

**Minutes  
North Lebanon Township Municipal Authority  
November 13, 2008**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, November 13, 2008 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wyanne Demler	Chairperson
Richard Miller	Vice Chairman
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager, Mike Kneasel, Wastewater Foreman and two guests.

**COMMENTS FROM THE PUBLIC:**

There were no comments from the public.

Chairperson Demler asked for a motion to approve the October minutes.

**MOTION: Motion was made and seconded to approve the October minutes. Motion approved.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITORS REPORT**

**Judgments**

Solicitor Wolf stated there were three issues where judgments had been entered and we are in the process of executing. He stated two of the three relate to the water project and the third is regarding an unpaid sewer bills. He stated he is requesting recommendation and approval by the Board. He explained the process of going through the Sheriff Sale process.

**MOTION:** Motion was made and seconded for Solicitor Wolf to proceed with the Sheriff's Office to start the execution for those three on the list and the property owner is to pay \$2,000. With no discussion, motion passed.

**Restoration Connection**

Solicitor Wolf stated that property has been transferred, and he and Sheila have been working on a revision to the previous agreement. He stated the new owners plan to go ahead when they have buyers on each of the individual lots. He stated they will pay the tapping fee, the capacity fee, and inspection fee when they pick up each of the permits.

**Outstanding Agreements**

Regarding the Dundore Plan, this agreement has not been signed or fees paid. He stated regarding the Brooke LP plan for Sandhill Road that Sheila reported they were able to extend their HOP until February but nothing is happening at this time.

Solicitor Wolf said the hotel plan is progressing. He said Spring Creek development is still on hold. He stated they are working with the Township to see whether or not that plan will be approved. He said Cheri is holding checks for the sewer capacity.

**Hillside Drive Pumping Station Project**

Solicitor Wolf stated LVEDC's part of the project is to take the sewer from Hanford Drive and take it up to the Windsor property. We are picking it up from there and running the line down to Hillside Street. He stated they have been reviewing alternatives. Solicitor Wolf stated LVEDC is to sign a contract for their work first and then we can put our work out for bid. Scott Rights from Steckbeck Engineering stated the plans for LVEDC are almost complete. He demonstrated on the plan where the lines may go. Discussion followed as to where the lines were going and the issues related to the surrounding property owners.

Solicitor Wolf stated he had three litigation issues to review in executive session.

**ENGINEER'S REPORT**

**Abel Recon**

Scott Rights stated they are still retaining \$5,359.02 for the Sandhill Road project. He stated they have received the videos and Mike is reviewing them.

**Mr. Rehab**

Scott stated the outstanding balance for Mr. Rehab is \$35,947.75. Question was asked if this was the last extension on this contract. Scott stated that it was.

**MOTION: Motion was made and seconded to pay Mr. Rehab \$35,947.75. With no discussion, motion carried.**

**Shaak Plan**

Scott displayed the proposed plan for this property for the Board to examine. He stated they are looking to do lot add-ons. Scott explained the Township has an ordinance stating if you are going to improve a lot and you are within 500 feet of public sewer you can't put in an on-lot you must connect to public sewer. Sheila stated she had called the property owner and they have agreed to meet with she and Mike at the site.

**Plan Reviews**

Scott stated regarding the Crossings at Sweet Briar they had submitted a letter with comments at least a month ago but they have not heard anything. He stated we requested a manhole going all the way up to Kimmerlings Road.

**Swatara Township**

Scott stated they emailed them the option of meeting with Mike and Sheila directly or with him also but they would need to pay for his time. The third option stated they can come to one of our meetings. No response was received from Swatara Township.

**ASSISTANT MANAGER'S REPORT**

**Budget**

Sheila stated she had given everyone a copy of the budget. She stated they didn't project a lot of capital expenditures. She stated they would need to adopt the budget at next month's meeting. Question was asked regarding the line item for office equipment to which Sheila replied that it is a safety net in case of a problem.

Solicitor Wolf asked a personnel question.

Question was asked regarding the GIS and how far along in the process Mike was. Scott explained Mike hasn't received all of the most recent data yet but he is working on it steadily.

Solicitor Wolf asked if they have received any of the information they had requested from the developers on the as builts. Scott stated they had received information on

Orchard View. Scott stated they have found how important it is to plan ahead so that once problems start there is money available. It was decided to wait until next month's meeting to approve the budget.

**Machamer Plan**

Sheila stated she is requesting approval for this plan on Weavertown Road. They have completed everything. No public sewer is involved.

**MOTION: Motion was made and seconded to approve the Machamer lot addition. With no further discussion, the motion carried.**

Solicitor Wolf stated there was a resident who was asking about a sewer right of way across an adjoining property. Sheila stated they had adopted a policy of not allowing this back in the 1990s because of the problems which could occur in the future.

**SEWER DEPARTMENT REPORT**

Mike stated they have completed cleaning the sewer lines and televising is complete. Scott stated they have two breaks on the west side. Mike stated he wanted to find out why there is a break and get them done before the contract runs out.

Mike said they cleaned out the pump stations for the winter. He stated by the end of the month they would like to get root control going. He explained they are mainly around the manholes. He stated when televising comes in around three years they will be able to see how well the root control has done. He is working with Duke's Root Control who has been doing work for Palmyra. They seemed to be having success with their work.

**MOTION: Motion was made and seconded to accept the report. Motion was approved.**

With no more business for the good of the Authority the meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Barbara Bertin  
Recording Secretary