

**Minutes  
North Lebanon Township Municipal Authority  
February 11, 2010**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, February 11, 2010 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Richard Miller	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager; Mike Kneasel, Wastewater Foreman; and two residents.

**Comments from the Public**

There were no comments from the public.

Vice Chairperson Miller asked if there were any additions or corrections to the January minutes.

**MOTION: Motion was made and seconded to approve the January minutes. Motion approved.**

Vice chairperson Miller asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITORS REPORT**

Solicitor Wolf stated that the Board of Supervisors had determined to provide a 2% increase to the employees of the Township. He stated that there was a savings on the new health insurance for all employees and that it would be less than was originally budgeted. He further explained that when the Board of Supervisors meet with the Municipal Authority Board during 2010 there will be further discussion of employee contribution. He stated the remainder of the budget had already been approved and he is asking the Board to approve the last two items on the budget.

**MOTION:** Motion was made and seconded to adopt the two budget lines which were open, mainly the 2% raise for the employees and renewing the health insurance under the new carrier. With no further discussion, motion carried.

**Litigation matters**

Solicitor Wolf stated they would discuss some litigation matters in Executive Session. He explained they had some property owners where we had understandings and agreements for them to get connected to either water or sewer. He stated he would be sending out reminder letters next week. He stated he would be sending letters to Mr. Gunnells and Todd Weindel reminding them of their need to connect to water in April.

He stated there is the issue of Coble's connecting to sewer, and he will be sending a reminder letter of their need to connect by May.

**Developer Agreements**

**Crossings at Sweet Briar**

He stated they still have an outstanding issue with Landmark and the Church. He said he had spoken with the Church attorney and finalized the agreements we are involved in. He said they will be submitting their sewer line, which they constructed, for examination by the Authority. Landmark has agreed to make whatever repairs may be needed to that line before the Church will be conveying the line over to the Authority. Scott Rights stated they reviewed the videos of the line but have not looked at the manholes yet. He stated they were put on notice that they will need to put in a liner at the base. Scott stated the line itself is fine, but it is the manholes which need to be checked yet. Solicitor Wolf suggested they have Landmark bond it.

**Briar Lake**

Solicitor Wolf stated Briar Lake would need to make final payment to which Sheila replied they have made payment and the loan is paid off.

**Hillside Pump Station**

Solicitor Wolf stated they have an issue with some repair work at the Armstrong property. Scott stated Mr. Armstrong was not satisfied with the road from the pump station back to his property and when Mr. Leonard paves he believes it will be narrower than the stone which was already placed on his driveway. Scott stated after looking at it he believes it is within the right of way. The board decided to leave it the way it is.

**Swatara Township**

Solicitor Wolf asked if Swatara Township had contacted us to which Sheila replied no. Question was asked how we would do the billing to which Solicitor Wolf stated they would need an agreement with Swatara that our residents would be included in their billing.

**Developer agreements**

Solicitor Wolf stated he and Sheila have been reviewing the issue of when developers convey the sewer lines over to the Authority and that we should have them be responsible for defects up to 18 months. He further explained that they have decided that the best way to cover this in the future is to put it in the developer's agreement with the form of the conveyance. He said what is happening now is that they are turning the sewer over to us and we are making a list of which ones have not been conveyed over to the Authority yet. Sheila replied that she and Mike had been discussing this and one of the concerns they have is regarding different phases of a development like Homestead Acres. She further stated they had discussed that before it is conveyed that the as builts are in place. Scott stated Briar Lake and Narrows Glen had just been completed. This issue had come up when there was a problem on Miller Street.

**Pretreatment Ordinance**

Solicitor Wolf stated they had yet received anything on the pretreatment ordinance from the City.

**ENGINEER'S REPORT**

Scott Rights stated they had already discussed several of the issues he had.

He said there was a set of plans for Herb Homestead which they have not yet had a chance to review and it may be available for approval at the next meeting. He said when this plan was originally submitted there was an issue of the existing sewer line which had crossed the property, and they have now sent the actual drawing which covers that issue.

**Line televising**

He stated the line televising for 2009 has been completed. He said last month we took action to pay the second invoice and Abel Recon is now requesting final payment. He explained this month would be the last invoice in the amount of \$4,322.18 and after checking the math everything checks out. He stated the total project involved televising 59,066 feet of line and again the amount of the last pay request is \$4,322.18 with the total project being \$26,808.14. He said of that amount \$125.66 will be billed to Landmark for the televising of the Church of the Open Door.

**MOTION: Motion was made and seconded to make the final payment of \$4,322.18 to Abel Recon which finishes the televising for 2009. With no discussion motion carried.**

**Miller Street repair**

Scott stated they had already discussed the Miller Street repair and it has been repaired by the contractor.

Solicitor Wolf asked Scott whether there was still 50,000 feet of Township pipe (clay pipe areas) which still needed videoed to which Mike stated it had been done four years ago. Scott replied that repairs to the newer PVC pipe have been very minimal. Scott stated that this is what the whole capital improvement plan for slip lining has been. Scott further explained they had the pipe rated and have already repaired the worst on Sandhill Road and the second worst on North 8<sup>th</sup> Avenue and Gary Avenue with the eventuality of all of the 50,000 feet being slip lined. Solicitor Wolf asked what the costs might be to which Scott replied this is the issue which he addressed at the last meeting and is why the Township customers need to help pay for this work rather than placing the burden on the Authority customers alone. This was taken into account in the rate study information.

**ASSISTANT MANAGER'S REPORT**

Sheila stated they had already discussed most of her issues. She stated they had submitted to the County for our Comp Plan Implementation. She said we don't have all the bills yet because the Hillside Drive project has not yet been completed. She further stated they will hold back 10% and then we will need to do a presentation for the Commissioners. She is requesting that all the bills from the Solicitor and the engineer be submitted as quickly as possible so this can be completed.

**SEWER DEPARTMENT REPORT**

Mike said on January 26<sup>th</sup> the force main at Miller Street was repaired.

**MOTION: Motion was made and seconded to accept Mike's report for January and February. Motion carried.**

With no more business for the good of the Authority the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary