire Police Activity Report

The Board received a written report on the NLT Fire Police Activity for the month of September.

D.) Ratify PCCD Grant

Chief Knight reported on his submission of a grant application to PCCD (Pa Commission on Crime and Delinquency) for the purchase of body cams and in-vehicle cams for the police department. The deadline was prior to the Board meeting, so he is now requesting the board ratify their approval.

MOTION was made and seconded to ratify approval of the submission of the PCCD Grant Application for police equipment through the State. Motion unanimously carried.

E.) Departmental Notes of Interest

Chief Knight noted that Officer Himmelberger and Officer Callaghan were able to apprehend a couple of people who had warrants.

TOWNSHIP MANAGERS REPORT –Cheri Grumbine, Manager**A.) Scoping Application Response from PaDOT–NLT Warehouse & Trailer Storage-Inch**

The Board has received the Scoping Application filed by the developer to Pa DOT. The next step is for the developer/engineer is to set-up a “Scoping” meeting to review the project details. The township will be invited to participate in the virtual meeting. Manager Grumbine stated the importance of providing her with any thoughts and suggestions for inclusion in the overall Traffic Impact Study (TIS). The items listed in the scoping application will direct the TIS for this project.

B.) Request from Rural Security FC – Release of \$30,000.00

In a letter dated September 19, 2022, the township received a request from President Firestone of the Rural Security Fire Company to release \$30,000.00 from the NLT Fire Company Capital Reserve for their annual payment on the 2021 Pierce Saber Pumper Tanker.

MOTION was made and seconded to release \$30,000.00 to the Rural Security Fire Company from the NLT Fire Company Capital Reserve Fund to be used in its’ entirety to make their annual loan payment to Kansas State Bank. Motion unanimously carried.

SOLICITOR’S REPORT; Solicitor Amy B. Leonard -- Henry & Beaver**A.) HVAC Bid Opening Results and Award Recommendation**

The responsible low bidder for the mechanical work is G.F. Bowman with a bid in the amount of \$133,500.00 and the responsible low bidder for the electrical work is Spotts Brothers with a bid in the amount of \$37,375.00. Moore Engineering, consulting engineer, issued a recommendation letter, recommending that the Board approves the authorization of the engineer to issue a notice of intent to award the contracts to low bidders G.F. Bowman and Spotts Brothers.

MOTION was made and seconded to authorize Moore Engineering to issue a “Notice of Intent” to award the contracts to the low bidders G.F. Bowman for the mechanical bid and Spotts Brothers for the electrical bid. Motion unanimously carried.

B.) Zoning Enforcement Notice Appeal -1715 E. Cumberland St

This case has been continued to 1/19/2023 at 6:00pm.

C.) Zoning Enforcement Notice of Appeal – 205 Prescott Dr

This case will be held on November 9th at 6:30pm.

D.) Act 57-2022 – Property Tax Penalty Waiver Provisions

Solicitor Leonard informed the Board of Act 57 of 2022. Act 57 of 2022 Amends the Local Tax Collection Law, providing for new homeowners to receive a waiver from the property tax penalty charges if they did not receive a bill notice within their first year of owning the property.

The act also requires all municipalities to adopt a resolution or ordinance directing their tax collector to implement the act’s provisions for the tax years beginning on or after January 1, 2023. Solicitor Leonard stated she will have a Resolution prepared for their November meeting to approve.

COMMENTS FROM BOARD MEMBERS**A.) Emma Road Truck Traffic Resolution**

Supervisor Brensinger stated that signs were placed at the west end of Emma Road on Russell Road in North Annville Township to direct trucks around Emma Rd. Prior to installing these signs in North Annville Township on Russell Road approval was received from the supervisors through Supervisor Adam Wolfe. Walmart installed No Left Turn signs at their exit. They also are handing out 3” x 5” index cards to truck drivers instructing them to turn right out of the warehouse and to continue to follow Heilmandale Rd out to the intersection of 72.

Supv. Snook personally thanked all those involved in resolving the trucking issues that were brought to the attention of the Board at the last meeting.

The township is working with Walmart to find a solution to reduce the noise at night. It was acknowledged that due to OSHA regulations audible backup alarms must be used on the trucks.

The township has regraded the shoulder area, as promised, along Elias Ave to try to resolve the water issue.

The township reminded the residents to reach out to if they continue to have truck issues.

The traffic lights at Long Ln and State Route 72 have been upgraded at Walmart’s expense. Walmart will also be responsible for the operation and maintenance of these traffic signals.

B.) Line Striping

Chairman Brensinger informed the residents that there will be line striping going on throughout the Township this week and to be cautious of wet paint.

ADD-ON ITEMS IN THE LAST 24 HOURS

No items for deliberation or action by the Board were added to the agenda.

With no further business to discuss, meeting adjourned at 7:53pm. Chairman Brensinger announced that they will take a 15-minute break and then commence the advertised budget meeting.

Respectfully Submitted,

Erika Sheibley
Recording Secretary