

**MINUTES  
NORTH LEBANON TOWNSHIP  
BOARD OF SUPERVISORS  
DECEMBER 6, 2010**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Kenneth C. Artz ..... Chairman  
Richard E. Miller ..... Vice- Chairman  
Edward A. Brensinger ..... Treasurer  
Cheri F. Grumbine ..... Township Manager

Also in attendance was Kathy Hackleman as a representative of the Lebanon Daily News and several other individuals. The meeting was called to order and the pledge to the flag was done.

**OATH OF OFFICE – Jason R. Leedy NLT Fire Police; Chairman Artz**

Chm Artz asked Jason Leedy to repeat the Oath of Office to become a Fire Police member. Mr. Leedy repeated the Oath and signed the required paperwork. Chm Artz thanked Leedy for his volunteering to serve as a NL Twp Fire Police.

**COMMENTS FROM THE PUBLIC**

**A.) Paul Schwab – Hunters Chase Lane**

Mr. Schwab questioned if any decision had been made about contacting the property owners at the intersection of Kimmerlings Road and Rte 343 concerning the sight obstruction their shrub creates. The Board members told Schwab that they have not done anything about it at this point in time.

Mr. Schwab questioned the line item in the proposed budget for the Board of Supervisors and why it increases every year. Mgr Grumbine explained the funds would cover any expenses related to the Supervisors. Any increase would be legal fees, insurances, or other related costs. Their salary has not increased and is set by the Township code.

Schwab next questioned the increase of \$180,000 for the Police department. Mgr Grumbine stated the addition of a new Police Officer was expensed at over \$125,000 per year. Also the Police Dept was awarded an \$80,000 Grant through the County. The \$80,000 was shown in the Budget as an expense and is offset in a revenue category. Suv Miller remarked the Police contract stipulates a 5% salary increase for the Officers.

Schwab remarked on the number of individuals that are losing their homes due to the state of the economy. Conversation followed about the poor economy overall. Suv Miller shared his feelings on the costs inflicted onto the property owners by all entities. However to try to slant the issue and lay the blame on the municipality seems totally unfair to him.

**B.) Glen Kreiser – Shellie Street**

Mr. Kreiser questioned the operating of the flashing traffic signal located along Rte 72 in front of the New Covenant Christian School during the Thanksgiving holiday. He feels the light should not be operating to slow traffic if school is not in session during Holiday time. The Board told Kreiser they had not made contact with the Chief about this issue. Suv Miller stated he had noted the issue but did not remember to follow up on this topic with Chief Easter.

Kreiser next remarked on the line item concerning the Police Dept’s proposed 2011 Budget and the amount that was budgeted. He voiced his concern about the costs for the Police department. At a previous meeting he had questioned why NL Twp Police Officers are not urged to use compensatory time in lieu of overtime hours.

**Compensatory Police Time (con't)**

Suv Miller told Kreiser the Police contracts spell out what had been agreed upon at the time of the contract signing. Suv Miller continued on to explain the variables considered when the shift scheduling is completed. Court time and incidents occurring at the end of a shift are just 2 issues faced by the Police Department.

Kreiser next stated he was looking over the 2011 proposed budget and reviewing the 2010 figures shown for comparison. He said he also has a copy of the actual presentation that was done for the 2010 budget and noticed those 2010 figures do not match the 2010 figures now shown on the presentation for the 2011 budget. He questioned why the figures would not match for 2010 on both these documents? Mgr Grumbine was asked to explain the difference. Mgr Grumbine explained the proposed 2010 preliminary budget was presented in November of 2009, as a “preliminary” budget that was then advertised and opened for public inspection before final adoption. In the interim, the Board has the opportunity to make some slight changes up until the final adoption in December. However, the written presentation she presented back at the November 2009 meeting is not changed to reflect the new numbers, as this document reflects the actual figures presented at that time. Kreiser questioned when the public gets informed of any changes. He was told the changes are spelled out at the time when the official budget gets adopted by the Board in December. Kreiser then remarked about the uselessness of preparing the proposed Budget as it does not reflect accurate numbers. Mgr Grumbine replied that it gives an overall view of the Twp’s expected revenues and costs and in her opinion is not useless.

The next question pertained to the amounts shown in the proposed 2010 Budget vs the actual funds expended at the end of 2010 for the Police Dept. Mgr Grumbine confirmed that the board is provided with a monthly update on actual revenues and expenditures vs. budgeted amounts.

**C.) Earl Roberts – W Kercher Avenue**

Mr. Roberts questioned Mgr Grumbine if there is a year-end actual report that accurately shows the budgeted amounts versus the actual for the Township. Mgr Grumbine confirmed there is an Actual Report which would be available for public viewing by stopping into the office and asking to see the information. DCED also requires the Twp to provide a Financial Report to them.

**APPROVAL OF MINUTES**

**MOTION** was made and seconded to approve the minutes from November 15, 2010 Board meeting. Motion was unanimously carried.

**APPROVAL PAYROLL and PAYMENT OF INVOICES**

**MOTION** was made and seconded to approve payroll and invoices for payment, subject to audit. Motion unanimously carried.

**TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine****A.) Frances Sahonic – Research on Private/ Public Road**

As requested at a previous Board meeting several maps have been pulled for the Board to view regarding the area of Old Cumberland St-west of 15<sup>th</sup> Avenue and the Sahonic’s request for the township to plow a specific area. The oldest map found is a Liquid Fuels Map that has a “traced” date of 10-7-69 written with several revision dates, the last being 8-31-73. This map shows a distance of .10 mile (528’) for Old Cumberland Street (straight line) from 15<sup>th</sup> Avenue. Also found was an old map from the “Lebanon Consolidated Water Co”, with a retraced date of May 2, 1948. While it cannot be confirmed where the information for this map was pulled from it was used to depict areas of North Lebanon Township to show the locations that had public water pipes/valves. This map shows Old Cumberland Street similar to that of the 1969-1973 liquid fuels map. The Board should review these maps and provide a decision regarding the plowing, which as requested would be a non-dedicated road. The township only plows those streets, which are dedicated roads that are shown on the liquid fuels map and thus state allocation is received for maintenance.

**Frances Sahonic – Research on Private/ Public Road (con't)**

Mr. and Mrs. Sahonic were present to discuss the maps and their request for plowing services. Mr. Sahonic reviewed the maps with the Supervisors. The maps do not indicate that the area in question is a public road. Suv Brensinger explained to Mr. Sahonic that he is convinced the area in question is actually the Sahonic's private driveway and that makes it private property. Private property is not plowed by the Twp as the Twp does not receive Liquid Fuels funding for the private areas; they are not dedicated streets to the twp. Much discussion followed about the areas shown on the provided maps.

A brief conversation about the water problem discussed during a previous meeting. Suv Brensinger told Mr. Sahonic he is still investigating where the water flow goes and who owns the property surrounding the Sahonic property. He does not feel comfortable discussing solutions until he has some answers as to who owns what. Mrs. Sahonic expressed her dislike of the fact that nothing is being done to help them with the 2 problems that they have had for many years. She feels the Twp should correct these problems for them. The Board stated their understanding about the Sahonic's frustration but until some answers to the Board's questions are found, the Twp cannot determine any direction on these issues.

**B.) 2011 Meeting Dates Advertised**

During our budget workshops the Board discussed the 2011 meeting dates. For January, we are required by the Township Code to meet on the first Monday, which this year is January 3, for our organizational meeting (unless a holiday). Following this organizational meeting, the regular Board of Supervisor meetings throughout the year will mostly be held on the third Monday of each month commencing at 7:00 PM. Mgr Grumbine is asking that the Board take formal action to approve the 2011 dates; January 3, and the third Monday of each month for the Board of Supervisors to meet. All meetings will commence at 7:00 PM.

**MOTION** was made and seconded to approve the 2011 meeting dates as presented for the third Monday of each month for the Board of Supervisors with the exception of January when the Board will meet the first Monday following New Years Day, as well as the third Monday. Motion was unanimously carried.

**C.) Resolution No. 25-2010 – Re-affirm Representatives to Regional Comp Plan Committee**

In preparing the application for the grant through the Lebanon County Comprehensive Plan Implementation Fund, there are two items the Board should approve that will become a part of the application and the agreement.

First the Board is being asked to adopt, Resolution No. 25-2010, re-affirming the appointment of the Committee members (the Board approved the appointments at your November 1, meeting.) These appointments are to be by Resolution and will be attached to the Intermunicipal Agreement and the grant application to the County.

**MOTION** was made and seconded to adopt Resolution No. 25-2010 re-affirming representatives Cheri Grumbine, Dawn Hawkins and Charlie Allwein to the Regional Comp Plan Task Force. Motion was unanimously carried.

**RESOLUTION NO. 26-2010**

Secondly, the Board is being asked to adopt, Resolution No. 26-2010. This Resolution is required as part of the Step 2 application processes with the County. The wording is from the Step 2 Grant application.

**MOTION** was made and seconded to adopt Resolution No. 26-2010 to approve the County's Grant application as required in step 2 of the Grant application for the Regional Comp Plan. Motion was unanimously carried.

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**Regional Comp Plan Meeting**

Mgr Grumbine announced there is a meeting on Wednesday, 12-08-2010 at 6:30pm at South Lebanon Twp. All the participating partners are meeting to review any participating groups that have completed adoption of the Resolution. Also they will be discussing a kick off date, sometime in January. Robin Getz and Mgr Grumbine were in attendance at the Cornwall-Lebanon School Board meeting prior to this evening's meeting to provide an update to the School Board. The School Board was invited to participate in this process.

**D.) Fee Resolution for 2011**

Mgr Grumbine provided to the Board a copy of the 2010 Resolution outlining fees for various township services. She also provided a copy of the Resolution to Chief Easter for review of those fees associated with the Police Department in order for him to recommend any suggestions to the Board. If there are any fees the Board would like to be reviewed please let Mgr Grumbine know. The Resolution will be prepared for presentation at the January 3<sup>rd</sup> Board of Supervisors' meeting.

**E.) Permit Modification – Rte 72 & Long Lane Traffic Signal**

Included in the Twp's 2010 General Fund budget is the installation of a 4-way Priority Control System device for the Rte 72 & Long Lane traffic signal (\$10,690-Engineering Fees & pre-emption device). This pre-emption device will improve response time while simultaneously reducing the possibility of accidents at this controlled intersection. The device will be compatible with the pre-emption device installed at the intersection of Rte 72/Tunnel Hill Rd/ Hill St and N 22<sup>nd</sup> Street signal.

For the past several years, the township budget included this device but was delayed until the LED upgrade project was complete. This upgrade has now been completed through the County program.

The first step will be to request a modification to our existing PaDOT permit for the traffic signal. A proposal from Rettew Associates in the amount of \$875 to complete this task has been received. Rettew is working with County Planning and the Transportation Planners in their LED upgrade grant project and also worked with the Township during the initial installation of the traffic signal, so they are very familiar with this signal. This traffic signal was originally pre-wired in anticipation of installing a Priority Control System when Ebenezer installed the equipment in their fire trucks. The Board is being asked to approve the agreement with Rettew, so the permit modification can be requested in order for the work to be performed to install this 4-way pre-emption device.

Mgr Grumbine is obtaining 3 separate proposals for the installation of a 4-way pre-emption device. She has received 2 of the 3 proposals and is waiting to hear back on the third one. Suv Miller confirmed there is a pre-emption device located at Pansy Hill but not Long Lane. Mgr Grumbine explained the timing involved. The traffic signals were being updated to the LED style. When the Long Lane light was installed, the wiring was completed to allow for the pre-emption device to be installed at a future date.

**MOTION** was made and seconded to enter into an agreement with Rettew Assoc to revise the PADOT signal permit for Long Lane intersection. Motion was unanimously carried.

Suv Miller questioned an amber flashing signal being installed at the Ebenezer Fire Company. The device would stop traffic when the fire trucks are leaving the company location along Rte 72 in response to a call for service. He was told the Fire Company has never requested this device. Suv Miller asked Mgr Grumbine to inquire what it would cost to install such a device. Mgr Grumbine stated she would do so.

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**COMMENTS FROM BOARD MEMBERS****A.) Suv Richard Miller**

Suv Miller reported on a meeting the Board had with the Fire Chiefs to discuss various issues. One of the topics discussed was some recent mulch fires at a commercial facility located in the Twp. It is his belief the Supervisors are going to have to review establishing some guidelines for these types of facilities due to the dangers involved for the firemen when trying to deal with the fires. This particular facility has had at least 3 different calls for service within recent weeks. Suv Miller repeated he is concerned about the safety factors when dealing with these fires.

Suv Miller also reported on a Police chase which occurred today that involved NL Twp Police Officers. A stolen vehicle from Lebanon City was involved in a chase which started in North Lebanon Twp and was finally halted on Rte 81. A minor injury occurred to one of the NLT officers and a cruiser car was damaged.

**B.) Suv Ken Artz**

Suv Artz said he thinks the public does not understand how the plowing service for the Twp is determined. The Twp receives funds from the State known as Liquid Fuels. These funds are used specifically for highway services. When the winter maintenance season comes along, the plowing services are determined by highways the Twp receives funding for. Any other lanes, streets, roads or driveways are deemed as private property. The Twp is not able to offer services for any private properties.

Suv Brensinger explained the area the Sahonics have been speaking about appears to be their private driveway, which is what they do not seem to understand. The Twp does not plow private roads. If the Twp agrees to plow the Sahonics' driveway, what are we to tell the next individual who decides the Twp should also plow their private drive or road? All the maps that have been found clearly show the area as being a private driveway at the end of a dead end road. The records will continue to be reviewed but it appears that the plowing issue will be the responsibility of the Sahonics.

When asked about the stormwater topic, Suv Brensinger repeated he is very reluctant to move forward on any solution until the information about who owns the land and drain systems in this area is determined. The burden of proof falls on the Sahonics. More research will have to be completed before any type of resolution is determined.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George  
Recording Secretary