

**Minutes
North Lebanon Township Municipal Authority
May 12, 2011**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, May 12, 2011 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman and three guests.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked if there were any additions or corrections to the April minutes or a motion to approve them.

MOTION: Motion was made and seconded to approve the April minutes as corrected. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood Project

Solicitor Wolf reported that we received \$912,000 of grant money. He further mentioned he had spoken with Swatara Township's solicitor and they received all they asked for the project they are involved in with Northern Lebanon. He explained we would need to schedule a joint meeting with Swatara again because we have residents involved in the Rockwood project as well as them. He said Swatara would be meeting

tonight also. He stated the Boards would need to come up with some dates that all entities including the Board of Supervisors could agree upon. Solicitor Wolf stated they would need to have the meeting as soon as possible.

Scott Rights distributed the spreadsheet to the Board showing various breakdowns of possible costs for the project. He explained that our percent should be approximately 12% due to the number of residents which are involved in our Township. Scott's spreadsheet showed the total project costs and the various funding opportunities that have either been received or those that we are stilling waiting to hear the outcome.

Discussion followed regarding what the rate, which was previously decided upon, for a tapping fee would be. Scott explained another scenario if they received a PENNVEST loan. Discussion followed how to proceed and the timeframe which may be involved. Solicitor Wolf explained the issues with the PENNVEST loan and that we should consider making another application. Since the PENNVEST program uses a point system to determine funding, Scott explained we do have points for malfunction of on lot systems and that we are being penalized on the economic side not on the environmental side. Solicitor Wolf explained that with the PENNVEST loan you need to show that jobs are created from the project. Solicitor Wolf explained the USDA loan and how it would work. Question was asked what impact the possible development due to the previous request for re-zoning may have.

Discussion followed regarding the scheduling of the joint meeting with Swatara Township and the North Lebanon Township Board of Supervisors. The Board decided upon the date of May 23rd at 7:00 p.m. in our meeting room. This time was approved by Swatara Township and the North Lebanon Township Board of Supervisors.

Scott explained that the cut-off date for re-applying for the PENNVEST loan is next Thursday and we would need to change the application to show the \$912,000 we received for the H₂O grant. Solicitor Wolf explained they would need to pass another resolution to include the grant money.

MOTION: Motion was made and seconded to pass Resolution 04-2011 to authorize application to PENNVEST for the same amount as the prior resolution but less the amount of the grant of \$912,000. With no discussion, the motion carried.

Miller Street

Solicitor Wolf stated the letter had been sent to the people on Miller Street giving them three years and the benefit of a reduction of fees if they signed up now. However, neither he nor the office has received any responses to date. He explained the letter mentioned the next step would be to sign an agreement if they respond to the letter.

Ralph Mace's project

Solicitor Wolf said we had already discussed this previously.

Crossings at Sweet Briar

Solicitor Wolf mentioned they have not yet signed the agreement or paid the money.

Other issues

Solicitor Wolf stated the City of Lebanon Authority may be changing their policy of not forcing those who are not using the city water to use it because they are losing money.

He said Mr. Weindel is making payments.

He mentioned the Bankruptcy Court has not decided whether the Torres's will be kicked out. However, we did receive a larger than normal payment from the bankruptcy court but they are behind one monthly payment according to our agreement with them but they are up to date with their quarterly bill.

He reported we may meet with the Board of Supervisors after the meeting with Swatara.

ENGINEER'S REPORT

Grace Avenue Sewers

Scott reported we are retaining \$3,600 from Marks. Scott explained he spoke with PennDot this past week and the road has been overlaid and he asked if it was okay to close our part of it out to which PennDot verbally replied it was okay. He said based on that he would recommend they release the \$3,600. Scott explained there was an issue regarding the inserts and lids. Scott further said we are interested in the performance bond and if there is a problem the bond is in place to protect us.

MOTION: Motion was made and seconded to pay the retainer to Marks providing we get the letter from PennDot stating they are all right with the work Marks did. With no further discussion, the motion carried.

Hillside Drive

Scott stated there is a settlement on the trench at the back of the lot toward the Windsor property. He notified Marks and they said they would try to be out by the end of the month.

ASSISTANT MANAGER'S REPORT

Resolution 03-2011

Sheila explained she was asked by Swatara Township to approve Resolution 03-2011 which is the \$50,000 from the comprehensive plan implementation fund which was the same fund we got to complete or add to the funding for Hillside Drive. She said it does state this is for the Rockwood Sewer Project. Sheila said she thought we should get at least 12% of the amount. She said it basically says that the project is to provide a sanitary sewer system to the 76 homes in the Rockwood area and Scott is the designated project manager and the information in the document and the grant application are true to the best of our knowledge and make sure you are complying with the regional comp plans and provide matching funds. Scott explained that this resolution is a formality for the submission of the application for the Lebanon County Comprehensive Plan Implementation Fund which was implemented in 2006 or 2007.

MOTION: Motion was made and seconded to approve Resolution 03-2011 in reference to Lebanon County Comprehensive Plan Implementation Fund grant that is being applied for jointly with Swatara with regard to the Rockwood Sewer Project. With no further discussion motion carried.

Capacity agreement for the Crossings at Sweet Briar

Sheila reported she had received the capacity agreement for the Crossings at Sweet Briar for Phase I. She said she is asking for signature for this agreement to purchase the 56 EDUs for the Crossings then she would be making application to the city for those EDUs.

Sheila explained we have a property which is half sewer and half on lot. She said the owners made a complaint to the County because they received a letter for pumping of the on lot system. She explained that Fred would be sending a letter because it is not allowed to have a on lot system and public sewer.

Sheila explained regarding the fact the city is saying they are losing some revenue because some of the people on the water project are not using their city water, she said she hasn't heard anything official yet.

SEWER DEPARTMENT REPORT

Mike explained they cleaned the pump stations out. He said they also dug the road up on Weavertown Road and repaired the broken pipe. He stated they restored the road. He said he heard from Abel and that they would be coming Monday.

MOTION: Motion was made and seconded to accept Mike's report. Motion carried.

With no more business for the good of the Authority the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary