

**Minutes
North Lebanon Township Municipal Authority
May 14, 2009**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, May 14, 2009 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager; Mike Kneasel, Wastewater Foreman; Paul Zimmerman, Landmark Builder; and three Township residents.

Comments from the Public

Scott Rights stated Paul Zimmerman from Landmark Builders was present and they wanted to discuss two issues regarding the proposed Crossing at Sweet Briar development. Scott stated they had originally asked the developer to extend the sewer out into Kimmerlings Road. The County raised the issue of another possibility of frontage where the sewer may be placed. He showed the map where sewer already exists and where the alternatives are. Questions and discussion followed.

Scott stated the second issue is regarding the proposal for placement of the sewer lines and the depth of the manholes. Scott demonstrated the proposal the developer was making. Question was asked by Treasurer Dissinger regarding issue that County Planning has raised regarding second area for running the sewer line. Mr. Zimmerman demonstrated where they would like to possibly run the line. Discussion followed.

MOTION: Motion was made and seconded that Landmark Homes which is the Crossings at Sweet Briar that the sewer will be brought from that development out onto Kimmerlings Road and the sewer line will extend east and west on their front footage and that the sewer line will also run Ginger Court manhole #SB52 to a manhole from the north property line and from there go straight up east 400' east to another manhole and that we would have 30' easement from those manholes all the way up to Mt. Zion Road. With no further discussion, motion carried.

Gracely Plan

Sheila stated that she has now received the revised plan for the Gracely plan to show where the sewer would be located for the new house. She stated this is the property on Kochenderfer Road which they are dividing into two separate lots and using existing sewer for the one and running a new line for the other. Sheila stated she has the capacity agreement for them to sign. She stated that fee has been paid. Sheila stated the only thing which is outstanding regarding the Authority would be a developer's agreement and Fred has drafted the agreement. She said Scott has said he is recommending approval.

MOTION: Motion was made and seconded to approve the Gracely subdivision plan be approved providing any administrative issues are dealt with. With no discussion, motion carried.

ENGINEER'S REPORT

Televising Contract

Scott stated that regarding the televising contract that they did get confirmation from our people that the software being proposed by Abel Recon will be compatible. He said he still placed a clause in the contract that if the software does not work fixing the problem will be their expense.

Manhole Rehab

Scott stated there is nothing new there but they had sent out the intent to award and all the agreements, but the agreements had not been returned yet.

Hillside sewer extension

He stated Solicitor Wolf had revised some of the agreements and is waiting to get them signed. He stated the contractor has submitted bonds and if they get the easements signed it may only be a matter of weeks before it can be started.

LVEDC sewer extension

Scott stated that part has been completed. The lines are in and need to be tested.

Rockwood Sewers

Scott stated he had talked to Jeff with Gannett Fleming and he stated they were including the sixteen EDUs in North Lebanon Township for the Rockwood Project.

Sewer Rehab contract

Scott said regarding the rehab work which was done on Sandhill Road by Abel Recon that the contract with them will be expiring before next meeting. He said he had checked on the unit cost and it would be a 1.01% increase over the previous contract. He stated they would need to notify them if we would like to renew the contract

MOTION: Motion was made and seconded for Fred to contact Abel Recon to renew the contract for another twelve months with a unit cost increase of 1.01% increase. With no discussion, motion carried.

Chairperson Demler asked for a motion to approve the April minutes.

MOTION: Motion was made and seconded to approve the April minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion carried.

SOLICITORS REPORT**Brooke LP Sandhill Road**

Solicitor Wolf stated they had not done the work before the Penn Dot HOP expired. He stated they would sending them a letter stating if they wish to proceed they will need to reapply and get a new HOP permit and meet with Mike and Sheila to review what they would like to do.

Hillside Drive project

Solicitor Wolf stated he had given everyone a copy of the agreement as well as the Township supervisors The purpose of this agreement is for the Township to grant to the Authority the right to extend the sewer in the unpaved portion of Hillside Drive and also authorizing the Authority to permit Mr. and Mrs. Leonard to put in a driveway from their property in the unpaved portion of Hillside Drive to the part that is paved. It also reserves to the Township the right to continue to use that portion if they need to for any municipal purposes and also retaining the right that if at some point in time in the future they want to open the unpaved portion they would have the right to do it, remove the driveway, and pave it according to Township specs and requirements.

He stated the first right of way agreement involves the Leonard property. He stated basically we have a temporary right of way in the yard of the Leonard's, and we are

agreeing we are not compensating them for the temporary right of way but will restore their property to the previous condition except for the trees which will be removed. He stated they are waiving the tapping fees for the use of their property.

He stated the second right of way agreement involves Mr. and Mrs. Armstrong. He stated we had discussed their situation previously. He said they are giving us a temporary right of way and there again the agreement is if we will restore their property to its previous condition. He stated their compensation would be based on a dollar per lineal foot. He stated they are also acknowledging that the Leonard's will have the right to extend their driveway. He stated he had already discussed the agreement with the Leonard's and Scott is working with the Armstrong's. He said the Board would need to approve executing the agreement between the Authority and the Township, executing the two right of way agreements with Mr. and Mrs. Armstrong and Mr. and Mrs. Leonard.

MOTION: Motion was made and seconded to approve of entering into an agreement between the Authority and the Township regarding the Hillside Drive sewer extension and also the agreements between the Authority and the Leonard's and between the Authority and the Armstrong's regarding the right of way on Hillside Drive. With no discussion, motion carried.

Bond issue

Solicitor Wolf stated last month they had discussed the existing bonds for both water and sewer and the interest rate they were paying. He stated at the last meeting they had looked at a resolution but decided to continue to collect information. He stated they did authorize investigating the possibility of the three primary sources for refinancing which include a bond pool, bank financing, and the conventional bond issue. He stated he is reminding the Authority that our current bonds are varying and the interest rate has been driven up. He stated they are looking at different variations with a fixed interest rate. He stated after checking that none of the bond pools have a fixed rate. He stated that the second source is bank finance. They have been sent proposals out again to which we have received some interest but there is the issue of getting a fixed rate. He said the third option is a conventional bond. He said they are checking on other issues involved with the bond. He stated at this time they would only be looking at either the bank finance or the bond. He stated the resolution that was put aside at the last meeting will now be put before the bond again. He stated this would also need to be approved by DCED. The Township guarantees the debt which is supported by the rates of the system for which the Authority is responsible with the Township backing them up. He stated in order for the Board of Supervisors to take action the Municipal Authority Board will need to take action first. He explained the timeline as no earlier than the end of June or beginning of July. He stated they would need to adopt the resolution tonight so they could proceed.

MOTION: Motion was made and seconded to adopt Resolution 05-2009. With no further discussion motion carried.

Sewer Liens

Solicitor Wolf stated we have some sewer liens in process. These will included in his report in executive session.

ASSISTANT MANAGER'S REPORT

Sheila stated everything she had was covered earlier in the meeting.

SEWER DEPARTMENT REPORT

Mike Kneasel stated they have Weavertown Road 99% complete. He said the signs need to be torn down and all the manholes need tar around them where the road was cut open.

He stated on the 21st Abel Recon did a manhole with the green on Eighth Avenue at no cost.

MOTION: Motion was made and seconded to accept Mike's report. Motion carried.

With no more business for the good of the Authority the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary