

**Minutes
North Lebanon Township Municipal Authority
August 11, 2022**

The regularly scheduled meeting of the North Lebanon Township Municipal Authority was held at 7:00p.m. on Thursday, August 11, 2022, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA. The following people were present:

Gary Heisey	Chair
Dawn Hawkins	Vice Chair
Gary Echard	Secretary
Rodney Lilley	Assistant Secretary/Assistant Treasurer
Amy Leonard	Solicitor, Henry and Beaver, LLP
Scott Rights	Engineer, Steckbeck Engineering
Lori Books	Assistant Township Manager
Edward Brensinger	Roadmaster/Supervisor
Absent:	Tod Dissinger

Molly Lum, Sewer Billing Clerk, and James Cikovic, Township resident, were also in attendance.

The meeting was called to order by Chair Heisey and the pledge to the flag was recited.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Chair Heisey asked for a motion to approve the July minutes.

MOTION: Motion was made and seconded to approve the July minutes. Motion approved unanimously.

Chair Heisey asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved unanimously.

SOLICITOR'S REPORT – Atty. Amy Leonard

Heilmandale Road Owner, LLC/Force Main Relocation Easement – Atty. Amy Leonard previously informed the Municipal Authority Board that an additional easement agreement was needed with the landowner for the relocation of our force main. The agreement has been drafted and was sent to the property owner's counsel. A minor change was made, and Amy is awaiting delivery of the signed agreement.

Sewer Improvements to be Dedicated – Amy reported she has been working with the developer's attorney for Homestead Acres Phase 4 to finalize the paperwork for the Deed

of Dedication, related exhibits, and Maintenance Guaranty Agreement. Everything has been finalized and signed. The 15% financial security of roughly \$28,000 has not yet been posted. The Municipal Authority Board will not accept dedication until the 18-month financial security has been posted.

Delinquent Sewer Accounts – Amy provided an updated copy of her delinquent sewer account report. The four (4) properties that were served Writs of Execution have paid the delinquent sewer bills, legal fees, etc. in full prior to the Sheriff Sale.

ENGINEERS’ REPORT – Scott Rights

Heilmandale Road Owner, LLC/Force Main Relocation – The property owner was required by PennDOT to relocate a section of Heilmandale Road. While performing the work, the contractor exposed the existing force main owned by the Municipal Authority, requiring it to be relocated. The design details for the relocation have been worked out. All work associated with the relocation is expected to commence within the next few days and will be at the cost of Heilmandale Road Owner. All construction will be inspected while the work is in progress by either Ed or someone from Scott’s office or a combination of the two.

Plan Reviews – Steckbeck Engineering continues to work with the Municipal Authority staff in reviewing plans for the following projects:

1. Nolt, Weaver, & Stoltzfus, LLC – This project proposes a sewer connection from several apartments situated at 1813 and 1805 Quarry Road in Swatara Township. Scott received a conceptual sketch plan for the proposed public sewer connections last month and provided feedback to their surveyor. The Municipal Authority has not received an official plan submission. No work will occur until a plan has been submitted and approved.

Land Development Construction –

1. Town’s Edge – This project proposes 48 townhouse units and 40 garden apartment units. Steckbeck Engineering provided on-site construction inspections with assistance from Ed while the work progressed. Sanitary sewer construction has been completed. All testing of the installed sewers has been completed. Vacuum testing of the manholes and flushing the sewer mains to remove any remaining debris has also been completed. The developer’s engineer anticipates the as-built drawings to be completed by the end of the month.
2. Mapledale Estates – This project is a 38 single-family residential lot subdivision. Steckbeck Engineering is providing the on-site construction inspections. Sewer construction is complete except for a single lateral which is expected to be done within the next two weeks. The contractor is making plans to conduct the required air and mandrel testing within the next week or so.
3. Crossings at Sweet Briar, Phase 4 – This project is a 58 single-family residential lot subdivision. The site contractor, Concept Excavating, advised Steckbeck that the sanitary sewer construction has been delayed until sometime in October.

4. Project TV – The developer was required to install a new sanitary sewer line which connected into an existing manhole on Elias Avenue. A new manhole was installed just before this connection in Elias Avenue. Infiltration was recently discovered within the lines of the new manhole. Mr. Rehab, on behalf of and at the cost of H&K, completed the spot repairs on both the upstream and downstream sides of the new manhole.

I&I – Last month Scott reported that the City of Lebanon Authority mentioned two areas within the Township where they believe I&I may be entering the sewer system. Gary Heisey asked where the leaks were located. Scott and Ed stated the areas in question are Miller Street/Baldwin Street intersection and the area of 9th Avenue/Warden Alley. The leaks have not been confirmed by Municipal Authority personnel nor were we officially notified from the City of Lebanon Authority about this potential issue. Ed plans to have our staff video the lines in these areas to determine if there are any I&I issues in these areas.

Sewer Specs – No additional work was completed this month.

ASSISTANT TOWNSHIP MANAGER REPORT – Lori Books

Orange Lane Pump Station – The Orange Lane Pump Station has been decommissioned. Lori provided the Board members with before and after pictures. Further details are explained in the Wastewater Department’s report. Ed mentioned there is a fiberglass utility shed the Municipal Authority no longer needs. He would like to list it on Municibid.

MOTION: Motion was made and seconded to add the advertisement for the sale of the fiberglass utility shed on Municibid to the agenda. Motion approved unanimously.

MOTION: Motion was made and seconded to authorize the advertisement for the of sale the fiberglass utility shed on Municibid. Motion approved unanimously.

Gary Heisey asked if the section of property that was leased will be returned to the homeowner now that the pump station has been removed? Lori stated she has all the information pulled and is working on it.

WASTEWATER DEPARTMENT REPORT – Ed Brensinger

The Board members were provided a copy of Tommy Camasta’s July Activity report. There were 93 PA One Calls this past month. Two (2) were emergencies during normal hours. Six (6) grease trap inspections including Mancino’s Pizza, Ebenezer School, Heisey’s Diner, Lebanon Valley Cold Storage, New Covenant Christian School, and Walmart were completed.

The generator has been installed at the Frances Ann Pump Station. Both concrete pads and the conduit for the gas line were completed by Tommy and Tony. All electrical work was completed. The tentative date for start-up is schedule for 8/12/22.

A pump at the N 8th Avenue Pump Station was repaired. The readings on pump #1 have been trending high. The pump was disassembled. Tommy discovered the impeller and wear

plate were at their minimum tolerances. Spares were in stock. All components were replaced, tolerances were set, and the pump was placed back in service. Tommy ordered a complete rebuild kit from Envirep to rebuild the old rotating assembly.

The Rockwood Pump Station had one (1) of the two (2) bubbler air pumps stop working. It was replaced with a spare pump.

Verizon and UGI have been boring new lines throughout the Township. This has resulted in frequent and numerous PA One Calls listed above.

As stated in Lori's report, the Orange Lane Pump Station demolition is complete. A mini track hoe with a breaker attachment was rented to bust up the concrete pads as well as the valve vault top. The vault and well were filled in with concrete and dirt. The site was cleaned up and topsoil has been spread. Grass seed has been planted and the guys continue to water the site. All scrap metal was taken to Royal Green for recycling.

Ed mentioned that slip lining of some of the stormwater lines has been ongoing throughout the Township. This is the same company that repaired the leaking manhole/lines on the Project TV site.

COMMENTS FROM BOARD MEMBERS

Rodney asked about the status of fuel costs for the Municipal Authority. He questioned whether we were in the red or not? Lori stated no. She said we actually increased the budgeted line item for fuel in anticipation of the increasing costs and to date about 59% of the funds have been spent.

With no further business for the good of the Municipal Authority, the meeting was adjourned at 7:28 p.m.

MOTION: Motion was made and seconded to adjourn. Motion approved unanimously.

Respectfully Submitted,

Molly Lum
Recording Secretary