

**Minutes
North Lebanon Township Municipal Authority
June 12, 2008**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, June 12, 2008 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairman
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were three North Lebanon Township residents and Mike Kneasel, wastewater foreman.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

Chairperson Demler asked for a motion to approve the May minutes.

MOTION: Motion was made and seconded to approve the May minutes. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Developer agreements

Rudolf Agreement

Solicitor Wolfe stated they had a preconstruction meeting on the Miller Street project which involves extending the sewer lines not only to the Rudolph property but to the remaining properties in that area. He stated they asked the contractor for Miller Street

to give us a price for extending the sewer line from where he would be stopping so we can get it to the end of the street and also a price on providing laterals to the residents on the other side of the street. He stated Scott Rights gave the contractor the information. Scott stated he hadn't received a proposal back. The proposal for costs would need to be approved by the Municipal Authority. Solicitor Wolf explained the process of how the Board would be required to make a decision.

Maeder Plan

Solicitor Wolf said the status of this plan has not changed. The agreement is finished, not signed, and payment has not been received. Sheila stated that their HOP is set to expire in July.

The Holiday Inn Hotel

Solicitor Wolf stated they had paid the fees. He stated their attorney has a copy of their agreement and that his client needs to sign it as soon as possible. Sheila stated the Authority received everything needed to approve the plan.

MOTION: Motion was made and seconded to approve the agreement for the Holiday Inn Hotel on Route 422. With there being no discussion, motion approved.

Mary Kreiser Plan

Solicitor Wolf stated this is a plan on Kochenderfer Road for a lot addition. He stated the developer's agreement states there is one EDU for the new connection.

MOTION: Motion was made and seconded to approve the Kreiser agreement. With no discussion the motion was approved.

Machamer Lot Addition

Solicitor Wolf stated he and Sheila reviewed the deed description and the correct deed descriptions have gone to their attorney.

Right of Way Ordinance

Solicitor Wolf stated the Authority requires no obstruction except grass in the right of way. The Township is not only concerned with obstructions which occur in their right of way but also the stormwater facilities which are outside of the right of way. The Township will be reviewing it at their meeting on Monday with tentative approval by July.

Kutztown Bologna

Solicitor Wolf stated the Board has set our fee at \$1,500 for additional sewer capacity in our sewer line. He stated they currently have 3 EDUs. They are using 22 EDUS and they have agreed to purchase the additional 19 EDUs. The proposal is for them to pay for these over five years on a quarterly basis beginning October 1st. Solicitor Wolf stated if they default on payments the Authority has several rights to obtain payment of which the options are a civil complaint, a lien, water termination, or reduce their capacity. The agreement will be binding upon the parties with them paying the costs of the agreement.

MOTION: Motion was made and seconded to accept the Kutztown Bologna trading as Weaver's agreement. With there being no discussion, motion carried.

Arnold Plan

Solicitor Wolf stated they have applied to the Township for the Crossing at Sweet Briar for conditional use approval to develop the entire tract as an over 55 community.

Sewer Relining Project

Solicitor Wolf stated they had a preconstruction meeting. Scott Rights stated they need to televise the lines before the work begins. He stated after that Mike's crew will go out to flush the lines one more time. He stated once they begin the relining they will be there five days a week and once they start a run they can't stop because otherwise people will be out of service for the entire day. Scott stated the first notification has gone out to the homeowners to notify them. A second notification will go out to them in advance of when their particular property would actually have limited use. Sheila explained the flyers and what the homeowners would be permitted to do on that particular day with a follow up by the wastewater department on the day they will be affected.

Solicitor Wolf stated the contract was signed by the contractor with the Authority to sign tonight.

Cleona problem

Solicitor Wolf stated Cleona Borough has a small force main which is in bad shape and needs to be taken care of promptly. He stated they asked if they could enter into an inter-municipal agreement. Scott Rights stated he spoke with the contractor as to whether they would be willing to do their project also. Solicitor Wolf stated at this point he is giving the Authority the information that they made the request. Discussion followed by the Board.

MOTION: Motion was made and seconded to enter into an inter-municipal agreement to help Cleona Borough with their 15" sewer line as discussed and with them to make a secure payment. Motion carried.

LVEDC

Solicitor Wolf stated regarding LVEDC the Township and the Authority are at the point that we will be finalizing the rights of way they are giving us for the sewer lines that were put in the park. They have already given us the letter of credit for the integrity of the pipe and we have agreed upon who is doing what on the elimination of the Hill Street Pump Station. He said LVEDC is going to enter into their contract as soon as we have these rights of way accepted and the addendum signed so we will be able to put our specs together and put it out for bid.

ENGINEER'S REPORT

Dundore Plan

Sheila stated they would need the developer's agreement first.

Kreiser Plan

Scott stated this plan only needed some minor comments.

Grossfillex Plan

Scott stated they had an initial review with a few comments.

Crossings at Sweet Briar

Scott questioned whether he should go ahead with the review of this plan because there may be some changes after the conditional use hearing.

Miller Street project

Scott stated the contractor for the Miller Street project spoke with him and said he will have the numbers by Monday. Solicitor Wolf said they would advertise and have a meeting on Thursday the 19th.

Scott stated he had completed the first draft to the affected residents on Miller Street regarding connection and the associated costs.

ASSISTANT MANAGER'S REPORT

Hotel on Route 422

Sheila stated she needed Board approval for the entire plan. She said they have been very cooperative in meeting all of our criteria and suggested they approve the plan.

MOTION: Motion was made and seconded to approve the Holiday Inn hotel plan subject to them signing the agreement as presented by Fred and the motion that we are in agreement. With no discussion motion carried.

City of Lebanon Authority open house

Sheila stated she wanted to inform the Board of the invitation she had received for the open house at the City of Lebanon Authority.

SEWER DEPARTMENT REPORT

Flusher Truck

Mike reported they had cleaned the line at the land fill.

May 24th emergency

Mike stated they received an emergency call Memorial Day weekend. He stated they believe someone was dumping sewage in the manhole in front of R & L Trucking. He explained the procedure they used to clean it up followed by a call and letter to DEP.

Maple Street project

He stated the Maple Street project is almost complete except for the tarring around the manholes. He stated by October they will be done and then submit the paperwork to PennDot.

MOTION: Motion was made and seconded to accept the report. Motion was approved.

With no more business for the good of the Authority the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary