

**Minutes  
North Lebanon Township Municipal Authority  
November 8, 2007**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, November 8, 2007 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairman
Susan Switzer Pierce	Assistant Secretary
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were two North Lebanon Township residents and Mike Kneasel, wastewater foreman.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public

Chairperson Demler asked for a motion to approve the October minutes.

**MOTION: Motion was made and seconded to approve the October minutes. Motion approved.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITORS REPORT**

**Board Member Absenteeism**

Solicitor Wolf stated he had written a letter to Ron Ensminger asking him to reply as to whether he would like to continue serving on the Municipal Authority Board. Solicitor Wolf stated he had not received a reply. He suggested the Board may want to think about appointing a replacement.

### Jackson agreement

Solicitor Wolf stated previously the Board had an agreement with the Jacksons who owned a lot along Beta Avenue. They had wanted to place a driveway over the sewer right of way. The agreement stated that if there was a problem the property owner would be responsible for the maintenance or repair of their driveway. Solicitor Wolf stated the property has been subdivided and Brooke LP is going to develop both lots. He stated they have a new agreement with them that is similar to the one with the Jacksons. It states they will not put anything in the right of way except the driveway on Beta Avenue. The other driveway will be along Sandhill Road.

**MOTION: Motion was made and seconded to accept the agreement with Brooke LP and for two members of the Authority to sign said agreement. Motion carried.**

### Hillside Pump Station and LVEDC

Solicitor Wolf stated besides the bonding we had an agreement with them that they would extend Hanford Drive so that we could eliminate the Hillside Drive Pump Station. He stated when we entered into the agreement the reason it went until the end of 2007 was LVEDC was hoping to find a buyer for the Windsor property which is part of the industrial park but owned by Windsor. They then would require the developer to take the line from the cul-de-sac on Hanford back to the end of Windsor's property. This would have then eliminated the Hillside Drive Pump Station. He stated everything needed would not be completed by the end of the year and that the agreement would need to be extended. Discussion followed regarding what costs the Authority would be responsible for in the process of eliminating the pump station. A special purpose tapping fee would be assessed. The number of EDUs would also be part of the equation. A gravity line would be replacing the pump station.

Solicitor Wolf stated he would like to get everything in place so that it could be accomplished in a timely manner. He stated he would like the Board to be comfortable with the numbers and be sure LVEDC in fact does have their share of the money in the form of CDs, escrow, or letter of credit with a time frame for completion. If they do not have the funds, we then have the option of using the escrow, letter of credit, etc.

Solicitor Wolf stated we are now amending the agreement we have now. The agreement will be they will do the construction from one point to the next and they will have authorization to proceed and for us to pay our part of it as long as it is within the cost estimate provided to us or that we agree to it if it is higher. They will engage the contractor to do it, we will be doing the inspection of the lines, and we will be responsible for obtaining any rights of way that are needed along Hillside. Each of us will show proof that we have the money for our share based on cost estimates. The construction will be started at our direction as soon as the contract has been signed and

weather conditions permit and all rights of way are in place but no later than December 31, 2008 from the Hillside pump station to Hanford Drive in accordance with the plans.

**MOTION: Motion was made and seconded to amend our agreement with LVEDC in accordance with the plan seen this night to extend the sewer line all the way as long as the costs are in accordance with the cost estimate and in accordance with the provisions that Solicitor Wolf gave the Board. Motion carried.**

### **SABVI plan**

Solicitor Wolf stated regarding the SABVI plan that everything is in place. Sheila stated we were waiting for a letter from West Lebanon to allow us to go through their streets to run the sewer line. She stated they also were waiting for the Strong Waste application which has now been received and the fees paid. She stated they have everything in place for approval.

**MOTION: Motion was made and seconded to approve the SABVI plan contingent upon the agreement amendment being passed.**

### **ENGINEER'S REPORT**

Scott Rights stated he and Mike have been looking at the plans for the Arnold tract. He demonstrated to the Board what they had been looking at regarding right of ways and drainage. He stated because there is no public sewer in this area they could send out letters to see what interest residents in that area might have in connecting to public sewer. Discussion followed.

**MOTION: Motion was made and seconded to authorize Scott Rights and Sheila to draft a survey letter for the affected residents adjacent to the proposed Arnold plan regarding interest in connecting to public sewer in the future.**

### **ASSISTANT MANAGER'S REPORT**

Sheila stated she had received a plan for Dundore on Fourth Avenue and East Canal and also for Marlin Auto Diagnostics in the business park on Suzy Street.

Sheila said she wanted to discuss a letter the Township had received regarding the Union Canal Park. She said The Friends of the Union Canal Tunnel Park are working on a grant to raise funds to do a variety of improvements. One of the concerns is that they want to place a gate on the north side of Tunnel Hill Road in order to keep people out at night. This gate would be directly on the sewer line. There is also a question about trees they want to plant regarding the sewer line. Sheila stated she wanted to

discuss this issue with the Board even though the letter had not come to the Municipal Authority.

The Authority will receive an award tomorrow at the Eastern Section Meeting. We will bring the award to the next meeting to share with the Board.

### **SEWER DEPARTMENT REPORT**

We met with PA Natural Chicks and are working to solve their pumpstation problem. We are working on a grant for DEP for new and innovative technology. That will be submitted by November 30<sup>th</sup>.

The flush truck was discussed. Mike is to provide the Board with information and costs for a new vehicle.

The air relief valve on the 8<sup>th</sup> Avenue pumpstation will be installed soon.

**MOTION: Motion was made and seconded to accept the report. Motion was approved.**

With no more business for the good of the Authority the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

Barbara Bertin  
Recording Secretary