

**Minutes**  
**North Lebanon Township Municipal Authority**  
**February 14, 2008**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, February 14, 2008 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairman
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were three North Lebanon Township residents and Mike Kneasel, wastewater foreman.

**COMMENTS FROM THE PUBLIC:**

There were no comments from the public.

Chairperson Demler asked for a motion to approve the January minutes. Rick Miller stated regarding the comment on Rate Resolution 02-2008 that he had asked the question regarding the ten year rotation as opposed to a seven year rotation and not Tod Dissinger as implied.

**MOTION: Motion was made and seconded to approve the January minutes as corrected. Motion approved.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

## **SOLICITORS REPORT**

### **Rudolf Agreement – 978 Miller Street**

Solicitor Wolfe stated this developer agreement has been prepared but not signed yet.

### **Brooke LP**

Solicitor Wolf stated this agreement is with Brooke LP for the two lots along Sandhill Road. He stated the agreement has been signed but the payment has not been paid.

### **Maeder Plan**

Solicitor Wolf stated this agreement is a plan for two lots along Tunnel Hill Road and has been prepared but not been signed nor the fees paid.

### **Marlin Diagnostics Plan – Suzy Street**

Solicitor Wolf stated this property is located on Suzy Street and is up for approval tonight. He stated they had provided Sheila with information and it was determined that they would require one EDU. They will need to pay the escrow account at the standard rate of \$5,000 to pay all related bills. The plan has been approved by Planning Committee and will be up for approval by the Board of Supervisors on Monday night.

**MOTION: Motion was made and seconded to approve the plan for Marlin Auto Diagnostic Plan for Suzy Street. With no further discussion motion was carried.**

### **Hotel Plan**

Solicitor Wolf stated there were no further developments regarding the hotel plan along Narrows Drive and Route 422.

### **Restoration Connection**

Solicitor Wolf stated regarding this plan he had sent letters out to the residents. He stated they are interested in attending a meeting to see what would be involved in making the sewer connection to the people on Water Street for the development to be done by Restoration Connection. He stated he would recommend we would meet with them at the next meeting.

**Machamer Plan**

Solicitor Wolf stated regarding this lot addition the legal description wasn't correct and neither were the notes on the plan.

**Right of Way Ordinance**

Solicitor Wolf stated he would be giving the Board of Supervisors the proposed right of way obstruction ordinance on Monday night for them to take a look at. This would include both the Township and Authority right of ways. This would allow Officer Wengert the capability of enforcement. Basically it would not allow any obstruction in the Authority right of ways except for grass.

**Capacity Fee**

Solicitor Wolf stated he and Sheila have been working on the issue of people who connect to the sewer and are assigned a certain number of EDUs and then later when we check their water consumption they are using more EDUs than those assigned. He stated they would come back to the Authority next month with a resolution that if people can't reduce their water consumption then they would need to buy more capacity. He said they are expecting this to be in the neighborhood of \$1,000 per EDU.

**PA Natural Chicks**

Solicitor Wolf stated they have been working on ways to reduce their water consumption. He stated they are doing a great deal to solve this problem.

**Arnold Plan**

He stated this plan which has entrances on Kimmerlings Road and also Mt. Zion Road is with the Board of Supervisors. There are several revisions in the plan and a possible zoning ordinance change which will be considered. He stated the number of units will not be decided until those issues are resolved.

**Narrows Glen and Briar Lake**

Solicitor Wolf stated regarding the lump sum payments which are due in 2009, he and Sheila will look at both of those agreements and notify the developer in writing this year.

**Spring Creek Development**

Solicitor Wolf stated nothing is going on regarding this development. He said they are requesting the Board set a deadline date to get the information requested.

### Sewer relining on Sandhill Road

Solicitor Wolf stated as the Board knew at the pre-bid meeting there were two bidders. He stated one of the potential bidders presented information to Scott for a deviation from the specs. As a result Solicitor Wolf stated he had sent the bidder a letter indicating the Authority had decided upon the process they would like to use. He also included Scott's information why the process they were requesting to use would not be in compliance with the bid documents and the requirements of the Authority. He stated he had sent copies of the letter to the members of the Authority. He said they did open the bids and the only bid they had was from Abel Recon. The other potential bidder did not submit a bid.

Scott Rights, engineer, explained that the contract could be in place for five years and they could continue it on a yearly basis. He stated the bid was much lower than they had expected. He explained the process they would be using. He said they would be providing a demonstration for various municipalities at the Township building next week. Discussion followed.

Solicitor Wolf stated that Abel, who will be doing the work, is authorized to do the work in this area. He stated the one issue the Authority has is whether this bid is a competitive bid by comparing bids from another township. It is believed to be a competitive bid. He stated they want to be sure due to the fact there was only one bid that there are no violations for the grant process. He stated at this point they should authorize the issuing of intent to award to make sure this is not in violation of any of our grant requirements and secondly they need to present their insurance certificates and performance bonds to us. Solicitor Wolf stated they discussed the timing of the work due to the traffic due to school and that it would likely start after school was out for the summer. Solicitor Wolf stated it would benefit us to wait until that time. Discussion followed regarding the contract. Scott further explained how the process works. \$100,000 of this project will be funded through the County Initiative of the Growing Greener Grant.

**MOTION: Motion was made and seconded to approve the intent to award the bid on the Sandhill Road sanitary sewer rehabilitation project to Abel Recon based on them conforming to the requirements of the grant process and them having their insurance and performance bonds in place. With no further discussion, motion carried.**

Treasurer Dissinger asked a question regarding a line item under Capital Improvement on the budget in regards to working on the clay areas.

### Spruce Park

Solicitor Wolf stated regarding Spruce Park they would be continuing to work with them regarding a solution to their problem with their pump.

**Flusher truck sale**

Solicitor Wolf stated Sheila and Mike are working on advertising in some periodicals to get some other municipalities interested in buying it. He said you would want to get an appraisal on the truck if another municipality wanted to purchase it. Question was asked regarding the process. Mike stated he had spoken with several interested parties. Solicitor Wolf stated if they were unable to sell it they would trade it in at the time it was needed.

**Swatara Township – Rockwood Area**

Solicitor Wolf stated in 2002 there was a municipal agreement signed between Swatara Township and the North Lebanon Township Municipal Authority for the Rockwood area. He stated there are only a small number of homes in North Lebanon Township with the majority in Swatara Township. Swatara Township contacted the North Lebanon Township Board of Supervisors for reconsideration of this project to come into the North Lebanon Township Municipal Authority system. He stated they he had given everyone a copy of the letter. He said basically this project was broken down that they would do all the billing for their customers and ours. Scott Rights further explained what they were requesting and the problems which were occurring in that area. Discussion followed regarding the Authority's costs which would be involved in this project. After discussion it was decided to tell them that we already have an agreement in place and we do not have capacity.

**McNalley Letter**

Solicitor Wolf stated he sent a letter and bills to the McNalley's and haven't heard anything from them.

**LVEDC – Business Park**

Solicitor Wolf stated they were at the point that was discussed last meeting. We would be doing the sewer extension from the end of Windsor Drive, down Hillside Street to the pump station with LVEDC doing their part on their property. He said because they were doing this as a joint project it is clearly a prevailing wage issue. He stated he and Sheila had been discussing an amendment to the agreement with a recommendation that we have them and us do this part of the project in the late fall of this year.

**Question to Solicitor**

Treasurer Dissinger asked Solicitor Wolf what the procedure would be to meet as a board outside of the regular meeting. Solicitor Wolf explained what was allowed and not allowed as a private meeting.

## **ENGINEER'S REPORT**

### **Arnold Tract**

Question was asked about where they were with sending letters about bringing public sewer to property owners along Kimmerlings Road. Scott stated they had not proceeded further with this.

## **ASSISTANT MANAGER'S REPORT**

The main item of plan approval for Marlin's Auto Diagnostics was covered earlier in the meeting.

## **SEWER DEPARTMENT REPORT**

### **Slip Lining Project**

Mike stated Abel Recon would be presenting a demonstration at the Township building on Tuesday, February 19<sup>th</sup>. Everyone except one Board member indicated they would attend.

### **PA Natural Chicks**

Mike stated PA Natural Chicks is working on upgrading their pumping station and are installing a new concrete wet well.

### **Maple Street**

Mike stated they are working on the HOP for Maple Street and that they will need more binding on the asphalt.

**MOTION: Motion was made and seconded to accept the report. Motion was approved.**

With no more business for the good of the Authority the meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Barbara Bertin  
Recording Secretary