

**Minutes  
North Lebanon Township Municipal Authority  
January 14, 2010**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, January 14, 2010 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager; Mike Kneasel, Wastewater Foreman; and seven guests.

**Reorganization of Authority Board**

Solicitor Wolf stated first they would need to elect the officers for the Municipal Authority Board for 2010. He stated at the current time the officers are: Wynanne Demler, Chairperson; Richard Miller, Vice Chairperson; Tod Dissinger, Treasurer; Brian Hartman, Secretary; and Susan Switzer Pierce, Assistant Secretary. He stated the Authority Board can either entertain a motion to re-elect the same slate of officers as 2009 or someone may make a motion individually for each office.

**MOTION: Motion was made and seconded that the officers for 2010 would remain the same as they were for 2009 and the nominations be closed. With there being no other discussion the motion carried unanimously.**

**Comments from the Public**

Harold Heim stated he would like some clarification on the water debt reduction increase. Solicitor Wolf stated when the Briar Lake plan for development was presented to both the Township and the Authority it was determined for the benefit of Briar Lake to have available to them public water and sewer. He stated the residents on this project would all be subject to rate increases as they occur. He further explained North Lebanon Township Municipal Authority constructed this system and until that is paid off they will be paying the debt service. He explained the debt service of \$50 was not sufficient to pay the debt, therefore the rate increase.

Mr. Harding who also is a resident on the project raised similar questions. Scott Rights tried to explain the differences between the City of Lebanon Authority charges compared to our charges. Mr. Harding also raised the issue of water pressure and it was explained to him what might cause the difference in water pressures and that it was not due to the water system that was installed. A further question was asked why the people who had paid and connected were being asked to pay for legal fees for those who did not connect.

Ms. Kulbitsky stated she lives on North 8<sup>th</sup> Avenue which is a property where the previous owners had paid front assessment to have public sewer installed before they purchased it. She is questioning why she will now be paying a higher bill to pay for the debt service. Solicitor Wolf tried to explain the history of the front foot assessment issue and how the Authority took over the North Lebanon Township sewer system. He explained why the unification now needs to take place because these old lines are now the ones which need to be repaired. Ms. Kulbitsky continued to question the legality of the rate increase, the fact they had never had an increase, and that it was not sufficiently explained in the newsletter and on the website. Solicitor Wolf, in an effort to clarify more questions, explained that all the money in the Capital Reserve fund which is paying for all the equipment is being paid by the Authority customers and the equipment is being used for everyone throughout the Township.

A short break was taken for the Solicitor and Engineer to further explain some issues to the public.

**Appointment to Conduct Authority Business**

Chairperson Demler asked for a motion to make appointments and approvals to conduct our Authority business for 2010.

**MOTION: Motion was made and seconded to make appointments to conduct Authority business. With no discussion motion carried.**

Chairperson Demler asked if there were any additions or corrections to the December minutes.

**MOTION: Motion was made and seconded to approve the December minutes. Motion approved.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

## **SOLICITORS REPORT**

Solicitor Wolf stated they had some personnel issues to discuss in Executive Session. He said they had already discussed the unification.

### **Miller Street**

Solicitor Wolf stated they had a break in the line where the developer extended the line. Scott explained that when the line was extended to the Rudolph property they were required to connect and we had the contractor place a y in the line and valve it off so that when the other lots were developed they could connect. Where one of these new connections was put in, a leak was discovered.

### **Tunnel Hill Road**

Solicitor Wolf stated regarding the property on Tunnel Hill Road which is adjacent to the property Clyde Patches is developing, there was a problem there where the plow went on his property. The final restoration of the landscaping will not be completed to the Holtry property until spring.

### **Hillside Pump Station**

Solicitor Wolf said there was some restoration to be done to the Windsor property. Scott explained to the Windsor's that we would be taking care of it in the spring. He said he also spoke with Mr. Armstrong and left him know that Marks would be going back in to finish the work.

### **Legal issues**

Solicitor Wolf stated they would be discussing the legal issues in executive session. He explained they have four cases where we have delinquent sewer bills and are now filing liens on these properties which will be attached to the real estate. He said we need a resolution by the Authority authorizing the filing of those four municipal claims and authorizing Wynanne to sign.

**MOTION: Motion was made to file the four municipal claims for the delinquent sewer bills and authorize Wynanne to sign them. With no discussion the motion carried.**

### **Crossings at Sweet Briar**

Solicitor Wolf stated regarding the Crossings at Sweet Briar agreement between Landmark and the Church that it was in the hands of the attorney for the church and should be resolved within the next week.

**ENGINEER'S REPORT**

Scott Rights stated they had already discussed most of the issues he had.

**Line televising**

He stated the work is done and the Board had approved the first request for payment and we had now received a second and third request for payment. He said they are only comfortable honoring the second request until they have had time to review all the lines and reports. He said they have requested for this month \$11,164.02 for televising 20,262 feet of 8" and 6,319 feet of 10" mains which bring the total to \$22,485.96. He stated the quantities are slightly below the bid quantities which were put in the contract. He said there were some lines which were added. He said they are recommending that the Board take action to approve \$11,164.02 and that we wait until we have a chance to review the work before the final one for \$4,322.18 is approved.

**MOTION: Motion was made and seconded to pay Abel Recon the \$11,164.02 for the second payment of the work they completed. With no discussion motion carried.**

**Chapter 94 report**

Scott stated they had started work on the Chapter 94 report which is where we give our flows for the past year and a projection for the next five years.

**ASSISTANT MANAGER'S REPORT**

Sheila stated she had just handed Scott a plan this evening which will be discussed at the next meeting.

Sheila stated she had handed out financial packets to the Board.

**SEWER DEPARTMENT REPORT**

Mike said they had finished the root control.

**MOTION: Motion was made and seconded to accept Mike's report. Motion carried.**

With no more business for the good of the Authority the meeting was adjourned at 8:25 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary