

**Minutes
North Lebanon Township Municipal Authority
August 11, 2011**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, August 11, 2011 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman, and two guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked if there were any additions or corrections to the July minutes or a motion to approve them.

MOTION: Motion was made and seconded to approve the July minutes. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Solicitor Wolf reported they completed the signing of the documents for the Tel Hai closing even though the funds have not been transferred nor the documents filed yet.

Sewer connection agreements regarding the three properties on Miller Street have all been mailed out, and we have heard from only one of the three property owners who are affected.

Solicitor Wolf stated there is nothing new regarding either the Mace plan or the Crossings.

Rockwood Project

Solicitor Wolf reported he had passed out a copy of the first draft of the Intermunicipal agreement with Swatara Township. He stated we had discussed a lot of the issues in the joint meeting and agreed upon most of them. He explained they were denied PENNVEST funding three times. He said he met with Swatara's solicitor and that Swatara is pursuing working with DEP for ways to gain points in order to qualify for the loan. He said they are in agreement that the last resort is to go with a bank loan. He further explained that we are funding our part of the project so the debt which would need to be funded is Swatara's debt. He said since we are going to be the owner of the system and their user rates won't pay all of their debt Swatara would be obligated for their debt. Solicitor Wolf explained how this would work for Swatara Township and they would need those numbers from Swatara in order to proceed. He further explained their user rates as well as the tapping fees may be different from ours. The draft mentions there may be a different tapping fee if there is a lot that is within the mandatory connection distance which is developed at a later date. He explained we can't draft a final agreement until all the numbers have been finalized.

He mentioned we would be holding the pre-construction meetings which Swatara may attend but we will be completing the work. He explained they will be using an appraiser to negotiate a price for purchasing the property for the pumping station. He said he is planning to have the final version of the agreement for the September meeting.

Question was asked if we decide to raise the rates do we need to clear it with Swatara to which Solicitor Wolf replied we would let them know because we will own the system and they may suggest what they would like to do for their customers. He explained Swatara may set up an escrow account with us to pay for those customers who may not pay.

Question was asked if we are going to be able to make the deadline for completion for the H₂O grant? Solicitor Wolf stated that we have the money to get our part of the project completed and that Swatara has the order from DEP to get it done. Scott Rights explained that Met-Ed takes approximately one year to complete their part. Discussion followed regarding the timeframe for completion of the project and that we would need to continue to proceed quickly.

Question was asked about the Block Grant (CDBG) to which Scott replied the block grant was submitted. He explained that they were advised to wait to apply until after they heard about the PENNVEST loan and the wording that was included in the application. Solicitor Wolf asked what permits would be needed to which Scott replied all permits are pretty much in place with the exception of Erosion and Sedimentation that we would work with the County to complete. Scott explained they can't move forward until they acquire the right of ways. On the map of the area involved in the project, Scott demonstrated where the right of ways may be. Regarding the issue of any unopened streets in this area Solicitor Wolf explained the process of taking over an unopened street. Discussion followed regarding the properties involved and how they would be affected.

Joint meeting with Board of Supervisors

A joint meeting with the Board of Supervisors will be held in November.

Delinquent sewer customers

Solicitor Wolf stated there are a number of delinquent sewer customers who they will be filing a lien against their property.

ENGINEER'S REPORT

Scott reported that he and Mike would be checking the line on Grace Avenue with an air test on Friday. He said Marks did complete the restoration of the one manhole which had settled on the Windsor property.

He reported Abel Recon has not yet offered a solution to the problematic sliplining on Weavertown Road. He said he is uncomfortable with the three year warranty they want to offer as the product was chosen for a 50-year lifespan. He would like to send them a letter asking them to assess what went wrong as it seems like it could be a manufacturing defect.

ASSISTANT MANAGER'S REPORT

Sheila reported she has a developer's agreement for a property at 2919 Tunnel Hill Road where the sewer right of way is in the rear of the property. She explained the property owner has paid all the fees and she has a standard developer's agreement for Wynanne and Brian to sign.

MOTION: Motion was made and seconded to sign the developer's agreement for the 2919 Tunnel Hill Road single home lot. With no further discussion motion carried.

SEWER DEPARTMENT REPORT

Mike Kneasel reported they have been cleaning sewer lines and are preparing to start manhole frame and rehab work on Garden Avenue, Sun Drive, Barbara Ann, Sally Ann Drive, and Suzanne Drive. He said they have been working on manhole inserts on Kercher and Gibble Avenues.

MOTION: Motion was made and seconded to accept Mike’s report. Motion carried.

With no more business for the good of the Authority the meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary