

**Minutes
North Lebanon Township Municipal Authority
January 8, 2009**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, January 8, 2009 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager; Mike Kneasel, Wastewater Foreman; and three guests.

Reorganization of Authority Board

Solicitor Wolf stated first they would need to elect the officers for the Municipal Authority Board for 2009. He stated the current officers are: Wynanne Demler, Chairperson; Richard Miller, Vice Chairperson; Tod Dissinger, Treasurer; Brian Hartman, Secretary; and Susan Switzer Pierce, Assistant Secretary. He stated they could proceed by nominating each office individually or they could make a motion to establish the same officers for 2009 as 2008.

MOTION: Motion was made and seconded to retain the Board in the same configuration as it is currently. Vice Chairperson Miller asked if anyone has a problem with the current office they hold. With there being no other discussion the motion carried unanimously.

Susan Switzer Pierce had been up for re-appointment by the Board of Supervisors and she has been re-appointed.

Comments from the Public

There were no comments from the public.

Appointment of Personnel Committee

Chairperson Demler stated they needed to appoint the personnel committee.

MOTION: Motion was made and seconded to appoint the Personnel Committee to be Chairperson Demler, Secretary Brian Hartman, and Assistant Secretary Susan Switzer Pierce. With no discussion, the motion carried.

Appointment of Authority Depository

Chairperson Demler stated they would need to appoint the Authority Depository for 2009.

MOTION: Motion made and seconded to appoint Fulton Financial, Northwest Savings, and PLIGIT as the Authority Depository. There was no discussion. Motion carried.

Appointment of Authority Solicitor

Chairperson Demler stated they would need to appoint the Authority Solicitor for 2009 which is currently Frederick Wolf.

MOTION: Motion was made and seconded to appoint Frederick Wolf as the Authority Solicitor for 2009. There was no discussion and the motion carried.

Appointment of Authority Engineer

Chairperson Demler stated the present Authority Engineer is Steckbeck Engineering and Surveying, Inc. and they would need to appoint the Engineer for 2009.

MOTION: Motion was made and seconded to appoint Steckbeck Engineering as the Authority Engineer for 2009. There was no discussion and the motion carried.

Appointment of Authority Auditor

Chairperson Demler stated the current Auditor is Brown, Shultz, Sheridan, and Fritz.

MOTION: Motion was made and seconded to appoint Brown, Shultz, Sheridan, and Fritz as the Auditor for the Authority for 2009. There was no discussion and the motion carried.

Appointment of SEO

Chairperson Demler stated presently this position is held by Gordie Sheetz and Mandy Eisenhauer from Lebanon County Planning Department.

MOTION: Motion was made and seconded to appoint Gordie Sheetz and Mandy Eisenhauer from the Lebanon County Planning Department as SEO for 2009. There was no discussion and the motion carried.

Chairperson Demler asked for a motion to approve the December minutes.

MOTION: Motion was made and seconded to approve the December minutes. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Solicitor Wolf stated there has not been much change since the last meeting. Sheila stated she had talked with Mr. Tobias and told him he did not need to attend the meeting tonight.

Developer Agreements

Solicitor Wolf stated the Authority did approve the agreement with Ralph Mace and his stepbrother and that will be sent to them for their review and signature.

Right of Way Ordinance

Solicitor Wolf stated regarding the Right of Way Ordinance which was adopted in 2008 Officer Wengert should meet with Sheila and Mike to review areas which he should be checking out in 2009.

Capacity Fee

Solicitor Wolf stated Sheila is monitoring PA Natural Chicks and Godshall's to make sure they do not exceed their capacity.

Spring Creek

Solicitor Wolf stated they have paid, but the checks have been held. They have not decided whether they are proceeding with their plan and are looking for a buyer before they do that.

Municipal Agreement with Cleona

Solicitor Wolf stated in conjunction with the inter-municipal agreement with Cleona on the sewer relining the contractor completed the work under our contract. The bills have been paid as they have come in and the final bill was approved by Cleona.

Hill Street Pump Station

Solicitor Wolf stated LVEDC paid Steckbeck Engineering for the design work. They are proceeding with obtaining prices for the work. He stated they confirmed the problem regarding the fence. Solicitor Wolf stated they may need an additional right of way from the adjoining property owner. He stated they should review it with the property owner and get that resolved.

Swatara Sewer Extension

Solicitor Wolf stated he had not heard anything on the Swatara sewer extension. He stated they may be requesting a grant.

Spruce Park

Solicitor Wolf stated Mike and Sheila are monitoring that account because there had been problems in the past.

Other issues

Solicitor Wolf handed out a status report for those who are in water/sewer litigation.

Solicitor Wolf stated the Board had discussed the sewer customers who aren't paying any debt service at the last meeting. These are the old township sewer line customers. He stated he would discuss with the Township Supervisors that a plan should be put in place to have those customers pay their fair share. He stated he believes the Authority has come up with a plan to have that take place over a three year period and at that time all North Lebanon Township customers would be paying the same amount. He further stated if they would like to discuss it, we may set up a meeting with the Board of Supervisors, but if they agree with the plan, we can put it in the newsletter and on the website.

ENGINEER'S REPORT

Scott Rights, Steckbeck Engineering, stated regarding the plan review for the Shaak property which is a plan with a couple of add-ons. There is an on lot system with no public sewer on this property. The Authority has an easement across the property so that if the on lot failed they may have the option to connect to public sewer at some time in the future.

MOTION: Motion was made and seconded to approve the Shaak-Margot subdivision lot add-on plan. With no discussion the motion carried.

Scott stated the second set of plans is the Grossfilex plan in which they are proposing putting on a few building additions plus a new building. He stated there is nothing as far as sanitary sewer because this will be a warehouse. Scott stated they requested clarification that Grossfilex is requesting no sewer facilities. He stated they added a comment that any new sewer facilities requested will need Authority approval.

MOTION: Motion was made and seconded to approve the Grossfilex plan per Scott's recommendation. With no discussion motion carried.

Scott stated the line televising and repair specs expired December 31st. He stated they have to go out for bid for a new contract. He stated he and Mike have been working on a set of draft specs and would like Fred to look at the legal end of it. He stated he will discuss it again next month. He also stated Mike is looking to get a contract out to reline the manholes and get a contract to lock in the prices.

ASSISTANT MANAGER'S REPORT

Sheila stated she has Resolution 01-2009 which basically sets all the fees for the water and wastewater. She stated the only rates which she is suggesting to be changed are the federal mileage rate and also the water termination rate to \$75.00 to have the water restored. She stated the capacity charge which was adopted mid-year is officially in this resolution.

MOTION: Motion was made and seconded to accept Resolution 01-2009. With no questions or discussion motion carried.

SEWER DEPARTMENT REPORT

Mike stated he had been working with the GIS system. He stated he is currently caught up with scanning the property files for all those which were televised three years ago.

MOTION: Motion was made and seconded to accept Mike's report from December into January. Motion carried.

With no more business for the good of the Authority the meeting was adjourned at 7:37 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary