

NORTH LEBANON TOWNSHIP
RESOLUTION NO. 21-2022

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A RESOLUTION OF NORTH LEBANON TOWNSHIP,  
LEBANON COUNTY, PENNSYLVANIA, **ADOPTING A  
REVISED 2022 FEE SCHEDULE.**  
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BE IT RESOLVED AND ENACTED, and the same is hereby resolved and enacted by the Board of Supervisors of North Lebanon Township, that pursuant to the grant of powers set forth in the Second-Class Township Code and/or municipal codes passed by the General Assembly of the Commonwealth of Pennsylvania, the current Schedule of Fees for the Township of North Lebanon, Lebanon County, Pennsylvania, is as follows:

ADMINISTRATION

EACH

Certification (Secretary)	\$ 2.00
Computer Data Base Inquiry(SMP info, etc.)	50.00
Mailing Fee;	Actual Cost
Photocopies (per page single sided)25*
(per page double sided)50*
Color Copies (per page single sided)50*
(per page double sided)	1.00*
Return Check Charge	50.00

*Or actual cost to Township; estimated costs of \$100 or higher require pre-payment

ALARM APPLICATIONS (False Burglar & Fire Alarms)
(Chapter 13, Part 4, Section 402 & 404)

Whenever fees or charges are imposed for accidental or intentional false alarms under the provisions of the North Lebanon Township Ordinances the charges and fees shall be paid to the Township as follows and are based on a **calendar year**:

- a.) The first two (2) false alarms shall be at no charge
- b.) Three (3) and four (4) shall be75.00 ea.
- c.) Five (5) and six (6) shall be150.00 ea.
- d.) Seven (7) or more shall be250.00 ea.

APIARY ONE-TIME REGISTRATION PERMIT FEE

(Chapter 27, Part 1232 Beekeeping)

The fee shall not exceed the Department of Agriculture's Apiary Registration Fee

Township fee 10.00

(May require conditional use hearing fees also if in certain zoning districts)

APPLICATION FEE

Appeals to Board of Supervisors	500.00
Group Homes	750.00
Review Fees	See "Review Fees"
Animal (Wild) (Chapter 2, Part 1)	50.00

ATTORNEY FEES

The hourly rate of One Hundred Seventy-Five Dollars (\$175) per hour for any business conducted by Henry & Beaver, LLP, Attorneys at Law, on behalf of the Board of Supervisors including but not limited to preparing agreements, performing collections, enforcement activities, preparing resolutions and ordinances, etc. or any other various issues requiring Legal review.

- Actual Cost of Attorney's bill + Township Administration Fee

BIKE REGISTRATION (Police Dept - Ord. 6/3/85; Chapter 15 Sec 601)

Annual fee	1.00
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CABLE TV FRANCHISE FEE (Ord. 1992-2 & Res. 11-2007; Chapter 13 Sec. 123)

5% of all receipts of the franchisee's business operations within N. Lebanon Twp.

CONDITIONAL USE (Chapter 27)

Conditional Use Requests - R2 Age Restricted Development or other similar land development uses	\$2,500.00*
*Or actual cost to Township, if higher	

Conditional Use Requests – Non-Land Development Deposit of \$ 750.00**

**To cover legal, advertising, and half of stenographer cost

(**Remaining funds to be returned; overage to be billed to applicant)

DRIVEWAY PERMITS (onto Township Roads)

See separate Resolution adopted for Highway Occupancy Permits

ENGINEERING FEES

Review of Plans, Inspections, traffic impact studies, traffic analysis,
or other issues requiring Engineering review:

- Actual Cost of Engineer's bill + Township Administration Fee

FIRE ESCROW (ORD. 1-1999) (Chapter 7, Part 4)

When determined an escrow is required by law \$2,000 for every \$15,000 of claim

HIGHWAY DEPARTMENT FEES

Inspection of improvements in developments in accordance with scheduled improvements as shown on the Subdivision or Land Development Plan. Developer required to post escrow account with Township in an amount as determined by the Township based on the hourly rate of the Township and number of hours determined to be required for inspection. This escrow must be posted jointly with Township/Authority PRIOR to commencement of work. Normally posted before pre-construction meeting.

Hourly Rate of TownshipSee "Wage Rates"

GREENWASTE COMPOST FACILITY (Chapter 20, Sec 302 & 303) possible increase

DELIVERY SERVICES

Pick-up truck (5 cubic yards)	45.00
One single axle truck (8 cubic yards)	65.00
Tandem truck (15 cubic yards)	80.00

LOADING OF MULCH

By appointment onlyper scoop 10.00

YARDWASTE ACCESS CARDS

Township Residential (individual)	45.00
Township Commercial (business located within).....	
Under 100 uses (previous yr.)	275.00
Over 100 uses (previous yr.)	550.00
1 Extra Card purchase available Commercial	25.00
Lost or stolen cards (original card will be de-activated)	5.00

JUNKYARD LICENSES (Chapter 13, Sec. 202)

The initial fee for a Junkyard license shall be	1000.00
The annual renewal license fee shall be	100.00

KNOX BOX (Chapter 7, Part 5; Ord. 2-2010 – Section 506-A Registration Form and Fees)

The fee for Registering a property in North Lebanon Township shall be Zero (\$0)

LIQUOR LICENSE TRANSFER

Hearing Fee
1,500.00

MANURE STORAGE PERMITS (Chapter 2, Part 3) (Res 6-2010)

In addition to fees charged by the Lebanon County Conservation District, North Lebanon Twp establishes an application fee. 10.00

The standard application form included in Resolution 14-2012 is available at the Lebanon County Conservation District.

MANURE STORAGE SETBACK WAIVER (Ordinance 1-1995; §307) (Location Exceptions)
Waiver request from established setback from neighboring property 150.00

MILEAGE REIMBURSEMENT

When use of a personal car is pre-approved by the Township Manager, Assistant Manager, Chief of Police or Board of Supervisors Current rate set by IRS

MOBILE HOME PARKS (Ord. 1989-6, Chapter 14, Sec. 101)

Annual Permit Fee 100.00/PARK
Plus \$10.00 for each mobile home unit/lot.
Penalty for payment after January 5th shall be10% of total amount due.

PARK & RECREATION FEES – (Ord 1B-1994, as amended; Chapter 16, Part 2; Res 12-2020)
FEES IN LIEU OF:

The developer may request payment of a fee in lieu of the public dedication of land in accordance with the procedures as set forth in Chapter 16, Part 2, Subpart A. Dedication Required, § 16-201C. Such fee shall be in an amount not less than twenty-two hundred (\$2,200.00) per lot or dwelling unit.

All fees shall be held and used by the Township in accordance with the requirements of Article V of the Pa Municipalities Planning Code, and the recommendations of the North Lebanon Township Comprehensive Recreation, Park, and Open Space Plan, including the use of the fees for maintenance of any park and recreation equipment and facilities.

LAND DEDICATION:

The Board of Supervisors established by Ordinance the requirement for Land Dedication, including the minimum of two (2) acres that shall be reserved as park, recreation, or open space for each residential lot created in a subdivision or each dwelling unit created in a land development plan.

PARK ORGANIZED FIELD USE FEES

Per Organization \$500.00
State Tournaments (NL Baseball teams participating) per day \$ 35.00
Non-Athletic Organization Use (Elite Future Stars /other tournaments).... per game \$ 50.00

PARK EVENT FEES

If ALSO renting pavilion
Refundable deposit \$500.00
If NOT renting pavilion
Up to 100 people \$125.00
101 & over \$175.00

PAVILION RENTALS

North Lebanon Township Community Park, Lion's Lake Park, Lenni Lenape, and Long Lane

PAVILIONS WITH FULL KITCHEN AMENITIES

SATURDAY, SUNDAY & HOLIDAYS

Up to 100 people	125.00
101 & over	175.00

WEEKDAY RENTALS (Mon. – Fri., not counting holidays)

between hours of 8:00am and 3:00pm

up to 100 people	50.00
101 & over	75.00

After 3:00pm

Up to 100 people	80.00
101 & over	110.00

OPEN AIR PAVILIONS

SATURDAY, SUNDAY & HOLIDAYS

<u>Without Electric*</u>	<u>With Electric</u> (Lenni Lenape)
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All Day Rental	50.00	75.00
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WEEKDAY RENTALS (Mon. – Fri., not counting holidays)

between hours of 8:00am and 3:00pm	25.00	50.00
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After 3:00pm	40.00	65.00
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- *Any rental for "NO electric" cannot be changed to "WITH electric" (if not done during business hours prior to the day of rental) unless the renting party is willing to pay the difference in fee between non-electric and electric AND the 3-hour minimum call out time for the employee to return to the rental pavilion at the list WAGE rate in this Fee Schedule.

NOTE: *Fees are subject to change.*

PEDDLING (Chapter 13, Sec 302)

The Administrative fee for a peddler's license shall be as follows:

Initial application	50.00
One Day	10.00
One Week	50.00
One Month	100.00
One Year	250.00

POLICE FEES/SERVICES

ACCIDENT REPORTS

Requests for copies of Accident reports (Set by State Law) 15.00

EMPLOYMENT APPLICATION

A non-refundable fee is required for employment applications (Police Officer only)..... 35.00

POLICE ESCORTS (Chapter 10, Sec. 205)

Whenever Police escort services are utilized in accordance with the Ordinances of North Lebanon Township, the party shall pay to the Township the following sum.

First thirty (30) minutes	25.00
After first thirty (30) minutes <u>EACH</u> 30 minutes or portion thereof	25.00

SECURITY DETAILS See Wage Chart

STORAGE OF IMPOUNDED VEHICLES

A daily fee will be assessed starting the day after notification to claim vehicle 15.00

VIDEO FROM BODY CAMS

A minimum fee for a copy of a specific incident from Police Body Cam 25.00

INTERNATIONAL PROPERTY MAINTENANCE CODE

(Ord 1-2007 Chapter 5, Sec 302)

The following fee schedule shall be applicable to be charged against the Owner or Owners of the premises and / or Tenant or Tenants of the premises who are found to be in violation of the provisions of the North Lebanon Township International Property Maintenance Code by the North Lebanon Township Code Enforcement Officer:

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|----|--|---|---|
| 1. | Initial Inspection: Violation Notice and Report
(One Inspector) | - | No Charge |
| 2. | Follow-up Visits by Code Enforcement Officer | | |
| | a. Progress made per agreement | - | No Charge |
| | b. Progress NOT made per the agreement | - | Citation |
| 3. | Condemnation of Property | - | No Charge |
| 4. | Inspection/Review of Property to Un-Condemn
Relating to Utilities Only | | \$ 50.00/property |
| 5. | Inspection/Review of Property to Un-Condemn
Relating to all other IPMC Code Violations | - | \$ 200.00/property
due immediately |
| 6. | Legal Expenses of Township and Court Costs;
If non-compliance requires involvement
by the Township Solicitor | - | \$ 175.00/hour, or as billed,
plus other costs |
| 7. | Administrative expenses, including mileage
Incurred by North Lebanon Township | - | See Billable Wage Rates |
| 8. | Inspection material, including but not limited to
Test kits, barrier tape, etc. | - | Actual Costs of Materials |
| 9. | Appeal to Board of Appeals | - | \$ 500.00 (Due upon filing) |

(Per Section 111 – Means of Appeal. An Application for appeal shall be based on a claim that the true Intent of this code or the rules legally adopted thereunder have been correctly interpreted, the provisions of this code do not fully apply, or the requirements of this code are satisfied by other means.)

Payment of fees shall be due to the Township within thirty (30) days, or as otherwise noted, from the date of the invoice to the responsible party or parties. If not paid within the period noted on the invoice, a ten percent penalty will be applied to the unpaid balance. In the case of removal of the Condemnation Status, payment must be paid prior to lifting the condemnation posting. The party or parties who are subject to the violation notice could be subject to additional charges for fines, penalties, attorney's fees, and other costs if legal action is required before District Magistrate or the Court of Common Pleas of Lebanon County to correct the violation.

RECLAMATION PERMIT (Chapter 27, Sec. 302.M)

There shall be a fee of \$15,000 for the application of a Reclamation Permit, and the applicant shall be responsible for any additional fees associated with the review of the application by any professionals needed to review the application on behalf of the Twp. This shall include, but not be limited to, Attorneys and Engineers.

RECYCLING CONTAINERS (Chapter 20, Part 2)

There shall be no charge to residential property owners for a standard recycling container, when available, through the Township.

RECYCLING FEE (Ord. 1991-2 Res. 11-1999; Chapter 20 - Part 2)

Businesses must recycle privately and supply a written annual report to the Township.

RECYCLING DROP OFF SITES (Ord. 2-1994; Chapter 13 – Part 5)

Annual license fee.....	100.00
\$500 bond per receptacle required per Ordinance	

REVIEW FEES

Whenever any party submits a request to North Lebanon Township for the review of any matter, the interested party shall complete and file an application for review on the form as provided by the Township. The applicant shall pay the sum of One Hundred Seventy-five Dollars (\$175.00) as an application fee when filing the application with the Township.

Upon receipt and review of the application, the Township shall determine the estimated amount of fees and costs incurred by the Township to complete the review being requested, and upon the payment to the Township by the applicant of the amount deemed necessary to defray all costs and fees of the Township; the Township will proceed with the review.

If the amount on deposit is not sufficient to pay all the fees and costs incurred by the Township, the Township shall submit a written invoice to the applicant for the additional amount. The applicant shall pay the additional amount within ten (10) days of the receipt of the invoice. If there are any funds remaining with the Township after the review process has been completed the balance of the funds shall be refunded to the applicant.

SEO FEES – (As adopted by Resolution 3-2010)
Fees set by Lebanon County Planning Department.

SEWAGE MANAGEMENT FEES – See NLTMA Fee Resolution.

SIGNS / REPLACEMENT FROM DAMAGE

LABOR:

Labor and material fees shall be charged by the Township whenever a new development requiring signs or whenever damage is done to Township property. See hourly rate under “Wage” Rates in addition to material costs.

SIGNS: Because of fluctuation of sign costs, all signs will be billed on actual cost plus 15% administration fee.

A.) Regulatory, Warning, School, Guide Markers, Destination & Distance, Information

B.) Regulatory High Retro-reflectivity

C.) Street Name Sign (per Street Specs)

D.) Misc. Signs & Appurtenances including, but not limited to:

30” x 30” Mesh Work Signs w/ stand/ flags.

Barricade Hi—impact

Orange Cones w/ reflective tape

Barricade Tape (left or right)

Fire Hydrant Markers

Square Sign Post

10’ Galv. Breakaway Post

6 ½ ‘Delineator Post

Large Post Cap

Large Cross

Storm drain Thermoplastic Markings

Storm drain Disc Markers

Any other materials needed

E.) Address Signs per International Property Maintenance Code Enforcement 25.00

EQUIPMENT

1.) Use of Equipment is charged portal to portal time for damages caused by accidents or other reasons requiring Twp personnel to respond. **Hourly wage rate will be in addition to equipment rental costs.**

A.) Asphalt Zipper \$ 150.00/hr.

B.) Echo Power Trimmer/Pruner 10.00/hr.

C.) Grader 110.00/hr.

D.) Grinder ...Bandit Beast.....	450.00/hr.
E.) JD Backhoe	90.00/hr.
F.) JD Loader	110.00/hr.
G.) Large Single Axle Dump Truck #2 & #6.....	85.00/hr.
H.) Leaf Picker	100.00/hr.
I.) Street Sweeper	120.00/hr.
J.) Tandem Dump Truck #3 & 4.....	110.00/hr.
K.) Tiger Mower	85.00/hr.
L.) Vehicle #1 – Pickup Truck	50.00/hr.
M.) Any other Twp. equipment used by the Twp but not listed will be billed according to the actual rental rate in Lebanon County	
N.) If Twp must rent equipment	Cost of Rental + 15% Admin fee

STREET EXCAVATION PERMITS (Ord. 1989-6; Chapter 21, Part 4)

See separate Resolution for “HIGHWAY OCCUPANCY PERMIT AND FEES”

STORMWATER FEE (Per Ordinance #4-2018)

1. The fee per ERU shall be an annual fee of \$40.14, with one (1) ERU being equal to 3,755 square feet.

2. Each single-family residential (SFR) parcel shall be charged for one (1) ERU.

3. All other developed, non-SFR parcels shall be charged an annual fee calculated by dividing the total impervious area of the non-SFR parcel by the impervious area per ERU to determine the number of ERUs to assign to the parcel. ERUs shall be assigned to non-SFR parcels by rounding to the nearest whole number.

Example: A non-SFR property containing 40,000 square feet of impervious area would have the following ERUs assigned to it: $40,000/3,775 = 10.56 = 11$ ERUs.

WAGE RATES

The Township will bill the following hourly rates. If an employee(s) was on overtime, the hourly rate will be multiplied by 1.5 x 3 hours minimum for billing purposes. When applicable wages will be charged portal to portal.

Township Manager/ Assistant Manager/ Roadmaster	\$ 74.00/hr.
Clerical	45.00/hr.
Maintenance Employee (WW, Hwy, Park & Rec and etc.)...	57.00/hr.
Maintenance Crew Leaders.....	60.00/hr.
Police Officer-Ptln 1	75.00/hr.
Police Officer-Ptln 2 or 3.....	89.00/hr.
Police Chief/ Sergeant	98.00/hr.

Note: If an employee works overtime on a Holiday and receives holiday pay in addition to OT, double-time and a half will be charged to the vendor for the hours worked. (I.e., Police Officer working Thanksgiving Day, or any other contract listed holiday)

ZONING AMENDMENT HEARINGS

(Ord 6-4, 84 Chapter 27, Section 2102)

Each petitioner requesting a Zoning Amendment Hearing before the Board of Supervisors shall present a petition to North Lebanon Township, along with payment of the applicable fees.

..... **\$2,500.00**

ZONING HEARING BOARD APPEAL

For each application or appeal submitted to the Lebanon County Planning Department, the applicant shall submit the sum of **\$100** plus \$87.50, one-half stenographer costs. Any unused stenographer fee will be refunded to applicant. Additional fees to be billed to applicant.

Resolved this 18th day of JULY, 2022.

**NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS**

By: Edward A. Brensinger
Edward A. Brensinger, Chairman

ATTEST:
(SEAL)

Cheri F. Grumbine
Cheri F. Grumbine, Township Secretary