

MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP – November 3, 2011

The duly advertised budget workshop was held on Thursday, November 3rd, 2011, at 1:00 PM, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA. The following members were present.

Kenneth Artz	Chairman
Richard Miller	Vice-Chairman
Edward Brensinger	Treasurer
Cheri Grumbine	Township Manager
Sheila Wartluft	Assistant Township Manager

No residents attended the budget workshop.

Manager Grumbine started by reviewing the DARE Fund and it was agreed to transfer the small remaining balance into the General Fund, as we no longer receive State funding for this program.

Streetlight was next reviewed and because of the increase in electric costs, the front foot assessment will go from \$.44/front foot to \$.51/front foot for 2012. This would mean a property with a 100' frontage would have paid \$44 in 2011 and will not be assessed at \$52 for 2012.

The Capital Improvement Fund was next reviewed. Two CD's from the General Fund will be transferred into the Capital Improvement Fund to use towards future installments on the Building loan and flood control at (old) E Cumberland Street off 15th Ave.

Next, the Capital Reserve (equipment) Fund was reviewed by the Board. The equipment to be purchased in 2012 is a new police cruiser and John Deere mower for the Lion's Lake Park, as well as 4 new tires for the loader.

Under Special Projects (Recycling), the annual yard waste card will remain at \$30 for 2012. No equipment purchase is projected for 2012 and our recycling program will continue at the same level as 2011. Wages will not be taken out of the fund for 2011 or 2012, as not to deplete the fund and provide for a reserve for future equipment replacement.

The Park & Rec Fund reflects the Lenni Lenape Phase I work to be completed. The majority of the work will be performed by township employees under the DCNR grant received in the amount of \$181,500. An additional \$25,000 was awarded from the County Commissioners from the County Comprehensive Grant Implementation Fund. Fees in Lieu of money will be used for the township's portion of the project. Manager Grumbine explained that money will be borrowed from the Capital Improvement Fund until such time as the remaining portion of the DCNR grant is received (reimbursement) and Fees In Lieu Of money received from developers.

In reviewing the Liquid Fuels Fund we increased the amount for Line Striping. Due to recent weather conditions our line striping for 2011 was not performed. Thus, we will increase the amount of line striping in 2012. No paving is projected for 2012, as most work will be storm water controls and base repairs to prepare for 2013 paving.

The Board again concentrated on the General Fund and the remaining deficit. With the state of the economy the Board was very cautious not to over-estimate revenues. Only a few minor changes were made to the revenues. The Board again went through all the expenditures of the General Fund and made changes. Chief Easter was contacted by phone and later stopped in for a few minutes to review “uniform” expenses and a few other items in his budget.

At this point the Board agreed that they would use \$56,000 “cash on hand” to balance the budget for 2013. As always, our revenues and expenditures will be closely monitored during 2012 and changes made by the Board, if necessary.

The budget workshop adjourned at 3:20 PM. No further Budget Workshops have been planned.

Respectfully Submitted,

Cheri F. Grumbine
Secretary/Manager