

**MINUTES  
NORTH LEBANON TOWNSHIP  
BOARD OF SUPERVISORS  
MAY 7, 2007**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Dawn M. Hawkins .....Chairperson  
Edward A. Brensinger .....Vice Chairperson  
Cheri F. Grumbine .....Secretary

Also in attendance was Debra Schell of the Lebanon Daily News, Roger Sands of the Patriot News and several other individuals.

**PRESENTATION OF CERTIFICATE OF ACHEIVEMENT TO CLAYTON SNYDER**

Clayton Snyder was introduced to the public. Clayton started his explanation of his project by thanking his Troop and Family for all the hard work they provided to him during completion of this project. His project involved the mapping and identification of all the Memorials located at Lions Lake Park. The memorials included benches and tree memorials that had been purchased by the public. Clayton and his Troop reviewed and then identified each memorial by creating a map of the park and the location of all the memorials. A large map is located at the park for the public to view in order to locate the exact area of the memorial they had provided for their loved ones.

Clayton explained the value of completing this project in order to earn his Eagle Rank as a Scout. The project has not only helped the Township he lives in but has also taught him about leadership and the value of being a leader. Suv Hawkins expressed the appreciation of the Board to Clayton for completing this mapping project. He was presented with a Certificate from the Township to show our appreciation.

**COMMENTS FROM THE PUBLIC**

**A.)A. Bruce Sattazahn – Maple St**

Mr. Sattazahn referred to his comments at previous meetings regarding the Special Purpose Tapping Fee the Municipal Authority has enacted for new sewer connections in the East District of the Twp. He now asked Suv Hawkins and Suv Brensinger for their opinions on this fee.

Suv Hawkins stated she has thought about this issue quite a lot since Sattazahns’s remarks at previous meetings. She has respect for the fact that the Municipal Authority must look to the future for ways to provide requested services and the financing of those services. However she said she is in agreement with Sattazahn about this special purpose-tapping fee. It is her opinion there has to be a better way to provide services for the residents of the Twp. When a developer comes in to the Twp and has needs for services the problem should be resolved with the developers at that time.

Sattazahn repeated his opinion that although the Municipal Authority is a separate board that has their own authority for decision making, as Chairperson of the Supervisors, doesn’t she agree that the Board of Supervisors should have the final say in all decisions that are made. Suv Hawkins said the Authority makes the determination of how to run the sewer issues. However when an Ordinance is needed the Board of Supervisors is the only group that has the authority to adopt the Ordinances. Sattazahn asked if he understands her to say that her opinion is just an opinion, such as his is only a personal opinion. Suv Hawkins agreed with this statement.

Sattazahn asked Suv Brensinger for his opinion. Suv Brensinger said he agrees that he does not like the “little guy” having to pay this type of fee. However, although the Twp cannot stop developers from coming in to the Twp, the Board can control what is being developed.

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**Bruce Sattazahn – Maple St (con't)**

Unfortunately this is one of the ways the development is controlled. It is very unfortunate that the resident who wants to develop only one lot also gets caught by having to pay the fees. He feels it is unfortunate that the little guy gets caught but it is necessary to enact the rules in order to control the larger developing plans. Sattazahn repeated some his frustration that he had shared at the previous meeting. He mentioned the remarks made by the Solicitor at the previous meeting regarding Landmark getting funds returned to them by the Authority a few years ago when their development is adding a larger burden to the line than his one lot would. Mgr Grumbine stated she had done some research when she heard the Solicitor making those remarks. In actuality Landmark had never submitted the funds as the Ordinance had been rescinded before Landmark had started the developing phase. Suv Hawkins suggested he go back to the Municipal Authority.

Sattazahn asked Suv Brensinger to take another look at the roadway at this location as he could probably follow Ed's original suggestion of placing the lateral and not connecting at this time. He feels he could probably complete connection at any time without disturbing the integrity of the road even after it has been paved. Ed reminded Sattazahn that although it may be off the roadway, he still has to consider the cartway width, as well as the right-of-way. Sattazahn said the future road moratorium was what had started him on this whole quest. He repeated his opinion that the long-term resident should not have to pay the same as the large developer.

Sattazahn said his second remark is the disappointment he felt with the Lebanon Daily News and the article, which had several errors. He said the least the local paper should do is get the information correct that is being reported to the public.

**APPROVAL OF MINUTES April 16, 2007**

**MOTION** was made and seconded to approve the minutes from April 16, 2007. Unanimously carried.

**APPROVAL PAYROLL, PAYMENT OF INVOICES, FUND BALANCES**

**MOTION** was made and seconded to approve payroll, invoices for payment subject to audit. Unanimously carried.

**TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine****A.)PC Recycling Day**

An announcement has been received about a "PC Recycling Drive" day being hosted by the Habitat for Humanity in front of the former JC Penney building located at the Leb Valley Mall. Anyone can drop off old PC units, monitors, cell phones & other related electronics at no charge. The hours are Saturday, May 12 from 9:00am until Noon.

**B.)PennSafe Inspection**

The Safety Committee holds a mandatory "Right-to-Know" training seminar annually. The seminar is through the Dept of Labor & Industry; Bureau of Pennsafe. For several years the committee has been looking into having a "mock" inspection performed by the PennSafe instructor. Mgr Grumbine stated that as part of the "mock" inspection the Twp was notified of any deficiencies, mostly MSDS sheets and labeling, that needs to be corrected. Although there has been a big improvement in our housekeeping efforts, there is room for improvement. Mgr Grumbine would like to commend the Safety Committee for continued efforts to help provide a safe working environment for all Twp employees. The Safety Committee's efforts has helped the Twp receive a 5% discount on our worker's compensation insurance in the past and we are hopeful will continue in the future. Every department is represented. The current members of the Safety Committee, which meets monthly, are Sheila Wartluft, Theresa George, Richard Evans, Tim Buffenmeyer, Mike Kneasel and Don Wengert. These members are available at all times to discuss any safety concerns.

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**C.)2007 Municipal Directory**

Karen McDonough, coordinator for PRINT advertising, has begun work today on our Directory and Map Publication for 2007. Karen will be contacting various businesses to advertise in the Directory, which will offset the entire cost of the publication including postage, which will be provided to all our residents and businesses. We anticipate distribution to be in the fall of 2007.

**D.)Upcoming Workshops – County Comprehensive Plan**

A notification from Earl Meyer has outlined several upcoming workshops on the County Comprehensive Plan. Workshops are scheduled from 7:00 to 9:00 pm and are located as follows:

- Tuesday, May 22 – AC Workshop, Annville Elem all Purpose room
- Wednesday, May 23-Palmyra Workshop, Middle School cafeteria
- Wednesday, May 30-ELCO Workshop, Middle School cafeteria
- Monday June 4-Northern Lebanon Workshop, High School cafeteria
- Tuesday, June 5-C-L & City Workshop, CCHS LGI room

Public Open House (7:00 to 9:00pm)

- Monday, June 11- ELCO Open House, Middle School cafeteria
- Tuesday, June 12-Northern Lebanon Open House, High School cafeteria
- Wednesday, June 13- C-L & City Open House, CCHS LGI room
- Thursday, June 14- A-C & Palmyra Open House, Annville Elem All purpose room
- Wednesday, June 20-Countywide Wrap-up Open House, HACC Multipurpose room

**E.)Tire Collection Program – Final Results**

The final results from the tire collection program have been received. There were 60 twp residents who participated in the program for a collection of 584 small tires and 12 large tires. The total due from the Twp is \$614, which is expensed from the Recycling Funds.

**F.)Lebanon County Transportation Planning and Improvement Programs**

Earl Meyer, Director of Lebanon County Planning Dept, has notified us that the Lebanon County Metropolitan Planning Organization (LEBCO MPO) must update the transportation improvement program (TIP), which is a list of projects to be implemented over a four-year period. The MPO has just started the process and will conclude in June of 2008 when they adopt the 2009-2012 Transportation Improvement Program (TIP).

The first step before a project is placed on the TIP, is being listed in the LEBCO MPO's Long Range Transportation Plan (LRTP). The Long Range Transportation Plan includes projects for all modes of transportation and it covers twenty or more years. All projects listed on the LRTP are organized into short, medium and long-term projects by their respective categories. The current LRTP of record for the LEBCO MPO includes projects programs and services out to the year 2030. The LRTP and other transportation documents can be found on the Lebanon County webpage ([www.LebCounty.Org](http://www.LebCounty.Org)) under the Planning Department and then the LEBCO MPO link. Not all projects include bridge repairs resurfacing traffic signal installations and other physical improvements. They can also provide funding assistance to conduct studies to assist identification of needed improvements as they relate to current conditions such as signal timing or upgrades, safety concerns, congestion related issues, access management and others according to Earl Meyer. Candidate projects must be submitted on provided forms. The deadline to submit candidate projects/studies is June 29, 2007.

Mgr Grumbine is asking the Board to consider an upgrade of the traffic signals to LED in the Twp. While researching this option it became evident the Twp can save anywhere from 75-90% on our utility bills for traffic signals when switching from incandescent lights to LED. The two signals the Twp maintains are located at Rte 422 & 15<sup>th</sup> Ave and the signal at Rte 72 & Long Lane. The signal at Prescott Drive & Rte 422 is shared with South Lebanon Twp. Mgr Grumbine would check to see if they would be interested in participating in the upgrade if it is feasible to do so.

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**LEBCO MPO (con't)**

As this is a much older traffic light it may be more feasible to upgrade to mast arms with signal heads that would include LED along with other features. If the Board indicates they are willing to pursue these projects, Mgr Grumbine will work with the appropriate people to complete the necessary forms for submittal to the County.

Some discussion was held about current projects already listed. Mgr Grumbine stated the request for a traffic signal at Kochenderfer and Rte 343 and the 11<sup>th</sup> Avenue railroad crossing are both on the list. She would like to see these traffic signals added to the list. Suv Brensinger asked if we could contact LVEDC to ask about the electric bills for the traffic signals located on Rte 72 and Tunnel Hill Rd. This would at the least give us a comparison to 15<sup>th</sup> Ave, which is a fairly similar situation. Suv Hawkins said she felt it would also be a good idea to discuss this option with South Lebanon.

**MOTION** was made and seconded to give Mgr Grumbine authority to complete the necessary forms to add these traffic signals to the Long Range Transportation Plan and also contact South Lebanon to see if they would be interested in the Prescott traffic signal being included. Unanimously carried.

**G.)Tuesday, May 15, 2007 – Offices Closed**

Mgr Grumbine announced the offices would be closed on Tuesday, May 15<sup>th</sup> for Election Day.

**COMMENTS FROM BOARD MEMBERS****A.)Suv Hawkins**

Suv Hawkins urged everyone to vote next Tuesday and if not registered already to do so in order to vote in the fall.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George  
Recording Secretary