

**MINUTES**  
**NORTH LEBANON TOWNSHIP**  
**PARKS & RECREATION BOARD**  
**June 7, 2022**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Dwayne Elder	Chair
Corey Uhrich	Vice-Chair
Ryan Schmidt	Member
Mark Grumbine	Member
Audrey Blauch	Member
Lori Books	Assistant Township Manager

Dave Strohm, Parks & Rec Foreman, Cheri Grumbine, Township Manager, Gary Heisey, Township Supervisor, Jim Cikovic, Township resident, Patti Mumma, Township resident, and William Hulsey were also in attendance.

**COMMENTS FROM THE PUBLIC**

Proposed Event at Lions Lake – William Hulsey is attending the Parks & Rec meeting on behalf of his church, The Pentecostals of Lebanon. They are located in Annville, PA. The church would like to host an event on July 30<sup>th</sup> at Lions Lake Park as an outreach to the community and to get their name out to the public. They have submitted the paperwork to rent two (2) open air pavilions. They would also like to use the large grassy open space on the west end of the park to set up tables and booths for food, games, prizes, puppet shows, dog shows, etc. Two (2) bounce houses will be rented from Tents and Events. Staff from Tents and Events will be setting them up and monitoring the use the entire time. Everything offered at the event will be free. The church has about 30-40 volunteers to help run the event. Mrs. Hulsey is a nurse so they will have some level of first-aid available if needed. The event would run from 11:00am to 2:00pm, with setup and tear down occurring two hours before and two hours after the event.

A map was provided to each board member for a general idea as to where items will be located at the park. Mr. Hulsey also gave the board copies of the contract with Tents and Events and pointed out the three (3) laborer's that will be working the bounce houses during the event.

Corey asked how they were planning to handle parking? Mr. Hulsey explained he intends to reach out to Living Waters Chapel about using their lot as overflow parking.

Corey suggested they have someone directing traffic. Mr. Hulsey stated he would reach out to the Fire Police and see if they would be willing to work the event and help direct traffic for a donation. Lori informed Mr. Hulsey that the full-service pavilion was also rented for that day and the Jay Street parking lot will most likely be used for their gathering.

Lori asked if he had thought about bringing extra trash and recycling bins? There are a few throughout the park but it may not be enough for the anticipated crowd. Mr. Hulsey stated they will bring extras from the church, and they will collect all the trash at the end to take to the dump. They will be sure everything is picked up when the event is over. The event is rain or shine but the number of activities may decrease depending on how much rain they may get.

Lori reported the fee of \$100.00 (\$50.00 for each open-air pavilion) was already paid and the Certificate of Insurance was provided. The Parks & Rec board members need to make a recommendation to the Board of Supervisors for this event and suggest an amount for the event fee.

Audrey commented the entire event sounds like a great idea. Her only concern is the parking so she would highly suggest Mr. Hulsey reach out to Living Waters Chapel for additional parking. Corey agreed and reiterated he would like the Fire Police to be involved.

**MOTION: Motion was made and seconded to recommend approval of the community outreach event to be held at Lions Lake on July 30, 2022, by The Pentecostals of Lebanon. Motion approved unanimously.**

Lori stated that some surrounding townships handle events like this with a security deposit where money is collected in addition to the event fee and if everything is left in the same condition it was found, the deposit would be returned. The rental agreements (park pavilion and event) both state that any damage which needs repaired would be at the cost of the renting party.

Gary asked if this event is one-time only or if it will be an annual event. Mr. Hulsey explained the entire event is a risk for them. They are a small, non-profit organization. They are pouring a lot into this event financially and it may only appeal to a small crowd. On the other hand, they could get more people than anticipated and run out of food. The success of this event would determine any future events. Audrey suggested having a lower fee as it is a non-profit event for the church. She also reminded the members Mr. Hulsey offered to take any trash with him if there is an overabundance. Gary and Mark both agreed with Audrey about granting the organization a lower fee.

**MOTION: Motion was made and seconded to recommend an event fee of \$175.00 for The Pentecostals of Lebanon community outreach to be held at Lions Lake on July 30, 2022. Motion approved unanimously.**

Lori stated she will prepare a memo for the Board of Supervisors with the P&R Boards recommendations. Lori explained to Mr. Hulsey the next step is for him to attend the Board of Supervisors June 20<sup>th</sup> meeting. He should be prepared to give them the same presentation he gave to the P&R Board tonight. The Supervisors will then make the final decision at that meeting.

Chair Elder asked if there were any additions or corrections to the minutes or for a motion to approve the minutes from the May meeting.

**MOTION: Motion was made and seconded to approve the May minutes. Motion approved unanimously.**

**ASSISTANT TOWNSHIP MANAGER REPORT-Lori Books**

**Old Business** - Update on recommendations made by the Parks & Recreation Board to the Board of Supervisors.

Union Canal Elementary Girls on the Run – The Girls on the Run program used Lenni Lenape Park for their practice 5k run. All the girls wrote thank you notes to the board members. The notes were provided for all members to read.

Concession Stand for Future Stars Tournaments –The Supervisors determined that should the concession stand be open and run by Dwayne Elder for the Future Stars Tournaments that he will need an agreement with the Township. If it is run by the Ebenezer Baseball Association, then he is good to go as they already have an agreement with the Township.

Future Star Tournament Fees – The Board of Supervisors agreed with the P&R Board. The fees will remain the same for 2022 and will be reevaluated next year.

Little League Field Renovation at Lions Lake – The Board of Supervisors agreed with the P&R recommendation and granted authorization to the Ebenezer Baseball Association to renovate this field. This includes the request of assistance from the Township for tilling, if needed.

Little League Shed at Lions Lake – The Board of Supervisors agreed with the P&R Board and granted permission to Little League to purchase a new shed and place it at the Lions Lake field. A permit is required for the shed and will be obtained by North Lebanon Township as it is Township property. Little League will be responsible for the permit fee.

## New Business

Park Safety Inspections – During the park safety inspections by our Safety Committee, a few deficiencies were noted regarding the playground equipment at Lions Lake.

Lori explained that there is a crack on the tube the kids crawl through to get from one side to the other of the equipment. The top half of the tube is starting to separate. The bolts holding the tube together are rusting and have cracks around them. Caution tape was placed across the opening of the tube to prevent kids from crawling through as a temporary solution. A more permanent suggestion is to install plywood to cover the opening of the tube or remove the tube and install a railing, so no one falls off. Dave shared that he would rather remove the tube altogether. There are holes in the sides of the tube where bees could enter and create hives.

There is also a small crack on the enclosed tube slide. At this point it does not seem to be affecting the stability of the slide. This will continue to be monitored.

Replacing this equipment is part of the DCNR grant that the Township applied for. No work may begin until after the agreement is signed. Until then, we will continue to make the equipment as safe as possible. The cost of the new playground is around \$100,000.00.

Email Request – Fountain at Lions Lake – The Township received a request from a resident to install a fountain in Lions Lake. They stated a fountain would increase the aeration in the water, increase the water quality, reduce algae, odors, and mosquitos, as well as be visibly appealing. Lori reported our lake is about 7 acres, and the recommendation is to have 1.5 horsepower pump per acre of water. This results in needing a 10.5 horsepower fountain at a minimum. The maintenance that goes along with the fountain spans from monthly to yearly tasks such as cleaning the screen, replacing the seals and oil change, replacing the zinc anode and the unit must be removed every winter. The Township would have to run electric to the fountain. The price for these start around \$20,000.00. This is another item that would then be subject to vandalism. Directions state that no one is to enter the water while the fountain is running which may be an issue with those citizens who boat and fish.

All board members agreed there are too many risks along with the amount of maintenance for this endeavor. They do not recommend moving forward with this.

Grant Applications – The Township applied for and was awarded a grant from DCNR in the amount of \$250,000.00 for the Lions Lake improvements. The funding for this grant will come from the federal Land and Water Conservation Fund (LWCF) which we are waiting a response on. This grant requires a match of \$250,000.00 from the Township.

Lori and Cheri met with Jesse Suders who is a professional grant writer. He made them aware of two additional grants the Township could apply for. One is the Greenways, Trails, and Recreation Grant. If awarded, this grant could be used as our match for the LWCF funds saving the Township up to \$250,000.00. The other grant that could be applied for in 2023 is the Multi-Modal grant. Jesse will be presenting his proposal to the Board of Supervisors at their June meeting. It was noted that he has a success rate of 98% in securing grants for other municipalities.

### **PARK & REC ACTIVITIES**

General Activities – Mowing, weed whacking, and spraying is continuing at all parks.

Lion's Lake – Drain tile was installed along Jay Street beside the ball field. Three dying willow trees were removed. The potholes in the Water Street parking lot were repaired.

Long Lane – Depressions in grassy area were filled in.

Volunteer Groups – A group from Lebanon Area Evangelical Free Church completed some tasks for their J-Rock weekend of serving. At Lions Lake they weeded and mulched the Veterans Garden, mulched 50-75 trees along the walking path, and picked up trash along the creek and around the lake. At Community Park they painted the outside of the restroom building. North Lebanon Township is very appreciative of their work!

### **ADDITIONAL COMMENTS AND QUESTIONS**

Ryan asked where all the soil went that was dredged from the lake. Lori informed him that it was delivered to a local farm. The area at the lake where the soil was drying out will be graded and reseeded.

Corey asked who is responsible for the dedicated tree plaques located at the parks. A few seem to be deteriorating. Lori informed him the person who purchases the tree also purchases the plaque so it would be their responsibility to replace it if they so choose.

**MOTION: Motion was made and seconded to adjourn. Motion approved unanimously.**

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:45 P.M.

Respectfully submitted,

Molly Lum  
Recording Secretary