

**Minutes
North Lebanon Township Municipal Authority
July 14, 2022**

The regularly scheduled meeting of the North Lebanon Township Municipal Authority was held at 7:00p.m. on Thursday, July 14, 2022, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA. The following people were present:

Gary Heisey	Chair
Tod Dissinger	Treasurer
Gary Echard	Secretary
Rodney Lilley	Assistant Secretary/Assistant Treasurer
Amy Leonard	Solicitor, Henry and Beaver, LLP
Scott Rights	Engineer, Steckbeck Engineering
Lori Books	Assistant Township Manager
Edward Brensinger	Roadmaster/Supervisor
Absent:	Dawn Hawkins

Molly Lum, Sewer Billing Clerk, and James Cikovic, Township resident, were also in attendance.

The meeting was called to order by Chair Heisey and the pledge to the flag was recited.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Chair Heisey asked for a motion to approve the June minutes.

MOTION: Motion was made and seconded to approve the June minutes. Motion approved unanimously.

Chair Heisey asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved unanimously.

SOLICITOR'S REPORT – Atty. Amy Leonard

Delinquent Sewer Accounts – Atty. Amy Leonard provided an updated copy of her delinquent sewer account report. The Writs of Execution have been filed for four (4) properties. One of the property owners has paid the delinquent balance in full. A local bank holding the mortgage on another property made contact with their office, but no payments have been received to date. The remaining properties will be placed on the August Sheriff Sale list. Amy will be attending the sale on behalf of the Municipal Authority.

Project TV (Heilmandale Road Owner, LLC)/Force Main Relocation Easement – Amy had

previously informed the Municipal Authority Board that an additional easement agreement will be needed with the landowner for the relocation of our force main. The agreement has been drafted and was sent to the property owner's counsel. Amy has not yet received a response. She will continue to reach out to their counsel.

Extension of Term of Existence of the Municipal Authority – The Municipal Authority's term of existence is set to expire on December 31, 2036. The Board of Supervisors adopted an Ordinance approving the amendment to the Municipal Authority's Articles of Incorporation. Notice was received from the Department of State that the Articles of Amendment have been filed. The Municipal Authority's term of existence will be extended 50 years from the date of approval from the state, which was June 13, 2022.

Upcoming Sewer Improvements to be Dedicated – Amy reported the Homestead Acres Phase 4 documents were not ready this month. She is working with the developer's attorney to finalize the paperwork.

ENGINEERS' REPORT – Scott Rights

Project TV (Heilmandale Road Owner, LLC)/Force Main Relocation– As part of the Walmart Distribution Center project the site owner, Heilmandale Road Owner, was required by PennDOT to relocate a section of Heilmandale Road. While making various road cuts, the contractor exposed the existing force main owned by the Municipal Authority, requiring it to be relocated. Because of this, an additional easement agreement is needed with the property owner. The design details for the relocation have been worked out. All work associated with the relocation shall be at the cost of Heilmandale Road Owner. Amy is working with the developer's attorney on the easement agreement.

Plan Reviews – Steckbeck Engineering continues to work with the Municipal Authority staff in reviewing plans for the following projects:

1. 2203 W. Cumberland St – The plan proposes construction of a 5,200 square foot retail space building which will be divided into three (3) units. All technical comments have been satisfactorily addressed. Approval of the sanitary sewer design is recommended. Lori reported all administrative agreements have been signed and fees have been paid.

MOTION: Motion was made and seconded to approve the sewer design and the sewage facilities planning module exemption for the Preliminary/Final Land Development Plan for 2203 W. Cumberland Street. Motion approved unanimously.

MOTION: Motion was made and seconded to approve the Sewer Capacity Agreement and the Developer's Agreement for 2203 W. Cumberland Street. Motion approved unanimously.

2. Nolt, Weaver, & Stoltzfus, LLC – This project proposes a sewer connection from several apartments situated at 1813 and 1805 Quarry Road in Swatara Township. Scott received a conceptual sketch plan for the proposed public sewer connections.

The Municipal Authority has not received an official plan submission. The owners must first consolidate the two (2) lots per Swatara Township. No work will occur until they complete that step.

Land Development Construction –

1. Town's Edge – This project proposes 48-townhouse units and 40 garden apartment units. Steckbeck Engineering provided on-site construction observation with assistance from Ed while work progressed. Sanitary sewer construction has been completed. Air and mandrel testing of the installed sewers has been completed. Vacuum testing manholes and flushing the sewer mains to remove any remaining debris has been completed. A reminder was sent that as-built drawings are required.
2. Mapledale Estates – This project is a 38 single-family residential lot subdivision. Steckbeck Engineering is providing the on-site construction inspections. Sewer construction is expected to be completed by 7/22/22. The lines will be tested 30 days after completion.
3. Crossings at Sweet Briar, Phase 4 – This project is a 58-single family residential lot subdivision. The site contractor, Concept Excavating, advised Steckbeck that the sanitary sewer construction has been delayed until sometime in October. The developer will most likely begin other on-site work.

Project TV – The developer was required to install a new sanitary sewer line which connected into an existing manhole in Elias Avenue. A new manhole was installed just before this connection in Elias Avenue. Infiltration was recently discovered within this area of the new manhole. Project TV will be responsible to repair the issue at their expense and to our satisfaction.

Sewer Specs – No additional work was completed this month. Scott plans to meet with Ed, Tommy, and Tony to work on the GIS mapping next month.

I&I – Scott spoke with Eric Shearer from the City of Lebanon Authority (CoLA). Eric mentioned two areas within the Township where they believe I&I may be entering the sewer system.

ASSISTANT TOWNSHIP MANAGER REPORT – Lori Books

Pertinent Issues – None

WASTEWATER DEPARTMENT REPORT – Ed Brensinger

The Board members were provided a copy of Tommy Camasta's June Activity report. There were 74 PA One Calls this past month. Four (4) were emergencies. Five (5) grease trap inspections including Lebanon Valley Cold Storage, Caribbean Taste, Weis Market, Manna Foods, and A&M Pizza were completed. Five (5) new connections were made to the sewer system.

All pump station wet wells have been vacuumed out and cleaned. All debris was taken to

the landfill. All discharge flap valves have been cleaned. Rags continue to get caught in the valves.

One (1) minor backup occurred on Joel Drive. The issue was not within our main line but found to be a clog in the 660' lateral at the new APR building. Assistance was provided with the flush truck to clear the clog.

The wastewater crew assisted Jonestown Borough and Jackson Township with stormwater maintenance issues. Some lines were cleaned in Jackson and a stormwater vault was vacuumed in Jonestown.

Verizon replaced the phone line at the Jay Street pump station and the wastewater crew ran a new line into the dialer. Everything is operating normally again.

While checking the new manhole on Elias Avenue, Tommy noticed ground water flowing into the line. Our video camera was used, and infiltration was found coming in from the joints.

The demolition of the Orange Lane pump station has begun. All electrical components have been taken out of the inside panels. Once the paving of Orange Lane is complete, the project will be finished, and the lot will be returned to grass.

The flusher truck had an issue with the tailgate. Two (2) of the five (5) latch receivers snapped off. They were replaced and the truck is back in service.

COMMENTS FROM BOARD MEMBERS

The new Walmart warehouse scheduled a walk-through the beginning of August. Ed will be attending. He will bring up the force main easement agreement as well as a valve which was paved around in Heilmandale Road.

Tod asked if the grease issue on Fawnwood Drive was resolved. Gary Heisey responded yes, the line was flushed out. Lori reported the surcharge was paid.

At 8:04 p.m. Gary Heisey announced he would like to go into Executive Session for an administration matter.

The Municipal Authority Board reconvened at 8:17 p.m. With no further business for the good of the Municipal Authority, the meeting was adjourned at 8:18 p.m.

MOTION: Motion was made and seconded to adjourn. Motion approved unanimously.

Respectfully Submitted,

Molly Lum
Recording Secretary