

**Minutes  
North Lebanon Township Municipal Authority  
January 13, 2011**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, January 13, 2011 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman; and two guests.

**Reorganization of Authority Board**

Solicitor Wolf stated the first order of business would be to elect the officers for the Municipal Authority Board for 2011. He stated at the current time the officers are: Wynanne Demler, Chairperson; Richard Miller, Vice Chairperson; Tod Dissinger, Treasurer; Brian Hartman, Secretary; and Susan Switzer Pierce, Assistant Secretary. He stated the Authority Board can either entertain a motion to re-elect the same slate of officers as 2010 or someone may make a motion to nominate individually for each office.

**MOTION: Motion was made and seconded that the officers for 2011 would remain the same as they were for 2010 and the nominations be closed. With there being no other discussion the motion carried unanimously.**

**Comments from the Public**

There were no comments from the public.

Chairperson Demler stated the Board would need to make appointments and approvals to conduct Authority business.

**Appointment of Authority Depository**

Chairperson Demler stated they would need to appoint the Authority Depository for 2011.

**MOTION:** Motion was made and seconded to appoint Fulton Financial, Northwest Savings, Fredericksburg National Bank, Jonestown, and PLIGIT as the Authority Depository. There was no discussion. Motion carried.

**Appointment of Authority Solicitor**

Chairperson Demler stated they would need to appoint the Authority Solicitor for 2011 which is set forth in Resolution 19-95 and is presently Frederick Wolf.

**MOTION:** Motion was made and seconded to appoint Frederick Wolf, Esquire as the Authority Solicitor for 2011. There was no discussion and the motion carried.

**Appointment of Authority Engineer**

Chairperson Demler stated they would need to appoint the Engineer for 2011. It is presently Steckbeck Engineering and Surveying, Inc. with Scott Rights as our engineer.

**MOTION:** Motion was made and seconded to appoint Steckbeck Engineering as the Authority Engineer for 2011. There was no discussion and the motion carried.

**Appointment of Authority Auditor**

Chairperson Demler asked for a motion to appoint the Authority auditor for 2011. She stated it is currently Brown, Shultz, Sheridan, and Fritz.

**MOTION:** Motion was made and seconded to appoint Brown, Shultz, Sheridan, and Fritz as the Auditor for the Authority for 2011. There was no discussion and the motion carried.

**Appointment of SEO**

Chairperson Demler stated they would need to make a motion to appoint the SEO. She said this position is presently held by Gordie Sheetz and Lori Books from Lebanon County Planning Department.

**MOTION:** Motion was made and seconded to appoint Gordie Sheetz and Lori Books from the Lebanon County Planning Department as SEO for 2011. There was no discussion and the motion carried.

Chairperson Demler asked if there were any additions or corrections to the December minutes.

**MOTION: Motion was made and seconded to approve the December minutes. Motion approved.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

### **SOLICITORS REPORT**

#### **Miller Street**

Solicitor Wolf stated due to scheduling issues they were unable to get the letter drafted but will email it out to everyone so it can be mailed out before the next meeting. This letter would explain the time period they would have to connect and what the tapping fees would be as discussed last month.

#### **Restoration Connection**

Solicitor Wolf explained Ralph Mase has filed an application with the Township for re-zoning and if granted would result in additional development and connection with the sewer. He stated that they discussed if we do Rockwood that we could work together with him doing part of that sewer line as part of his project.

#### **Crossings at Sweet Briar**

Solicitor Wolf stated they have approved the developer agreement with Landmark and have been waiting for them sign it. He explained they have made application with the Township requesting the Township construct the roads within the new development and instead of them being private roads as was previously planned that these would be Township streets with the Township maintaining them. It was presented to the Planning Commission with them approving it with some provisions. He further mentioned we will not have a signed agreement until those issues either get approved or rejected.

#### **PA Natural Chicks**

Solicitor Wolf explained they had already discussed that Mike's deposition was taken. Since Tom Kissinger did the investigation on the date of the incident they have now notified the Authority they want to take Tom's deposition later this month. Solicitor Wolf explained we are not involved in the law suit. He said they have taken samples and are trying to decide where the contamination is originating.

**Spring Creek**

Solicitor Wolf stated they have been carrying this as no action being taken on this plan and that we are still holding escrow. He explained there were several developers interested previously but nothing has occurred. He explained there is a proceeding pending between the Township and the developer whether this plan would be rejected and Spring Creek has filed with the court to not let this happen. He said nothing has been resolved.

**Rockwood Sewer Extension**

Solicitor Wolf stated the meeting for the H<sub>2</sub>O grant meeting has been postponed until March.

**Miscellaneous Issues**

Solicitor Wolf explained that in regard to the Torres bankruptcy that there is a hearing scheduled due to the fact they have not been paying on their current bills and we are receiving only payment from the trustee payment from the old debt.

He explained that in regard to another case which involved a water connection, that party said they were connected. Therefore, that problem is solved.

Solicitor Wolf stated Weindel's first payment for his back bills for debt for his water connection is due and he called to remind him of the \$150 a month payment. He explained there are also some other residents who are in arrears with water payments.

He mentioned there is still no pre-treatment ordinance.

He said they previously discussed a customer who had asked to have a half EDU removed from his billing. This half EDU had been placed there years ago due to a business at the property. He said he provided a report with the legal research which provides that once determination is made as to what EDUs are needed when a request is made for a sewer connection that we are allowed to continue billing them even if they stop the use with the purpose being that the rate structure is based on a specific number of EDUs.

**ENGINEER'S REPORT**

Scott Rights stated there are no plan reviews to report. He reiterated Rockwood is on hold until they hear about the H<sub>2</sub>O Grant in March and that he would drop a line to DEP maintaining that because there is no grant so we can't move forward. He also mentioned they are working on the Chapter 94 report. He stated they completed calculations for the flows for the year which averaged about 177 gallons per day which

is very good. He explained anything under 200 gallons per day is good. Scott explained how the flows are calculated.

Chairperson Demler asked about the Hillside Drive pump station to which Scott replied the restoration is completed.

**MOTION: Motion was made and seconded to make the final payment to Marks for the Hillside Drive project for the money that we were retaining. With no further discussion, motion carried.**

**ASSISTANT MANAGER’S REPORT**

Sheila said at the last meeting Scott had given her a letter of substantial completion for the Hillside Drive pump station which she sent into the County and they did issue the remainder of the 10% and we do have the \$25,000. She said they need to attend a County Commissioner’s meeting explaining the project and how the money was spent.

She said she would be attending the City of Lebanon Authority meeting on January 27, 2011.

She stated she had handed out Resolution 01-2011 which is the Rate Resolution for 2011 with no changes from 2010.

**MOTION: Motion was made and seconded to adopt Resolution 01-2011. With no further discussion, motion carried.**

**SEWER DEPARTMENT REPORT**

Mike said Abel Recon was here and they have completed 95% of the right of ways with excellent cooperation from property owners and no property damage reported. He said he received a call from Abel that they would be coming Friday or next week.

**MOTION: Motion was made and seconded to accept Mike’s report. Motion carried.**

With no more business for the good of the Authority the meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary