

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
DECEMBER 3, 2007**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Dawn M. Hawkins Chairperson
Edward A. Brensinger Vice Chairperson
Kenneth C. Artz Treasurer
Cheri F. Grumbine Township Manager

Also in attendance was Kathy Hackleman from the Lebanon Daily, Roger Sands of the Patriot News and many other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Paul Schwab – Hunters Chase Lane

Mr. Schwab told the Board he has been reviewing the proposed Budget for 2008. He has some questions he would like to ask. He questioned the need for additional Police Officers being hired, as well as a full-time Police secretary. He said he knows there is currently a full-time secretary in the Police Department. Schwab stated he does not understand why the Budget shows a necessity to increase the tax mils but additional people are being hired. Schwab referred to when he was actively working, before he retired, how the workplace operated at that time.

Suv Hawkins replied that she had reviewed the numbers in the Budget many times and there was no other option than to raise the taxes one mil. The main reason for this was due to the Earned Income Tax Bureau issue that has been ongoing for the last year. As far as the hiring of the Police officers, the position that had been discussed was for a part-time officer. It appears that the additional Officer will not be something pursued. Schwab questioned the need for another full-time secretary in the Police Dept.. Suv Hawkins told Mr. Schwab there is a need because one secretary can no longer keep up with the amount of work now that the Police department has 10 full-time officers.

Mr. Schwab next questioned why 3 new office people were hired for the Twp office. Mgr Grumbine told him there have been no new positions for the Twp office. There might be new faces but that is because people left and new employees were hired to replace them. She repeated there have been no new positions created for several years. Schwab next mentioned that perhaps the current medical benefits for the Twp employees should be reviewed instead of raising his taxes. The Supervisors thanked Mr. Schwab for his input and said they appreciate his comments.

B.) Martin Barondick – New Street

Mr. Barondick stated that he does not like the idea of his taxes increasing either. Although if taxes have to be raised now would be a good time to do it because of the EIT situation. However it is apparent that everyone in the County will have to pay for the actions of this one person who was in the employ of the EIT Bureau. He mentioned the public meeting held about 3 weeks ago. It still amazes him that out of all the residents in Lebanon County only 3 individuals showed up at the meeting, one of the individuals being our Twp Manager. This is the biggest news issue that has occurred in Lebanon County history and NO body seems to care, according to Barondick. This issue has hit everyone right in their pocketbook and no one is taking offence to it. He said it still amazes him. Suv Artz told Barondick several municipalities have their attorneys working together to try to get representation on the EIT Board.

Martin Barondick – New Street (con't)

Barondick next questioned the new leaf collection truck. He stated he was amazed when he saw how large this truck was. He questioned the cost of the equipment. Suv Hawkins mentioned it was bought with Grant monies or it would not have been purchased. Suv Brensinger informed Barondick the rate payers at the Landfill provided the funds for this Grant. A portion of the Tipping Fees goes toward the purchase of Recycling equipment. Barondick stated he was impressed that it cost only \$180,000 to \$190,000 (*actual cost \$189,654.14*). He said he would have thought it was much more than that after seeing the equipment and the accessories.

C.) Ron Donton – Narrows Dr

Mr. Donton stated he would like to extend his compliments to the Township and the Road crew for the good job they do as far as cleaning up the leaves and keeping after the roads in the Twp. He is appreciative of the service as well as the Yardwaste Facility. Suv Artz agreed with Mr. Donton's remarks about the cleanup. The next question he had was in reference to the Lenni Lenape Park Master Site Plan. He stated he works full time and is not able to make it into the office during the office hours. Is it available for review? Mgr Grumbine offered her copy to Mr. Donton to read. Donton was told there had been a copy of the proposed map plan in the lobby for the public to view. He questioned how working people are supposed to see this information when they cannot make it into the office during office hours. Suv Hawkins suggested that a phone call to the Twp office would arrange something.

APPROVAL OF MINUTES

MOTION was made and seconded to approve the minutes from November 19, 2007. Unanimously carried.

APPROVAL PAYROLL and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, invoices for payment subject to audit. Unanimously carried.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine**A.) Resolution No. 28-2007 – Adoption of Comprehensive park, Recreation and Open Space Plan**

Tim Staub, of Rettew Assoc, had attended the November 19th meeting to review the highlights of the Comprehensive, Recreation and Open Space Plan as well as the Lenni Lenape Park Master Site Plan. Both plans have been available for inspection at the Twp office and advertised for adoption by the Board of Supervisors at tonight's meeting. Resolution No. 28-2007 adopts the Comprehensive Park, Recreation and Open Space Plan while Resolution No. 29-2007 will adopt the Lenni Lenape Master Site Plan.

Mgr Grumbine explained the Park & Recreation Task Force, comprising of the Park & Rec Board as well as 5 other Twp residents and the Ass't Twp Manager, worked together with representatives from Rettew Assoc. to compile these plans. Mgr Grumbine stated she would like to commend all of these individuals for giving of their time and the effort to put together these documents to provide future guidance in our Park, Recreation and Open Space planning.

Mr. Barondick questioned what is in this park plan that will benefit the Senior citizens? The only thing he sees is walking trails. What about Senior citizens who want something other than walking trails? Suv Hawkins reminded Barondick that he decided not to volunteer for this task force. A discussion was held about all the different recreational options available on the plan and how it may change in the future.

Resolution No. 28-2007 – Adoption of Park, Recreation and Open Space Plan

MOTION was made and seconded to adopt Resolution 28-2007 regarding the Park, Recreation and Open Space Comprehensive Plan for North Lebanon Twp. Unanimously carried.

Resolution No. 29-2007 – Adoption of Lenni Lenape Master Site Plan

MOTION was made and seconded to adopt Resolution No. 29-2007 regarding the Master Site Plan for the

Lenni Lenape Park owned by North Lebanon Twp. Unanimously carried.

B.) Resolution No. 31-2007 – Acceptance of Linda Drive and Loretta Drive Cul-de-sac

The cul-de-sac portion of Linda Drive and Loretta Drive is being presented for acceptance to the Twp. Linda Drive and Loretta Drive were existing streets on the Twp map however there was no designated area for a turnaround for Twp trucks. During the time the developer proposed to subdivide additional lots in this area, the Twp required cul-de-sacs be constructed at the expense of the developer. The construction has now been completed and approved. The revised plans have now been approved and recorded and the revised plans have been recorded and the Deed of Dedication now matches the recorded plans.

MOTION was made and seconded to adopt Resolution No. 31-2007 accepting the cul-de-sac areas of both Linda Drive and Loretta Drive located off Heffelfinger Road. Unanimously carried.

C.) Safety Committee Contract 2008 – Penn Prime

When making a change in insurance companies, the Twp's worker's comp insurance is now with Penn Prime. Penn Prime actively works with their clients to promote safety-related issues. This leads to reduced claims and thus reduces costs for the Twp. An annual amount of a 5% reduction on our worker's compensation is saved by the Twp by retaining its safety certification with the State. The Board has been presented with a list of all State requirements upon which the initial certification was based and our commitment to carrying out these requirements in 2008. This will enable the Twp to continue to receive the 5% discount on our Worker's Compensation insurance.

An additional goal the Safety Committee has set for 2008 is to "Involve all employees in safety issues and endeavor to reduce accidents and injuries." The list of 2008 goals the Safety Committee has compiled is being provided for the Supervisors. Mgr Grumbine told the Board she would like to commend the Safety Committee for their dedication to improving the safety for all employees and continually monitoring and upgrading the safety practices of the Twp. Although some issues take many months to accomplish, the tasks do get accomplished and the Committee is to be commended for their efforts.

D.) C.M. High 2008 Preventive Maintenance Proposal

C.M. High has provided their proposal for preventative maintenance to two traffic signals the Twp is responsible for maintaining. The lights are located at Rte 422 and Long Lane and at Rte 422 & N 15th Ave. The traffic signal at Rte 422 & 22nd St is maintained by Boscov's while the one located at Rte 72 & Tunnel Hill Rd is maintained by LVEDC. The signal located at Rte 422 and Prescott Dr is maintained by South Lebanon Twp and we are then billed for half the costs.

C.M. High's proposal of \$778 is an increase since last year's \$741 figure. Mgr Grumbine has been in contact with Lebanon County Planning about changing over to LED lighting. County is working on an inventory to compile all the traffic lights in the County to gage if there is a difference in pricing for a larger amount of lights. Mgr Grumbine will continue this work with the County in order to upgrade the two traffic lights the Twp is responsible for maintaining.

Having received no complaints, Chf Easter indicated to Mgr Grumbine that he is comfortable with the proposal for 2008. He is recommending the Board's approval of C.M. High's proposal of \$778 for 2008 preventive maintenance for 2 traffic lights. Some discussion was held about the issue of LED lighting. Mgr Grumbine reported that she had been given an estimate of \$10,000 to complete the upgrade of the traffic lights at Rte72 and Long Lane earlier this year. After speaking to Lebanon County Planning, it was determined to research the idea of upgrading all traffic lights within the County and find the total costs.

Suv Brensinger mentioned the traffic light @ N 15th Ave & Rte 422 and the faulty "loops". There has been a problem ever since the work was completed on Rte 422 at the Avon bridge. There is a definite problem with the loops but no one seems to know who is responsible for correction of the problem.

C.M. High 2008 Preventive Maintenance Proposal (con't)

Suv Brensinger said he would like to contact the PADOT maintenance foreman to get information on who had performed the work in this area. He is asking authorization from Suv Artz and Suv Hawkins to get a quote from C.M. High for repair of the faulty “loops” (timing devices). The Supervisors authorized Ed to go ahead and get a quote from C.M. High and then they would discuss the issue further at that time.

MOTION was made and seconded to approve the 2008 proposal received from C.M. High for preventive maintenance of 2 traffic lights located in NLT. Unanimously carried.

E.) Appointment to Park & Recreation Board – Corey Hetrick

Park & Recreation Board member Heather Pederson has verbally indicated she will be resigning her position on the board due to family obligations. The name of Corey Hetrick has been submitted for consideration. Corey served on the Park & Recreation Task Force Committee that compiled the 2 plans previously adopted this evening. He will be familiar with the contents of the plans and will be a good asset to the Board. Corey has indicated he is willing to accept this position.

MOTION was made and seconded to appoint Corey Hetrick to the Park & Recreation Board, effective immediately and expiring 12-31-09. Unanimously carried.

F.) Pertinent Issues

Mgr Grumbine mentioned several different issues that will be coming up in the future.

1. The Supervisors have been invited to the PA Farm Show Public Officials Day luncheon on Thursday, 1-10-08 from noon until 2PM.

2. The next scheduled Lebanon County EIT meeting is Wednesday, December 12th @ 6:30Pm – Lebanon High School Auditorium.

Items for the December 17th meeting:

1. Adoption of 2008 All Funds Budget
2. Ordinance 4-2007 Local Services Tax (replacing EMS tax)
3. Ordinance 5-2007 Access Management

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary