

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
APRIL 6, 2009**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Edward A. Brensinger	Chairman
Kenneth C. Artz	Vice-Chairman
Dawn Hawkins	Treasurer
Cheri F. Grumbine	Township Manager

Also in attendance was Brad Habecker of the Lebanon Daily News and several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Glen Kreiser – Shellie St; Code Inspection Invoices

Mr. Kreiser questioned the Code Inspection fees which had been discussed at previous meetings. Every meeting the Board approves payment of invoices subject to audit. He would like to know, to date, the amount of any invoices paid to High Consulting Services for their inspection services. He said he is not referring to the Twp's Code Enforcement Officer. Chm Brensinger stated the Board could not tell that amount tonight but will research and have the amount for him at the next meeting. Kreiser agreed that would be fine with him.

APPROVAL OF MINUTES

MOTION was made and seconded to approve the minutes from March 16, 2009. Motion unanimously carried.

APPROVAL PAYROLL and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, invoices for payment subject to audit. Motion unanimously carried.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine

A.) Request for Additional Abloy Keys – Ebenezer Baseball Assoc

A discussion was held at the March 16th Board meeting regarding the Abloy key system used on the Township properties. New Abloy key cylinders were installed in the locks located at the concession stand/restrooms which will add this area to the current Abloy system being used throughout the Township buildings. Chief Easter and Manager Grumbine are the only 2 individuals that are able to request additional keys from the vendor. A letter dated March 16, 2009 from Gary Heisey indicated there are 6 teams working out of the concession stand area and feel that 2 assigned keys would not be enough.

Should the Board honor the request to provide additional keys, Mgr Grumbine is suggesting that 4 additional keys be provided to the 2 assigned keys, making a total of 6 keys. She is also suggesting that ALL keys be returned to the Twp office by November 15th. A count of the keys can be completed and will insure no one will be entering the concession stand over the winter while it is winterized. If an occasion arises where access is needed arrangements can be made with the Twp to gain access. Mgr Grumbine has provided a one page draft of acknowledgement for their consideration before the keys are released. She has also provided a layout of the concession stand and how the key system was designed for various sports use.

The Board discussed the draft that has been presented by Mgr Grumbine. The question of whether or not the Park & Rec Board needed to see the agreement first was discussed. Sheila Wartluft indicated the Park & Rec Board had discussed this possibility although the P&R Board has not seen the actual draft of the agreement they expected something would be prepared.

Request for Additional Abloy Keys – Ebenezer Baseball Assoc (con’t)

Suv Hawkins stated that if each Baseball Assoc member is comfortable signing this agreement when receiving a key, she does not see a reason why we should not honor their request for additional keys. As long as the association is aware that they are totally responsible for the keys assigned to them we should provide what they ask for. Chm Brensinger stated he is in favor of the signed agreements due to vandalism problems which occurred in the past. By providing the keys and getting signatures it will prevent “rogue keys” being out and about. Suv Artz questioned the possibility of the keys being duplicated. He was told a locksmith would have to make the copy and typically a locksmith would not do so. Suv Hawkins asked why 10 keys are needed. Mgr Grumbine said the Assoc is asking for 8 additional keys to the 2 original keys the Twp had suggested, making a total of 10 keys. Mgr Grumbine is recommending 6 additional keys to the 2 original keys suggested making a total of 8 keys. When asked, Sheila replied she is unsure how the Assoc arrived at their request for the number of keys. Duane Elder had told Sheila there are 16 or 17 teams this year. After some discussion Suv Hawkins again repeated that as long as the individuals are signing for the keys and returning the keys when required, she does not see a reason not to honor their request. She also mentioned she would not like to be the individual that loses a key. She said if they are asking for 10 keys we should allow them to have 10 keys. Chm Brensinger and Suv Artz mentioned that the Baseball Association knows they are being held financially responsible should any keys go missing and are not returned to the Twp. The rekeying would be the financial responsibility of the Baseball Association.

MOTION was made and seconded to establish the key policy and provide the 10 keys to the Baseball Association, 8 keys at their expense. Motion unanimously carried.

B.) Award of Bids for 2009; Fuel/Paving

There was a bid opening scheduled and held for April 3 at 10:00 AM as had been advertised. Results of the bids are being provided to the Board for delivery of fuel to the township and the paving bids to discuss and review. The Voyager fleet cards will be used beginning May 19 as that is when our current contract expires.

There were 3 bidders for fuel:

	<u>Taylor Oil</u>	<u>Leffler Energy</u>	<u>Meyer Oil</u>
#2 Fuel Oil (deliver to Twp)	1.6960	1.5440	1.5250
15PPm ULSD Hwy Diesel (deliver to Twp)	1.7100	1.6534 +\$.05 winter blend	1.6250 +\$.04 winter blend

Meyer Oil is the low bidder. Mgr Grumbine has presented a contract for Meyer Oil should the Board approve them as low bidder.

MOTION was made and seconded to approve Meyer Oil for #2 fuel oil and diesel fuel to be delivered to the Twp. Motion unanimously carried.

The next bid was for paving projects within the Twp:

	<u>Martin Paving</u>	<u>Womex</u>
Item #1- <i>Paving Equipment & Crew</i>	379.00/hr \$18,950.00	505.20/hr \$25,260.00
<i>Cut notch paving</i>	5.00/ft \$1,500.00	2.65/ft \$795.00

Award of Bids for 2009; Fuel/Paving (con't)

Item #2 –

Hauling Equipment

Truck w Operator

77.00/hr

84.25/hr

\$3,85.00

\$4,212.50

TOTAL PROPOSAL

\$24,300.00

\$30,267.50

Martin Paving was the low bidder and a contract has been prepared for signatures should the Board approve them as the low bidder. Suv Hawkins questioned if these hourly rates are providing the prevailing wage rates. She was told yes it is prevailing rates.

MOTION was made and seconded to approve a contract with Martin Paving as low bidder for 2009 paving projects. Motion unanimously carried.

C.) Authorization to Advertise Public Hearing for Ordinance Updates

A draft of the Ordinance No. 2-2009 was provided by Sol Wolf to the Supervisors at a previous meeting. Mgr Grumbine reported she has not received any comments or questions from Chf Easter or the Supervisors. She is now asking the Board’s approval to authorize Sol Wolf to proceed with the advertising of a Public Meeting to be held May 18th. This will allow sufficient time for a review and recommendation from the NLT Planning Commission and Lebanon County Planning Dept. There are also 2 zoning map changes as a part of the ordinance updates. Both changes are in regards to contiguous areas for the Union Canal Tunnel Park and will be posted in accordance with required regulations.

MOTION was made and seconded to approve advertising for a Public Hearing on May 18th pertaining to Ordinance No.2-2009. Motion unanimously carried.

D.) Demolition of Home; Martin Hoover – 1021 E Maple St

At the end of 2008 the Board of Supervisors entered into an agreement with Marlin Hoover of 1021 E. Maple Street for the construction of a new home and the demolition of the existing home upon receiving a Use & Occupancy permit. The completion of the demolition and removal of the old home are now complete. The Hoovers are in compliance with their agreement.

E.) Lakeside Mobile Home Park 2009 License

The last application for Mobile Home Park renewal licenses has been received. The Chairman is being asked to sign the 2009 license for Lakeside Mobile Home Park.

MOTION was made and seconded to authorize Chm Brensinger to sign the 2009 renewal license for Lakeside Mobile Home Park. Motion unanimously carried.

F.) Resolution No. 10-2009; Grant application to DCNR – Lenni Lenape Park

In 2008 the Twp was awarded a Grant that had been applied to from DCNR. The Board agreed at that time to submit an application during the next round of applications from DCNR. Sheila, Cheri and Lori Kiefer Yeich (DCNR representative), Earl Meyer and Bob Sentz (Lebanon County Planning) met with 2 representatives from Rettew to discuss the new Grant application. A discussion about possible changes to make the application more appealing to DCNR was held. The changes made to this application were not substantial but involved leaning more toward energy savings. The suggestion of automated sinks and toilets and considering skylights for lighting were discussed. Rettew will be researching porous concrete for handicapped parking areas and having the remainder of the parking area in stone. Some important facts such as the hiring of Rettew to conduct boundary and land development plans will ensure us being ready to proceed with our project without delay should we be awarded the Grant. The continuation of this project will solidify the Board’s commitment towards the construction of the park and let DCNR know we are ready to proceed without delay upon receiving the Grant award.

Resolution No. 10-2009; Grant application to DCNR (con't)

During the last round the number of submitted applications for Grants was over 850. The reason for us not receiving an award was the number of requests not lack of interest in our project. Mgr Grumbine is asking for authorization to submit the Grant application. Resolution No. 10-2009 was presented to authorize the required signatures on the application.

Chm Brensinger asked Sheila Wartluft if the financial amount has increased or decreased in anyway. Sheila stated the dollar amount has changed slightly from \$166,000 to \$180,000. The addition of a tree program administered with the Conservation District and a few extra costs will be incurred due to the energy savings items. The inclusion of the cost for a sign stating this is a DCNR funded program was added to the costs. Some of the equipment rates were modified slightly. All the changes were very minor in nature stated Sheila.

Martin Barondick questioned if there is a guarantee that we will ever receive a Grant? He was told no, there is no guarantee. He mentioned with the economy the way it is there must be a lot more people seeking these Grants. Correct? Chm Brensinger supposed the budget amount for this particular line item probably has been decreased but he does not know that for a fact. Barondick questioned what happens to the project then? Chm Brensinger replied the project would probably progress but very slowly.

Glen Kreiser questioned if the funds received from developers is kept in a separate fund. He was told yes, it is. Kreiser's next question was is there a substantial amount in the fund right now? Suv Brensinger replied yes, he thinks there may be. He also cautioned the public these funds are required to be applied within a specific time period and must be used for land acquisition or development of new recreation facilities. When asked about maintenance costs Chm Brensinger stated the funds may not be used for maintenance at this time. A Resolution is being provided to the Representatives to change this particular regulation. We would like to be able to use a certain percentage for maintenance costs.

Chm Brensinger asked for any other questions on this issue. Suv Artz stated he would like to keep this item in motion he is in favor of adopting Resolution No. 10-2009. Suv Hawkins stated she is in agreement.

MOTION was made and seconded to adopt Resolution No. 10-2009 which authorizes the signature on the Grant application to DCNR. Motion was unanimously carried.

G.) Wilson Consulting Group; Bridge Inspection Proposal

The Twp has 2 bridges that are required to be inspected bi-annually. One is located Emma Road and the second on Long Lane. A proposal from Wilson Consulting, who also completes inspections for the County, in the amount \$375 per bridge for a total of \$750 has been received.

MOTION was made and seconded to approve the proposal from Wilson Consulting for the 2 bridge inspections. Motion unanimously carried.

COMMENTS FROM BOARD MEMBERS**A.) CLSD Task Force Meeting Update – Suv Hawkins**

Suv Hawkins stated she was very excited at the last meeting. During the first meeting she did not get the sense that the other municipalities were very interested in the idea of a multi-municipal comprehensive plan between all the municipalities within the Cornwall-Lebanon School District. They had agreed to take information back to their municipalities and gather information on what each municipality expects to gain from doing this joint venture. There are many advantages to coordinating the comprehensive plan, financial as well as other advantages. Suv Hawkins said as the talk progresses it becomes more evident there are so many advantages with zoning and other situations. Each meeting brings more interest from the representatives who attend. The end result will be a multi plan which will benefit all municipalities within the Cornwall-Lebanon School District. Mgr Grumbine agreed with Suv Hawkins remarks and added some thoughts of her own about the importance of this issue and the regulations we are guided by.

CLSD Task Force Meeting Update (con't)

Ed Arnold asked if the conversations had touched on recreational issues at all. He mentioned if maybe a representative from the school district should get involved. He feels, as tax payers, we receive very little opportunity to utilize the recreational facilities at the schools even though we, the taxpayers are paying for those facilities. Mr. Arnold was informed that the group has discussed recreation and should the task force move forward on a multi-municipal comprehensive plan the Cornwall-Lebanon School District would be invited to participate.

Charles Allwein, who has been attending the meetings of the Task Force, told the Public the financial savings alone make this an attractive opportunity.

B.) Next Meeting May 4th; No meeting April 20th

Suv Artz mentioned the Board will be attending the PSATS annual conference in Hershey at the end of April. There will be no Supervisors' meeting held on April 20th. The next scheduled meeting will be held May 4th.

Another issue Suv Artz wanted to mention was the fireworks display arranged by the Make-A-Wish Foundation on Saturday evening. The display was excellent and the reason for this display was commendable. Mgr Grumbine agreed commending the Twp Fire Companies for their participation in this event.

C.) Request from Chf Easter – Stimulus Money; Cops Program

Suv Brensinger said Chf Easter could not be present this evening as he is attending West Lebanon's meeting. Chf Easter asked Suv Brensinger to discuss the Grant he would like to submit for the hiring of additional Police Officers for North Lebanon Twp. As part of the stimulus package the Federal government is offering Chf Easter would like to submit an application for funding to pay for the hiring and maintenance of 2 additional Police Officers. The expense of these 2 additional Officers would be paid for 3 years by this funding. At the end of the 3 years, the expenses would fall to the Twp. Dismissal would be another option however once the officers are hired it is foreseen that the dismissal would not be likely.

There are currently 10 Police Officers on staff for our Twp. Glen Kreiser voiced his disapproval saying our budget for the Police Dept is already too much. Suv Artz said he understands the original thought of thinking, no way. However when you consider the conditions right now with crime on the rise, it is difficult to deny the need for more officers. Another issue is the court time the current officers have to put in. The courts do not consider the time the Police Officers spend just sitting all day waiting for their participation in the case being heard. This causes a shortage as one of the Officers on duty is unavailable and another Officer then has to cover which is creating overtime situations. The amount of overtime in the budget is substantial. Sick time is another issue when overtime becomes necessary. There are many other considerations that need to be thought about before stating a quick NO.

Glen Kreiser said he has been responsible for employees in the past. He has many ideas that he would gladly share to eliminate some of the problems just mentioned. Kreiser questioned some of the procedures in place for the Officer on duty. Does anyone, other than the Officers themselves, check the whereabouts of the Officers while they are on duty? Chm Brensinger stated the Police Chief is responsible for all the Officers. Suv Artz replied that if the Chief sets a high standard, the Chief will not be walking the fine line which Kreiser indicated in his remarks. Kreiser said he has his reasons for having some doubts about the Officers activities while on duty. When Kreiser quoted the Chief of Police from Leb City saying their crime rate has decreased, Chm Brensinger reminded Kreiser when the crime leaves the City, where does it go? It goes to the outer fringes of the City, meaning North Leb Twp and surrounding municipalities. He said he agrees the Police budget is hefty. However he also considers it money well spent as it is definitely needed.

Paul Schwab questioned if there is some sort of formula used to determine how many Officers are needed. Is it population numbers? Suv Hawkins stated there is a formula used to gauge the number of Officers within the Uniform Crimes Code.

Stimulus Money; Cops Program (con't)

Suv Brensinger stated that the former Police Chief, Kim Wolfe, as well as Chf Easter assures the Board the numbers of calls for services, per Officer, is well above what the specified formula states. Suv Hawkins said her first instinct was to say, No. However upon hearing more of the details, she is in agreement we should at least apply for the funds. While the Stimulus money is essentially tax dollars, we (the Board) would like the residents' tax dollars to come back to our Twp, not go somewhere else. It is a very strong possibility that an additional Officer will have to be hired very soon. If this package will pay the expenses for 3 years, we should try to take advantage of this program. The Board still has the option to not make use of an award, should we receive approval.

Suv Brensinger stressed the question is for approval for application in response to this Stimulus Package request. It does not mean we will automatically receive the funding. The Chief has asked for 2 additional Officers but that does not mean we will be awarded 2 Officers. We may receive funding for 1 additional Officer or not receive any at all. Suv Hawkins feels we should try for funding for 2 Officers hoping to receive at least 1 new Officer.

Martin Barondick told the Board he wants to mention something they need to consider. Next year the caps are due to come off the electricity. Rates will soar. Sewer treatment plants will need to be updated which will send sewer rates up. All utilities will be increasing. We are soon going to be at a point where no one will be able to afford to live in North Lebanon Twp. These are facts the Supervisors need to keep in their minds.

MOTION was made and seconded to authorize Chf Easter to make application for the Cops Program Grant for 2 additional Officers within the Stimulus Package. Motion unanimously carried.

Chm Brensinger thanked the Public for their opinions and discussion on this issue. This issue of Police Officers has been a hot topic ever since he has come on Board in 2000. The Board of Supervisors is charged with making decisions for the good of all NLT residents using the information they are provided with in order to make these decisions. He feels every member on the Board has demonstrated that effort.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary