

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS - BUDGET WORKSHOP
OCTOBER 5, 2009**

Following the 15-minute break at the end of the regular October 5, 2009, meeting, the Board of Supervisors commenced their budget workshop with the following persons present.

Edward A. Brensinger	Chairman, Roadmaster
Kenneth C. Artz	Vice – Chairman
Dawn M. Hawkins	Treasurer
Cheri F. Grumbine	Township Manager
Sheila M. Wartluft	Assistant Township Manager

There were no residents that remained for the budget workshop following the regular meeting.

Manager Grumbine and Ed Brensinger reviewed with the Board the proposed paving project for 2010. Roadmaster Brensinger proposed a full-depth reclamation, 4” superpave base and 1.5” superpave wearing on Kochenderfer Road from Sandhill Road to N. 7th Street (SR343). The cost of the project, various options and recommended upgrades were discussed, as well as future road projects vs. the annual amount of Liquid Fuels funding. Manager Grumbine and Roadmaster Brensinger also reviewed with the Board the projected Revenues and other Expenses under the Liquid Fuels Fund.

Following review of the Liquid Fuels Fund, the Board held an in-depth review of the proposed Expenditures of the General Fund. The Board again reviewed with Manager Grumbine and Assistant Manager Wartluft the individual department head requests including capital purchase items, as well as other items in the budget. The Board provided direction to Manager Grumbine and Assistant Manager Wartluft on additions, deletions, reductions, etc. on numerous items. Manager Grumbine discussed with the Board the option of dropping the \$5 Per Capita Tax, which provides around \$30,000 and increasing the real estate tax in an amount that would provide the same revenue. Thus, our residents would not see a tax increase just a shift in the type of tax. Currently, the collection of the \$5 tax costs the township \$1.40 plus \$.33 postage for each Per Capita Tax collected. If additional notices are sent before year end this could increase our costs on collection from Keystone Collections. At the end of the review the General Fund contained a \$200,000 deficit that Manager Grumbine and Assistant Manager Wartluft will continue to review for suggestions on cutting expenses and monitoring revenues, such as the EIT revenue for any appropriate adjustments. Manager Grumbine reminded the Board that the costs associated with the hiring of one additional police officer as requested by Chief Easter is not included in the budget at this time and more than likely would require the Board to institute a 1 to 1.5 mill real estate tax increase for 2010.

The budget workshop adjourned at 10:30 PM.

Respectfully Submitted,

Cheri F. Grumbine
Secretary/Manager