

In summary Steckbeck told the Board they should plan to budget \$6000 for 2012 for inspection of the pipe. Long term the Board should anticipate being told to complete the Dam breach analysis, which the outcome from that cannot be anticipated. The analysis cost would be about \$7,000 - \$10,000. The news could be bad, as it was for the Rexmont Dam and Lake Strauss.

Steckbeck said there is no way for him to predict what the answers will be. The report could come back saying the Twp needs to spend a million dollars. Or the news could be good and state no significant improvements required. Discussion continued on about some of the possibilities that could come out of this situation. Steckbeck told the Board he knows he has thrown a lot of information at them to consider.

B.) Pat Binner – Oak Lane; Neighborhood Cat Issues

Ms. Binner told the Board she is here to inform them about a cat problem in her neighborhood. These are not wild cats but are owned by a neighbor in the area. She stated that she and some of the other neighbors, who are also in attendance, would like the Supervisors to think about adopting a cat ordinance. She had viewed the ordinances online and noticed an ordinance for dogs but not for cats. These are cats that are owned by people but are left to roam the neighborhood and create damage for the home owners. The people who do not have the cats are tired of the damage done to their properties by these cats. She would like to see the Board adopt some type of ordinance pertaining to the cats. Chm Artz asked Chf Easter to speak about the law on cats. Chf Easter stated that in the state of PA there are dog laws but no cat laws that permit the Twp to adopt regulations.

Glen Kreiser questioned what options the owner of a cat has when the cats are captured by the neighbors. Chf Easter said the owner would have to pay a fee to get the cat back from the Humane Society.

Sol Wolf stated there are some municipalities that have Ordinances pertaining to cats running at large. However these municipalities are smaller contained areas, not larger municipalities. To his knowledge none of the ordinances have been contested in court. This issue is different than the cat issue brought before the Board previously. It is just recently that the complaints are coming to the Board.

Bruce Sattazahn questioned if the Twp could consider a cat ordinance for North Lebanon Twp.

Chm Brensinger explained that a cat issue had just been brought to the Board recently but the issue was stray or feral cats. He suggested that the neighbors try to trap the cats and take them to the Humane Society. Ms. Binner stated she isn't happy about having to pay the fee for surrendering the cats. After much discussion on the subject, Chm Artz asked Ms. Binner to speak directly to the owners of the cats about controlling them. In the meantime the Board will begin reviewing any ordinances on cats if some can be located.

C.) Glen Kreiser – Shellie St; 8th Ave/Canal St Intersection

Mr. Kreiser asked Chm Artz to read the portion from last month's minutes when a discussion was held about the corner of 8th Ave and Canal St. After hearing the minutes read Kreiser asked what has been done about this situation.

Suv Brensinger stated he did go out and review the intersection but did not agree that a sight obstruction was created by the weeds. He told Kreiser he is aware that this is a dangerous intersection weeds or no weeds. However when a motorist pulls forward to view oncoming traffic, the weeds are behind them already. Kreiser stated the weeds are 6" or higher and he feels the Twp should take care of this violation.

D.) Charles Allwein – Martin Dr

Mr. Allwein asked if the Twp could post the agenda on the website prior to the meetings on Monday nights. Mgr Grumbine stated it is usually posted by the Friday afternoon before the meeting night. She added she would speak to the webmaster about it.

Lenni Lenape Park (con't)

Mr. Allwein next questioned the new park area located on Narrows Dr, Lenni Lenape Park. He inquired about the Weavertown Rd entrance. Is it usable by the public? It seems to be overgrown and looks like it is not used much. Sheila Wartluft asked to comment on this topic. She told Allwein that there have been several Eagle Scouts who have designed, constructed and documented nature trails within this area. The trails are not paved or macadam. They are nature trails and are quite interesting.

Ms. Wartluft continued on to say the public is welcome to use the Weavertown Rd side of the recreational area but with the understanding that it is quite rugged and not a sculptured pathway. The weather also could determine whether or not the public can enter from this side of the park area.

APPROVAL OF MINUTES

Suv Brensinger stated he had a correction on page 4 to make. The topic is the storm water issues on Old Cumberland St and the retention system for the Ebersole property is being discussed. The statement mentions the “south side of the railroad tracks” however it should read the “south side of Cumberland St”.

MOTION was made and seconded to approve minutes from the Supervisors’ meeting on June 20, 2011 contingent on the language regarding the south side of Cumberland St being corrected. Motion unanimously carried.

APPROVAL PAYROLL and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF’S REPORT – George Gettler

A.) Radio Release – Key Retention Devices on Apparatus per SOG

Doug Donnelly of Donnelly Communications has been working with the four fire companies, and the Knox Company to work out the “kinks” with some of the faulty pieces in the equipment key boxes that contain the various keys for the Knox Boxes that are being installed. All problems at this time seem to have been resolved.

Chm Artz asked how many boxes are in operation at this time. Gettler said he thought there are approximately 12 boxes purchased and installed at this time. Suv Artz asked if any of the boxes have been used for any calls yet. Gettler replied, no, not at this time.

B.) Box Updates (George Gettler)

Chf Gettler spoke to the Board about the Box Alarms for the Rural Security response area. The procedure is for the Fire Companies to notify the Board of Supervisors about the changes with these box alarms. Chm Artz questioned if EMA had been notified. Gettler stated that once the Supervisors have indicated the changes meet with their approval, a written notice to EMA is what their protocol outlines. Gettler mentioned that an email would suffice.

MOTION was made and seconded to approve Rural Security’s revisions to the Alarm Boxes for the Rural Security response area. Motion unanimously carried.

C.) N 7th Street Property

Stewart Willammee had contacted Chf George Gettler in regards to a property he is interested in buying located on the west side of N 7th St. Willammee requested Gettler to assess the possibilities of fire equipment entering the private lane in the event of an emergency situation. Gettler told the Board the lane needs to be widened by trimming back the brush along the sides and to provide additional height. Willammee has asked Gettler to provide a letter stating his findings. A copy of Gettler’s letter will be provided to Mgr Grumbine.

N 7th Street Property (con’t)

Suv Brensinger mentioned to Gettler that the other 3 property owners should be made aware of his inspection and findings. Gettler responded he will make contact with the other 3 property owners.

CHIEF OF POLICE REPORT – Chief Harold Easter

A.) Calls for Service – Month of June

Chf Easter reported on the activities for the month of June. There were a total of 767 Police-Citizen contacts in the month of June.

B.) Motorcycle Accident - Officer Herberg

Chf Easter commented on an article which appeared in the Daily News regarding Officer Herberg and his wife. The Herbergs have been recovering from an accident they had while riding their motorcycle. Chf Easter said he is happy to report the Herbergs are mending well. The message that Officer Herberg wants to share with the public is the importance of wearing a helmet while riding. Officer Herberg feels the helmet is probably what saved him from having more severe injuries or death.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine

A.) Bid Results – FWD's & Pre-emption Device; Award of Bid

Bid opening was held on July 6th at 1:15pm for the Flashing Warning Devices and the Pre-emption device projects. Six bids were received. Of the 6 bids received the low bidder was Higgins Electric from Aston, PA in the amount of \$20,560 (location #1 - \$12,310; location #2 - \$8250) and a high bid from Wyoming Electric in the amount of \$30,340 (location #1 - \$21,340; location #2 - \$9000). As Project Engineer, Rettew Assoc has issued a letter of recommendation to award the bid to Higgins Electric as the low bidder contingent that all required paperwork is put into place. The Twp will then work with Rettew to over-see the project and complete the necessary paperwork. Both projects have received County Liquid Fuels towards the project costs.

MOTION was made and seconded to award the bid for the FWD and the pre-emption device projects to Higgins Electric, contingent on all the required paperwork being submitted. Motion unanimously carried.

B.) Lebanon County Ag Land Preservation Board; Letter dated June 6, 2011

A letter has been received from the Chairman of the Lebanon County Ag Land Preservation Board and staff thanking the Twp for a donation to their program. In 2010 our \$5000 donation was matched by an additional \$3600 from the Commonwealth and in 2011, our donation of \$5000 was matched by an additional \$4200. To date, the program has permanently protected 15 easements, totaling 1,204 acres in North Lebanon Twp.

C.) NLT Ag Security Area Renewal

North Lebanon Twp's Ag Security Area is due for review by April 2012. Mgr Grumbine is recommending that the Board request the current Ag Security Committee to review the current properties included for research for any additions or removals. There are currently 70 properties for a total of approximately 4,060 acres in the NLT Ag Security Area. The Committee should remove from the listing those properties that had been requested for removal in the past, as well as adding those that had been added after the original ASA was adopted. It should be recommended that the Committee contact current participants for interest in remaining in the ASA as well as farms not currently in our program to see if there is any interest in now joining.

Mgr Grumbine provided a list of the 5 members who currently serve on this Ag Security Committee, as well as Suv Artz who acts as the liaison for the Board (non-voting member). A large scale map for the Committee to work off as they go through the process of contacting Twp farm owners to add and/or delete properties will be requested from the County GIS Department.

Chm Artz requested that a map be provided to each of the Advisory committee members. When questioned about the size of map, he said a large map is not necessary as long as the information is readable.

NLT Ag Security Area Renewal (con't)

Chm Artz next discussed whether the members had been contacted to gauge their interest in remaining on the Advisory Committee. He agreed to contact the Chairman of that Committee and have her take a count of how many members are still interested in remaining on this committee. The information would be relayed back to Mgr Grumbine. Mgr Grumbine told him while he is taking care of contacting the Chairman for the Committee she will obtain maps for the members.

D.) Lebanon County MPO Update

Mgr Grumbine reviewed a letter dated May 2011 outlining the TIP and MPO Long Range Transportation Plan. The letter gave notice it is time to review their transportation improvement program for any projects that might need to be added for the 2013-2016 cycle. NLT had listed the intersection for Rte 343/Kochenderfer/Kimmerlings Rd as a long range project. Narrows Dr and Rte 422 intersection is listed for long range planning. The other intersection for improvements in the transportation plan is Prescott Dr and Rte 422 listed on the long range plan. This is for the Board's information only, as they are not taking additional projects at this time because of limited funding.

E.) Street Addressing Along Rte 72 (W Maple St); Duplication of Street Name

A request was received from the County Assessment Office for the God's Missionary Church located off Rte 72. The address of 2500 W. Maple Street is proposed to coincide with the other addresses in this area.

In looking at this addressing, a question was raised about the portion of W. Maple Street which runs parallel to Rte 72 south (along the rear side of Coleman's Park area). Having 2 different streets with W. Maple Street addresses creates confusion for emergency responders. Mgr Grumbine has shared this information with Chf Easter and Chf Gettler for their input. Mgr Grumbine showed the Supervisors a map of the area and discussed the same road having several different names. The real problem is having 2 different roads labeled as W Maple Street and the numbering sequence being so close. She had spoken to Chf Toby Gettler (Ebenezer Fire Co) and Chf Easter (Police) and both indicated this situation has caused confusion. Mgr Grumbine told the Board that no one likes having their address changed but when a situation occurs and the need for emergency responders happens, you would like to have the responders find the location in a hurry.

Discussion followed about mailbox placement for God's Missionary Church and the general flow of traffic. Mgr Grumbine told the Board we had discussed many different options to resolve the confusion such as changing the business addresses to Rte 72 or changing the 3 or 4 residents' addresses (south of Rte 72) to another street name. Chm Artz state he feels the residents should be contacted before making any address changes. Suv Brensinger said he feels we should put the church addressing on hold until the Twp makes contact with the residents on the lower W Maple St (south of Rte 72) about changing the addresses. Chm Artz indicated his agreement with this suggestion.

F.) Park & Recreation Agreement – The Crossings at Sweet Briar Phase 1

As part of the processing of the plans for The Crossings at Sweet Briar Phase I, Landmark has signed and submitted \$46,375 as recreation fees for Phase I which consists of 53 lots. The P&R fees for the remaining lots will be paid during the processing of final plans for Phases 2 through 4 (145 remaining lots = \$126,875 park & rec fees remaining).

Suv Brensinger questioned if there were any special arrangements with Landmark for this plan other than a 20-yr period which was agreed to in which to utilize the fees. Suv Brensinger questioned if the MPC allows us to make any changes as far as the uses for the monies. He would like to know if we can add verbiage into the agreement with Landmark, for this plan only, the authorization to use a percentage of these fees for future maintenance issues. He said it is great to have these developer's fees to construct new areas for recreation but what about the maintenance once the areas are created. Sol Wolf told the Board he will do some research into the MPC to see what he can find on this issue.

Park & Recreation Agreement – The Crossings at Sweet Briar Phase 1 (con't)

MOTION was made and seconded to table the Parks & Rec agreement concerning The Crossings at Sweet Briar Lake Phase I plan with Landmark.

G.) LTAP Road Scholar Program

The Local Assistance Program provides the necessary technical training for roadmasters and road crew personnel to perform their job duties. The program covers such topics as Equipment and Worker Safety, Work Zone Traffic control, Traffic Signs, Roadway Safety Improvement Programs, Asphalt Roads: Common Maintenance Problems, Drainage, Project Estimating, Stormwater Management, Winter Maintenance, and Risk Management and Tort Liability just to name a few. There are over 25 classes available and range from half to full day sessions. In order to be certified as a Road Scholar each participant must complete 10 classes over a 3-year period and pass a test at the end of each class with a 70% or higher grade.

Mgr Grumbine informed the Board that there are 4 Twp employees who have recently participated in the LTAP program and have received their Road Scholar certification. They are Ed Brensinger- Roadmaster, Pete Spitler-Road Crew, Sheila Wartluft-Asst Twp Mgr and Mgr Cheri Grumbine. Mgr Grumbine mentioned Rich Evans had achieved his Road Scholar certification several years ago. Suv Brensinger agreed and mentioned that Rich continues to take refresher classes. He praised the program and shared the value of having the opportunity to educate yourself.

H.) MS-4 Annual Report; LCCWA

The annual MS-4 (Municipal Separate Storm Sewer Systems) report has been completed and sent to DEP. In June of 2003 the original MS-4 NPDES General Permit PAG-13 was submitted with an approval received December of 2004. There is a total of 6 Minimum Control Measures outlined in the DEP Protocol. The Twp must annually submit a report on how the Twp is meeting each of these measures. Documentation is included with our report confirming the past year's accomplishments. Currently DEP and EPA are working towards a Watershed Implementation Plan (WIP) for the next permit round, which is due to DEP in December 2011 unless an extension is given due to the regulations not being completed. The current Protocol includes:

MCM - #1 Public Education and Outreach on Storm Water Impacts – The Twp will continue to include information in our quarterly newsletter and participate with other municipalities in placing an advertisement in the local newspaper. There are stormwater links on the Twp website. In October of 2010, Mgr Grumbine attended a joint Lancaster/Lebanon County Watershed Forum held in Mount Joy which was a great networking opportunity to meet with watershed associations, conservation organization, municipal rep, water authorities and officials from state agencies like the Fish & Boat Commission.

MCM - #2 Public Involvement/ Participation – The Twp provided articles in the newsletter regarding ways the public could help participate in cleaning up our waterways by promoting events such as the Household Hazardous Waste Collection, Earth Day and the county-wide program to dispose of unused medications.

MCM - #3 Illicit Discharge Detection and Elimination (DD&E) – Mapping of the outfalls including an inspection report and pictures of all the structures was completed in 2010. Based on new information being received from the Engineer, the Road Crew is updating the map and should be completed in mid-August. The information will be provided to the County GIS Dept to be included with the County GIS mapping. While this mapping was being completed, inspections were also being performed. No illicit discharges have been found to date. Mgr Grumbine meets quarterly with the Twp employees and part of the meeting is to discuss some of the things to look for as they travel throughout the Twp performing their duties. The Twp will continue to work with Lebanon County Conservation District and DEP as necessary should any illicit discharges take place.

MS-4 Annual Report (con't)

MCM - #4 Construction Site Storm Water Runoff Control – Karl Kerchner of the Lebanon County Conservation District will continue to monitor the construction site storm water runoff controls. The Twp has a Memorandum of Understanding with the Conservation District. Review and approval of all E&S Control Plans within the Twp are completed by the Conservation District. Mr. Kerchner provided the Twp with a report on the number of active construction sites during the reporting period and has agreed to provide the information annually.

MCM - #5 Post Construction Storm Water Management in New Development and Redevelopment – NLT continues to be under the Lebanon County Storm Water Management Regulations regarding any land development and subdivision activities, which requires development designs to include quality measures, groundwater infiltration and other BMP's. County Engineer, Rick Bolt, inspects all storm water management facilities upon completion and before the bonding is released for these facilities. Should Rick Bolt have any concerns the Twp is contacted to discuss and then a letter is sent to the developer. Follow-up inspections are performed as necessary until all concerns are addressed.

MCM - #6 Pollution Prevention/ Good Housekeeping for Municipal Operations

On March 1, 2010 the Supervisors adopted a Pollution Prevention/Good Housekeeping Policy for all Municipal Operations. This Policy has been reviewed with the department heads and at the quarterly employee meetings.

In addition to the above report requirements, Sheila Wartluft and Mgr Grumbine have been participating in monthly group discussions relating to MS-4. The group has now agreed to organize under the name of Lebanon County Clean Water Alliance. The group is comprised of municipal managers and secretaries, Kris Troup–Executive Director of the Lebanon County Planning Department; Karl Kerchner and Stephanie Harmon-Lebanon County Conservation District; and Steve Sherk and John Poff engineers representing multiple municipalities. The group is open to any local government staff and other interested stakeholders. Other County groups that have already organized as a coalition are looked to in order to work together in the conservation, protection and enhancement of the water resources for their county.

Glen Kreiser questioned the area on Cumberland St where PA Natural Chicks is located. He was curious if anyone is keeping track of this location since the illicit discharge problem that had occurred a few years ago. Sol wolf responded that DEP is involved with monitoring the activities regarding this situation.

I.) Rural Security Fire Company Pre-Fire Inspection & Survey; NLT Green Waste Facility

The Twp Recycling Coordinator met with the Twp Fire Chiefs to review the written “Pre-fire Inspection and Survey” of the Green Waste Facility from Rural Security. A copy has been provided to the Board. A few problems were noted such as the gate to the facility. A concern was raised about a piece of equipment entering the facility through the gate. The gate will close unless steps are taken as outlined in the report.

The Twp has received a Knox Box to be installed on the front of the building. A fob and master key will be placed in the box for access to all of our facilities by the firemen should the need arise. Suv Brensinger said he feels the key provided in the Knox Box will take care of the concern about the gate. However there are other methods of opening the door permanently which he had explained to the Fire Company. There is a fire hydrant directly across the street for a water source. Suv Brensinger stated he is very appreciative of the fact that the Fire Company had given this type of emergency situation some thought.

J.) Briar Lake – Changes to Bylaws

Mgr Grumbine reported to the Board on a meeting she had with the President and the Treasurer of the Briar Lake Unit Owners' Association. The Association is asking to make changes to the Bylaws and as outlined in the current Bylaws need to have the Supervisors' approval. The Briar Lake representatives explained the Association has now hired PA Management Team to handle the day-to-day operations of the Association.

Briar Lake – Changes to Bylaws (con't)

The Treasurer is not involved in the day-to-day operation including the paying of the bills. Therefore they are changing the Bylaws to require an internal Audit Committee be appointed by the Executive Committee of the Association and the chaired by the Treasurer of the Association to audit this outside management firm pertaining to Briar Lake.

The Supervisors discussed this request for some time. Suv Brensinger asked Sol Wolf what his legal opinion is pertaining to this requested change in the Bylaws. Sol Wolf said it is understandable that the Association would hire an outside service to handle the daily operations of the Association and because the Treasurer of the Association is not involved with the daily operations it makes sense to have that person involved in the auditing process.

MOTION was made and seconded to approve the requested revisions to the Bylaws to allow an internal Audit Committee being appointed by the Association. Motion unanimously carried.

K.) Pertinent Issues

1. Renewal of General & Liability Insurances – The Twp has received the renewal costs for Property & General Liability insurances. The 2011-2012 premiums show an increase of .7% and are due to the state-wide increase in police and Public Officials Liability and are not a reflection on the Twp. Mgr Grumbine told the Board this is just for informational purposes.

2. Code Enforcement Billing Report – The Board has been presented with the latest Code Enforcement billing report and reflects those properties that were inspected by Chris Miller and Lt. Wengert and have outstanding fees associated with the inspections.

The Board has also received a copy of 2 letters from Chris Miller addressed to Ron Miller – EMA Coordinator and Lt Wengert. The letter is a final report regarding the Fireworks display which was part of the Boy Scouting event held at Union Canal Park on May 14, 2011. The final tabulation for this event, as billed by High Safety Consulting, is \$814.10. This amount was initially paid by the Twp and was then reimbursed by the pyrotechnical person as his contribution to the Boy Scouts for this event. There is not any action required from the Board on this item.

Michael Webster – Mechanic Street

Mr. Webster had a few questions about the billing process for the Code Enforcement inspection and issues. He told the Board he had the opportunity to view a bill that had been sent to an acquaintance of his. He was confused by some of the charges on the invoice. How can the Twp charge for miles on the cruiser when there are miles on the vehicle for other Police duties being performed by Officer Wengert? Also secretarial time was listed. Webster stated that is what their job is and they are paid to do. Mgr Grumbine explained the charges are coming from High Safety Consulting, not the Twp. She offered to show him the invoice the Twp receives from Chris Miller/ High Safety Consulting and discuss it with him after the meeting. Webster agreed to her suggestion.

SOLICITOR'S REPORT – Frederick S. Wolf

A.) Rockwood Sewer Project Update

Sol Wolf reviewed the financing options that have been pursued by the NLT Municipal Authority and Swatara Board of Supervisors. Currently they are awaiting word about a second PennVest application. While waiting for word on financing, work is being completed on the right-of-ways that will be needed on some of the properties. Also other avenues of financing are being explored.

B.) Draft Revisions to ARD Ordinance Language re: Private/Public Streets

This issue arose when Landmark requested a change from private ownership of the streets in The Crossings @ Sweet Briar to the Twp accepting ownership of the streets.

Draft Revisions to ARD Ordinance Language re: Private/Public Streets (con't)

The ARD Ordinance that had been adopted at the time required all age restricted developments to have private ownership. It is being suggested the amendment read that the developer must make the request for private or public streets at the beginning of the planning process. The draft of the revised Ordinance has been provided to the Supervisors for review. The Planning Commission will also be asked to review the revised Ordinance.

C.) Termination of Kreider Agreement – Tunnel Hill Road

Sol Wolf informed the Board that he and Cheri had worked on an exhibit which had been missing from the Kreider right-of-way agreement. The agreement along with the exhibit had been returned to Mrs. Harold Kreider's attorney. As of this date the Twp has not heard anything back from Mrs. Kreider or her attorney. Until all documentation is received from the Kreiders for the permanent right-of-way to their farm located off Tunnel Hill Road, the original agreement pertaining to flagging for the trucks will remain intact.

COMMENTS FROM BOARD MEMBERS

A.) No National Night Out to be Held at NLT

Chm Artz announced there will not be a National Night Out held in North Lebanon Twp this year.

B.) Suv Ed Brensinger – Old Cumberland Street

Suv Brensinger said he wanted to share some of the things that he had learned concerning the Old Cumberland St area that has recently been a topic during several of the Supervisors meetings. He had met with South Lebanon Twp to discuss some of the problems that exist in this area. SLT offered to have their contracted camera people try to view the pipe located at the Sahonic property and through the railroad track area. The camera could only make a distance of 44ft (middle of railroad tracks) for viewing and then stopped. Debris buildup or crushed pipes are some of the reasons this might have happened. It is not known for sure.

Suv Brensinger was able to get the name of an individual for Norfolk Southern. Part of the problem is that some of the pipe on the SLT side has been buried by the residents who live there. Norfolk Southern has indicated they are willing to clean out the pipe and the area that is around the railroad tracks. The SLT residents' area will have to be looked at and also clean up to free up the existing pipe and allow it to function again. Another unknown is the condition of the pipe. All of these things will only be discovered when the pipe is uncovered.

Suv Brensinger stated that this should help the problem in this area; however he is not guaranteeing anything. The other thing he is not going to guarantee is the timing for all of this to happen.

Chm Artz informed the Public that following the meeting an executive session will be held to discuss personnel & litigation matters.

With no more business to conduct, the meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary