

**Minutes  
North Lebanon Township Municipal Authority  
March 10, 2011**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, March 10, 2011 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman; and seven guests.

**Comments from the Public**

Local Boy Scout Cub Pack 439 was in attendance as a requirement for their upcoming Citizenship requirements. They were welcomed by the Board.

James Cikovic, 938 Cypress Lane, stated he had received a late charge on his sewer bill for a payment that had been made but the check was not signed. He received a late charge because he said he was out of town when he received notice that he had not signed his check even though his receipt had been stamped that it was paid. Discussion followed regarding the payment policy and how to handle this particular situation.

**MOTION: Motion was made and seconded because the payment was stamped and received that it was paid that Mr. Cikovic be credited for the penalty. With no further discussion, motion carried.**

Solicitor Wolf stated he should draft a letter for the auditors stating why the penalty was forgiven.

Chairperson Demler asked if there were any additions or corrections to the February minutes.

**MOTION: Motion was made and seconded to approve the February minutes. Motion approved.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

## **SOLICITORS REPORT**

### **Developer Issues**

#### **Restoration Connection**

Solicitor Wolf stated Ralph Mase and his brother had filed a petition with the Township to have the property re-zoned. If it is approved, they may go ahead with the development. That project is on hold at the present time with the Township as the hearing has not yet been scheduled.

#### **Crossings at Sweet Briar**

Solicitor Wolf said they are still working on revisions regarding how the plan would be changed if the Township takes over the streets. He explained he had spoken with Paul Zimmerman reminding him that our developer agreement had been given to them but we have not yet received payment as set forth in the agreement. Payment will need to be made before the final plan is approved.

#### **Miller Street**

Solicitor Wolf stated he would like one last review before the letter goes out to the residents required to connect to public sewer. He explained the tapping fee would be \$4,290 which includes \$2,290 capacity from the city plus the \$2,000 sewer tapping fee if they execute an agreement. If they do not sign the agreement they will be subject to all the normal tapping and special purpose fees. He reported they would not be reducing or refunding the charges for those properties which were already connected.

#### **Grace Avenue**

Solicitor Wolf said regarding Grace Avenue and the work Marks Contracting did they are requesting the retaining fee be returned to them. He explained the issue was the restoration work. Scott Rights stated he had left messages for Penn Dot but had not received any answers as to the timeframe of the paving of the road. Discussion followed regarding the state of the road. Solicitor Wolf suggested that we wait until we know where we stand with Penn Dot.

**PENNVEST**

Solicitor Wolf explained we are still waiting for PENNVEST and that we may hear something in April.

**Torres Case**

Solicitor Wolf stated that regarding the Torres bankruptcy the bank had an agreement similar to ours because the mortgage is in arrears. He explained that most likely the property will go to Sheriff Sale and we will need to update our lien. At that time we will be collecting payment. They have made two monthly payments but have not paid the current sewer bill which is part of our agreement.

**Weindel case**

Solicitor Wolf mentioned Mr. Weindel is making his required payments.

**Delinquent water payments**

Solicitor Wolf stated that he and Sheila had discussed delinquent water bills for debt. The list which is provided by the City of Lebanon Authority will need to be verified and then he said we can proceed and give them final notice for collection.

**Pre-treatment Ordinance**

Solicitor Wolf mentioned there was still no word on a pre-treatment ordinance.

**Joint meeting with the Board of Supervisors**

Solicitor Wolf stated if we get the grant to go ahead with the Rockwood Sewer Project we will have a joint meeting with the Board of Supervisors. However, if that does not happen, we will still want to schedule a joint meeting in the fall with the Board of Supervisors to discuss budget issues.

**ENGINEER'S REPORT**

**Abel Recon**

Scott Rights reported Abel Recon has continued to do sporadic televising and he has a pay request from them for work that had been completed January 1, 2011 for a total \$13,446.11. He explained they have completed approximately 13,000 feet of 8", 800 feet of 10", and 15,000 feet of 18" pipe.

**MOTION: Motion was made and seconded to pay Abel Recon \$13,446.11. With no further discussion motion carried.**

**Rockwood**

Scott mentioned they had already discussed the grants.

**Hillside Drive**

Scott reported he had received a call from Mr. Leonard that the clay was coming up from beneath the stone where his driveway had been restored.

**ASSISTANT MANAGER'S REPORT**

Sheila stated she wanted to make sure she had a signed copy of the resolution for the PENNVEST loan.

**SEWER DEPARTMENT REPORT**

Mike reported that one of the manholes on 7<sup>th</sup> Street had infiltration where Penn Dot hit the manhole with the snowplow. He explained he would be meeting with a representative from a manhole frame supplier. He said they were working on scheduling things.

**MOTION: Motion was made and seconded to accept Mike's report. Motion carried.**

With no more business for the good of the Authority the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary