

**Minutes
North Lebanon Township Municipal Authority
October 9, 2008**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, October 9, 2008 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Richard Miller	Vice Chairman
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager, Mike Kneasel, Wastewater Foreman and five guests.

COMMENTS FROM THE PUBLIC:

Mr. Tobias whose home is the last house on Miller Street before the Stoever's Dam area requested to speak to the Board. It was explained that the developer on Miller Street is extending the sewer with the Tobias property being the last house beyond that point. Mr. Tobias stated it would be an extreme financial hardship for his family to connect to the sewer line at this time. They would need to run the sewer line quite some distance and also upgrade their electric for a grinder pump. Solicitor Wolf explained Mr. Tobias is requesting an agreement with the Authority that indicates he does need to be connected with sewer but we would extend the time. Sheila stated the fees that would be paid to the Authority alone are \$6,825.00 which would not include his pump, plumber work, and any upgrade to the electrical. Solicitor Wolf stated the Board would need to make a decision regarding a timeframe. It was decided to wait until Chairperson Demler was present and they could come up with a rough draft for the next meeting.

Vice Chairperson Miller asked for a motion to approve the September minutes.

MOTION: Motion was made and seconded to approve the September minutes. Motion approved.

Vice Chairperson Miller asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Brooke LP – Sandhill Road

Sheila stated it was ready but they stated they would be pushing their project back and she reminded them that they would need a preconstruction meeting. She stated they may need an extension on their bonding depending on how long they delayed the project.

Maeder Plan

Cheri Grumbine, Township Manager, stated this plan is not proceeding.

The Holiday Inn Hotel

Mike Kneasel stated it is under construction.

Restoration Connection

Solicitor Wolf stated that property has been transferred and they are working on a new agreement.

Machamer Lot Addition

Solicitor Wolf stated they finally have the correct deed description. He stated within the next week or so they will receive a copy of the deed and their plan will be ready for approval.

Seyfert Lot Addition

Solicitor Wolf stated they also have a plan with a lot addition. The deed description is correct but corrections need to be made on the adjoining property owners.

Dundore Plan

Solicitor Wolf stated this is the development of three lots. The agreement had not been signed nor the fees paid.

Always Bagels, Inc. agreement

Solicitor Wolf stated this is a tract of land in the business park. He stated they have received a signed agreement along with a check. He stated they have 38 EDUs at \$1,575 per EDU for capacity at the treatment plan which is \$59,850. Sheila stated they have paid the fees and are working with us on the strong waste permit. He stated if they exceed the 38 EDUs for two quarters of the year they will receive notice and will be given notice and opportunity to get their consumption under control. If they are unable to do this they will need to buy more capacity from the City.

MOTION: Motion was made and seconded to approve the developer agreement between Joseph John Pennsylvania Realty LLC and the Authority. Motion carried.

Arnold Plan

Solicitor Wolf stated there is nothing new on the Arnold Plan.

Hillside Pump Station

Solicitor Wolf stated the agreement between LVEDC was amended and signed by the parties to extend the time for them to construct their part of the sewer line from the cul-de-sac in Hanford Drive and comes across their property to the corner of Windsor's property. The Authority is picking up and going across to Hillside Drive to the pump station. He stated they have until December 31, 2008 and are ready to start their part. As soon as they have made payment for the design, which Scott Rights has completed, they can start. He stated the bonding is in place for the sewer line. Solicitor Wolf stated once they have their contract out for bid we can put ours out for bid. He stated they were looking at several options for obtaining right of ways. He stated they are trying to complete the project before spring and coordinate the timing.

Swatara Township

Scott Rights stated they wanted to meet. He stated they want to take the flows from Rockwood and pump them to sewers in Grace Avenue and the Water Street pump station. He stated eventually Swatara Township would need to get us involved to do a study as to the capacity in that pump station. He stated they would need to tell us how many EDUs they would need immediately along with future development so we can plan appropriately as to how to upgrade the pump station. Discussion followed regarding how extra capacity would affect our pump station and what upgrades may be involved.

ENGINEER'S REPORT

Sandhill Road

Scott stated this project is complete and they did get the videos but he and Mike haven't had a chance to look at them yet. He stated after they looked at some of the lateral cuts we requested they make them better. He stated they are still retaining \$5,359.02 and he is suggesting that the Board take action to approve that on the condition that Mike looks at the video and is satisfied.

MOTION: Motion was made and seconded to release the remaining funding to Abel Recon contingent upon the viewing of the tapes per Scott's request. With no more discussion, motion carried.

Cleona Project

Scott stated Cleona needed to do a change order of \$1175.00 for their part of the contract. Cleona has already approved it, but due to the fact it is the Authority's contract they need to approve it.

MOTION: Motion was made and seconded to approve the \$1175.00 change order for the Cleona portion of the televising by Abel Recon. Motion carried.

Scott Rights stated they need a pay request for the work done in Cleona for \$55,275.50 which Cleona will be responsible for and which they have already approved.

MOTION: Motion was made and seconded to accept the invoice for \$55,275.50 to Abel Recon providing that Cleona Borough Authority pays North Lebanon Township Authority before we pay the bill. Motion carried.

Miller Street sewer extension

Scott stated the work is done by the developer and we will need to send out letters at some point in time to the homeowners as to when they will need to connect.

Discussion followed as to the timeline for the agreement with the two remaining property owners which will be affected.

Plan Reviews

Scott stated there are a number of plan reviews but none have public sewer.

Buchmoyer On Lot Subdivision

This is an existing four acre lot which is being split in half. This property will have an on lot system conditional upon approval of Gordie Sheetz at Lebanon County Planning Department and if public sewer would become available they would be required to connect.

MOTION: Motion was made and seconded to approve the Buchmoyer Plan per requested by Scott. Motion carried.

Strack Drive Project

This project is off of Strack Drive just east of Halfway Drive with part of it being located in Jackson Township. They would like to pull off a 3.1 acre lot from 84 acres. The proposal is for on lot sewage. He stated he is requesting approval upon the sewage enforcement officer's approval of the on lot design.

MOTION: Motion was made and seconded to approve the Strack Drive Project conditional upon the sewage enforcement officer's approval of the on lot design. Motion carried.

Seyfert Plan Lot Add on

Scott stated the Seyfert plan lot add on is near the Seyfert Orchard. It will be one piece of property with two parcels combined on one deed.

MOTION: Motion was made and seconded to approve the Seyfert lot add on plan. Motion carried.

Kreider Chicken Farm

Scott stated they had received plans for the Kreider Chicken Farm plan for two chicken houses on Tunnel Hill Road. He stated public sewer crosses the property and we are requesting they show the right of way on all the drawings.

As Built Drawings

Scott stated they are trying to get as built drawings from several projects. They sent out letters to developers for as built drawings as they complete their projects.

Televising

Scott stated they have located the manholes and Mike has the lines cleaned. They will start televising lines Monday or Tuesday of next week.

ASSISTANT MANAGER'S REPORT

Update on grants

Sheila stated she had contacted DEP and they did not receive any money for The Innovative Technology grant. She said they did apply for the County initiative money to put toward the business park project which is a two part grant process. This may be a \$25,000 grant.

Always Bagels Plan

Sheila stated they are looking for approval by the Board tonight so they can take it to the Planning Commission on Monday then the Board of Supervisors. They have paid the capacity fees and provided the lab results to us. She said we will also need to do a strong waste permit for this facility.

MOTION: Motion was made and seconded to approve the Always Bagels Inc. With no further discussion motion carried.

Spring Creek

Sheila stated they are holding onto the Spring Creek check until she finds out what is happening with this plan. Solicitor Wolf stated most likely it will be returned.

Weavertown Road

Sheila stated they discovered that there is a property on Weavertown Road that is partially hooked up to public sewer on the top floor and an on lot on the bottom floor. She said they had put together a letter as to what they were to do. The resident showed a manifest form which basically showed he had the tank pumped and taken to the Annville treatment plan. She explained it only showed the tank has been pumped but not filled in. The resident said it had been filled with stone. The contractor confirmed to Mike that nothing has been taken care of and was told by the resident he didn't want to deal with it. Sheila stated they would visit the property next week. Solicitor Wolf stated if he refuses to comply we should file a notice in the Recorder of Deed's office that there is a question about whether or not the on lot system is disconnected.

SEWER DEPARTMENT REPORT

Mike stated Scott had covered most of his report. He said they would be done televising in about two days and the televisions should be there on Tuesday.

He said they completed the railroad bed lining project of the eight manholes out there and the two that were on the east side.

MOTION: Motion was made and seconded to accept the report. Motion was approved.

With no more business for the good of the Authority the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary