

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS - BUDGET WORKSHOP
OCTOBER 19, 2009**

Following the 15-minute break at the end of the regular October 19, 2009, meeting, the Board of Supervisors commenced their budget workshop with the following persons present.

Edward A. Brensinger	Chairman, Roadmaster
Kenneth C. Artz	Vice – Chairman
Dawn M. Hawkins	Treasurer
Cheri F. Grumbine	Township Manager
Sheila M. Wartluft	Assistant Township Manager
Harold Easter	Chief of Police
Frederick S. Wolf	Frederick S. Wolf

There were no residents that remained for the budget workshop following the regular meeting.

Manager Grumbine reviewed the DARE budget. Currently, she shows the balance in the National Night Out Fund being transferred into the DARE Fund for 2010. Chief Easter acknowledged that this is what he talked about; as long as everyone is in agreement that there will be no NNO in 2010. Any remaining money would be funneled towards the DARE program at Ebenezer and Union Canal Elementary Schools, as these are an accumulation of left-over funds. In order to conduct the DARE program for the 2010/2011 school year, donations will be needed from area businesses, school PTT's, or other sources, as Chief Easter indicated that it is his understanding that DARE Funding through the State has been dropped with the 2010/2011 budget.

Next, the Board reviewed the vehicle replacement schedule specifically reviewing the listing of vehicles and the replacement schedule for police department. Chief Easter explained the Vehicles #41, #42, #43, and #46 are the regular patrol cars. When these are taken out of service they are used as an unmarked vehicle. The existing unmarked vehicles (#44 and #45) would be available to sell in 2010 but would bring minimal bids because of their condition. It was agreed replacing vehicle #44 and #45 would not cost actual dollars and would be more personnel time for switching out the items in the vehicles.

The Board discussed Interfund transfer but at the regular meeting, they approved the transfer of 3 CD's totaling approximately \$360,000 to be transferred from the General Fund into the Capital Improvement fund, to use on future payments of the building loan.

Manager Grumbine stated she would meet with Bonnie Grumbine regarding the Special Projects Fund (Recycling) and review with the Board Nov. 2nd.

Manager Grumbine also announced that she just received funding information from PaDOT, which indicated that our estimated allocation for Liquid Fuels for 2010 is approximately \$10,000 less than 2008. The projected allocation is \$264,466. Not only is this \$10,000 less than 2008 but 2008 allocation was \$10,000 less than 2007. Thus, we have reduced our Liquid Fuels allocation by \$20,000 in the past 2 years.

The Board reviewed the General Fund EIT projected revenues based on our 2009 current revenues. Manager Grumbine again stated that she will continue to monitor these revenues up until the anticipated Preliminary Budget presentation at the November 16 meeting.

The Board reviewed the expenditures and determined that the pre-emption device that has been budgeted for several years' now should be taken out of existing cash on hand. Also, in reviewing the estimated expense of the Regional Comprehensive Plan it was determined that this expense would more than likely straddle 2 years, so it was decided to only show half of the estimated costs in 2010 with the other half in 2011. Other expenses were also discussed with minor changes being made by the Board and requests to monitor, as we draw closer to year end.

The budget workshop adjourned at 10:45 PM.

Respectfully Submitted,

Cheri F. Grumbine
Secretary/Manager