

**MINUTES  
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS  
BUDGET MEETING  
October 17, 2022**

The duly advertised budget meeting was held on Monday, October 17, 2022, at 8:22 pm, after the regularly scheduled Board meeting, at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

In Person:	Edward A. Brensinger	Chairman
	Arden A. Snook, Sr	Treasurer
	Tim Knight	Chief of Police
	Cheri Grumbine	Township Manager
	Lori Books	Assistant Manager
Absent:	Gary R. Heisey	Vice-Chairman

Also present was one member of the public.

**1.) General Fund Departments**

**A.) Police**

Chief Knight informed the Board that he would like to hire an additional officer in 2023. The Board asked Chief Knight to provide them with budget figures for the additional officer for them to review.

Chief Knight also informed the Board that an officer is retiring in March of 2023, and he would like to start the hiring process for this position. Chief Knight agreed to first get the officer's confirmation of his retirement before we proceed with the hiring process.

**B.) Highway**

Roadmaster Ed Brensinger reviewed his budget items with the Supervisors. He noted an increase in fuel, materials & supplies, as well a small increase in training for employees holding a Pesticide Spray License to obtain their required credits.

**C.) Capital Reserve**

The new truck body and chassis for 2022 is projected to be received late in 2023. Therefore, the 2022 budget number will be rolled over to the 2023 budget.

There are two small portable generators. These generators will be used to power the two new traffic lights on 72 during a long-term power outage as these lights only have a 4-hour battery backup.

**D.) Special Projects – recycling**

The new truck body and chassis discussed above will be fitted with a new leaf box that will be paid from the Special Projects Fund. The leaf box unit for the truck is being paid for with a ninety percent grant from DEP. The remaining ten percent will be expensed from the Special Project

(Recycling) Fund. The truck body and chassis portion of the truck is expensed from the Capital Reserve Fund.

E.) Liquid Fuels

The 2023 liquid fuels projects were discussed as follows:

Project 1 - Paving Projects

Alpha, Beta, Cappa, Sholly, Parkway  
Scratch on Horizon

Project 2 – Halfway Dr Bridge

At the April 2022 Board meeting, the Board granted approval for a partial superstructure replacement for the Halfway Drive bridge. Engineering work was completed for submission to PaDOT for their approval. The liquid fuels fund includes \$50,000 expense with the remaining costs to be paid from the ARPA Fund.

Project 3 – Jay Street Wall

Roadmaster Brensinger informed the Board that the wall along Jay Street near the Lion's Lake Dam breast is deteriorating, and he has listed as a budgeted item more for discussion purposes at this time. The wall is the responsibility of the township, as approved in a recorded agreement in 1994 with the property owner. Several suggestions were discussed, and the Supervisors agreed they would visit the site to review the condition of the wall.

F.) ARPA

The Board approved the "Intent to Award" the mechanical and electrical bids tonight to the low bidders. This expense is included in the ARPA fund for 2023.

The Board approved to earmark \$50,000 towards police equipment. Two specific items, radar monitors (2 each) and a driver license reader are listed.

The Board discussed using the ARPA fund to cover the remaining expenses for the Halfway Drive bridge partial superstructure replacement project. The Board also discussed using the ARPA fund for additional paving to take place since we decided to not pave in 2022.

The Board agreed to set aside \$300,000 for paving in 2023 that would be in addition to those streets listed for paving under the liquid fuels fund. The Board discussed paving the "tree" street development which includes Oak Lane, Maple Lane, Willow Lane, and Greenwood Drive in addition to the street paving project listed under the liquid fuels fund. Roadmaster Brensinger reminded the Board that we need to decide on the sections of curbs that need to be repaired/replaced. Curb and sidewalk repair/replacement are not a permitted expense under the liquid fuels fund. This is a homeowner's responsibility. The township must send letters out notifying those residents where the curb needs to be repaired to give them as much time as possible to hire a contractor of their choice to complete the work ahead of paving in July of 2023.

G.) Stormwater

There are multiple locations in the township budgeted for stormwater pipe slip-lining. Roadmaster Brensinger stated that one main concern are the two 36-inch pipes along Kercher Avenue. The Board agreed to place \$550,000 in the budget for SW repairs/slip-lining.

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The Board reviewed the 1 ERU fee set at \$40.14 and was asked to consider changing to a flat fee of \$40.00 per ERU for the 2023 Stormwater Management Fee.

The Budget meeting was adjourned at 10:20 pm.

Next budget meeting to take place on October 20, 2022, commencing 3:00 pm.

Respectfully Submitted,

Erika Sheibley  
Recording Secretary