

**Minutes
North Lebanon Township Municipal Authority
January 11, 2007**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, January 11, 2007 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wyanne Demler	Chairman
Richard Miller	Vice Chairman
Tod Dissinger	Treasurer
Susan Switzer Pierce	Assistant Secretary
Fred Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, sewer foreman and three North Lebanon Township residents.

REORGANIZE AUTHORITY FOR 2007

Solicitor Wolf stated this is the meeting to reorganize the Board. He stated the Board of Supervisors reappointed Ron Ensminger to the Board with a term expiration of 12/31/2011. He stated the first order of business would be to elect officers. He asked for a motion to either change current officers or retain the same officers.

MOTION: Motion was made and seconded to retain the same officers as in 2006. Motion approved.

COMMENTS FROM THE PUBLIC

Solicitor Wolf stated Mike Webster was in attendance. He explained that Mr. Webster had signed an agreement to subdivide a lot on Maple Street into two lots. Lot #2 is a new lot on Fourth Avenue and Lot #1 was an existing lot on Maple Street which only needed a sewer reconnect permit. He explained the procedures and permits needed for Lot #1 in order to get the building permit

from County Planning. If the service connection to the water is in Maple Street, the HOP will need to be obtained from PennDot. Mr. Webster stated he would like to get everything completed so he can get started.

APPOINTMENTS/APPROVALS TO CONDUCT 2007 AUTHORITY BUSINESS

MOTION: Motion was made and seconded to appoint Personnel Committee. Motion approved.

MOTION: Motion was made and seconded to appoint Authority Depository for 2007. Motion approved.

MOTION: Motion was made and seconded to appoint Frederick S. Wolf, Esquire as Authority Solicitor for 2007. Motion approved.

MOTION: Motion was made and seconded to appoint Steckbeck Engineering and Surveying Inc. as Authority Engineer for 2007. Motion approved.

MOTION: Motion was made and seconded to appoint Brown, Shultz, Sheridan, and Fritz as the Authority Auditor for 2007. Motion approved.

MOTION: Motion was made and seconded to appoint Gordie Sheetz, and alternate Mandy Eisenhauer-Lebanon County Planning as SEO for 2007. Motion approved.

Chairperson Demler asked for a motion to approve the December minutes.

MOTION: Motion was made and seconded to approve the December minutes. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Santana Plan

This plan requires a water and sewer connection on Weavertown Road within the Penn Dot right of way. The developer will need to finish completing the Penn Dot HOP and get approval. They will also need to deposit various fees to cover costs of bonding and permits before any applications can be processed.

Discussion followed regarding rules and regulations of placement of sewer and water lines. The Authority will only be responsible for the sewer trench. The water issue will need to be addressed by the developer.

Cedar Grill

Solicitor Wolf asked if they were ready to finalize that plan. Sheila stated they have an agreement, have paid everything, need to have the agreement signed, and set up a pre-construction meeting. He stated the Authority needs a motion to sign the agreement. They are hooking into our system, purchasing seven EDUs, the tapping fees, and inspection fees. They will need to extend the sewer line which will be turned over to us after all the inspections have been done.

MOTION: Motion was made and seconded to authorize Chairperson Demler to sign the agreement.

Seyfert Plans

He stated they are finished with this but waiting for the deed to be signed.

Zimmerman Plan

Solicitor Wolf stated she is waiting to get the deed signed by the current owner and released to her.

Ebenezer Church

Solicitor Wolf stated they paid the fee which was required. They are working on getting their deeds completed and signed. If they are signed by Monday, it will go to the Board of Supervisors for approval.

Friends of Union Canal

He stated the legal descriptions are finished but the fees have not been paid. The deeds have been signed but we are at a standstill.

ENGINEER'S REPORT**North Eighth Avenue Pump Station**

Scott Rights stated the heater has been fixed. He stated they are recommending releasing the final retainers of \$5,070.79 which would complete the contract. The work is still under warranty until May 9, 2007.

MOTION: Motion was made and seconded to finalize the Eighth Avenue pump station with Marks Construction with the final payment. Motion carried.

Mr. Rehab

Scott suggested payment be made for the work which was done to this point. They are recommending the Board take action to make payment of \$4,057.32

MOTION: Motion was made and seconded to make final payment to Mr. Rehab in the amount of \$4,057.32.

Plan Reviews**Ebersole Project**

Scott stated they have revised the plan. They are planning to split the lot which was formerly the Eat Well Diner with Dairy Queen.

Arnold Acres

Scott stated this is between Narrows and Prescott Drive. They are proposing on-lot sewer for one lot which would be consistent with the Act 537 Plan and also with the Township ordinance. He stated that it should be pointed out in the letter to them that if they plan to subdivide further they will need to comply with Township ordinances and hook up to public sewer.

Seyfert Plan

Scott stated this plan is on Grubb Avenue between Snow Drive and Kercher Avenue. They are taking a portion of the property to build a house and plan to have an on lot system.

ASSISTANT MANAGERS REPORT

Sheila stated they would need to pass Resolution 01–2007 for the 2007 rates. There would be no change for the rate payer and it would basically affect developer fees and saddle costs.

MOTION: Motion was made and seconded to pass Resolution 01-2007 to approve the 2007 Rates. Motion carried.

Sheila stated they found out we could apply for some Growing Greener grants for sewer. She stated they were awarded a grant for \$100,000.

SEWER DEPARTMENT REPORT

Mike Kneasel stated there are hoping to use the grant for the Sandhill Road project. There is a second grant available for which the application will be due in March.

He stated he would like to work on areas they know are cracked or damaged as a long-term plan for the coming year.

MOTION: Motion was made and seconded to accept the report. Motion was approved.

Chairperson Demler congratulated Sheila and Mike for their work to obtain the grant. With no more business for the good of the Authority the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary