



## RULES FOR PAVILION RENTAL

### RESERVATIONS

- Pavilions are available for rent April 1 through October 31, weather permitting.
- Park hours are dawn to dusk. All parks close at dusk!
- Applicant must be age 18 or over.
- If reservation is made less than 2 weeks in advance the office will only accept CASH or money order, no checks will be accepted.
- Rental fees will not be waived.
- Rental fees will not be refunded.
- **Completed reservation form and rental fees must be received within 10 business days of the rental request to complete reservation.**
- Cancellations should be made at least 2 weeks before the event.
- All park visitors must abide by the North Lebanon Township Parks and Recreation Board Rules and Regulations.
- Rental fees are subject to change with Board of Supervisors approval.

### PROHIBITED ITEMS and ACTIVITIES

- NO alcoholic beverages or illegal drugs of any kind are permitted in the parks.
- NO smoking of any type within 25 feet of athletic fields and playground areas as the parks are part of the "Young Lungs at Play" program.
- NO "slip and slides" or other games which require excessive water usage are permitted.
- Inflatable bounce houses, trampolines and similar equipment is prohibited unless a hold harmless agreement and certificate of liability insurance in a minimum amount of \$500,000.00 naming North Lebanon Township as an additional insured is submitted no less than seven (7) days prior to the event.
- NO glass containers are permitted in any township parks.
- NO firearms, slingshots, fireworks, or any other type instruments are permitted.
- Golfing is prohibited in the parks.
- Swimming at the lake is prohibited.
- Dogs must be restrained on a leash not exceeding six (6) feet in length and are attended to at all times. Pets are not allowed to run free.
- Horseback riding in any Township Park is prohibited.
- The feeding of wildlife is prohibited.
- Any type of "special activities" must be approved prior to the occasion and may require certain conditions being met.

## **PARKING**

- Parking is permitted only in designated areas.
- Loading and unloading of vehicles next to pavilions is permitted, however vehicle must be removed as soon as possible.
- Please do not park or drive on grassy areas or walking paths.

## **RESTROOMS**

- Public restrooms are available. Please help keep them neat and clean.
- Please supply your own hand soap. Electric hand dryers are located in the restrooms.

## **CLEANUP**

- Pavilions and surrounding areas must be clean and free of trash and litter prior to leaving. Recycling is mandatory in North Lebanon Township.
- Please place all garbage/trash/recyclables in the provided containers.
- Please sweep/clean any excessive dirt, litter, or spills. Pavilion area shall be swept prior to leaving.
- Please remove all decorations and dispose of properly.
- Please return all benches/tables and other equipment back to its original location.
- Please make sure all appliances are clean and turned off (where applicable).
- Please turn off all lights (where applicable).
- Please close and lock all windows and doors upon leaving (where applicable).

## **AUTHORITY TO CLOSE**

- Recreation facilities which become hazardous for public use due to weather, water, fire, or unforeseeable conditions MAY be closed at the discretion of the Parks and Recreation Board.

## **PENALTIES**

- Any person who violates or permits a violation of these rules and regulations shall, upon conviction thereof, be sentenced to pay a fine of not less than one hundred dollars (\$100.00) and not more than one thousand dollars (\$1,000.00), and/or to be imprisoned for a period not to exceed ninety (90) days. A separate offense shall arise for each day or portion therefore in which a violation is found to exist.