

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
MARCH 19, 2007**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Dawn M. Hawkins	Chairperson
Edward A. Brensinger	Vice Chairperson
Kenneth C. Artz	Treasurer
Cheri F. Grumbine	Manager
Harold Easter	Chief of Police
Frederick Wolf	Solicitor

Also in attendance was Debra Schell from the Lebanon Daily News and many other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Charles Allwein - Martin Dr

Mr. Allwein told the Board he is concerned about the trash receptacles not getting emptied at the Lions Lake Park. When the receptacles are too full the wind carries the trash all through the area. Chp Hawkins said they would mention it to the maintenance person.

B.) Thomas Stewart – N 7th street

Mr. Stewart questioned the progress with a cell tower Ordinance that had been presented to the Board of Supervisors approximately 3 months ago. He said he has not heard anything mentioned about it recently. He was told it is a part of the proposed updates to the Ordinances that has been mentioned at the last few meetings. Sol Wolf told Stewart there is a draft of the Ordinance updates for review posted in the Twp office and the Board will be setting a date tonight for the required public hearing.

APPROVAL PAYROLL, PAYMENT OF INVOICES, FUND BALANCES

MOTION was made and seconded to approve payroll, invoices for payment subject to audit. Unanimously carried.

FIRE CHIEF'S MONTHLY REPORT – Gerry Burke

Mr. Burke gave a report from all 4 fire companies for the months of January and February.

POLICE CHAPLAIN – Pastor Dean Cover

Pastor Cover reported on his activities since January 19th. He has now completed a ride along with each Officer with the exception of the newest Officer added to the force. He has scheduled a time for that to be completed also. There were 2 situations when his services were requested for stressful situations. He has also completed a 2-day stress management course offered by MHMR. Pastor Cover has now completed his first aid and CPR certification for both adult and children. He repeated an explanation of his duties in relation to the Officers and their families. Most of his duties will be of a confidential manner and the public will never know of these matters.

CHIEF OF POLICE REPORT - Harold Easter

A.) Officer of the Year – Officer Andrew Herberg

Chf Easter explained to the public that he had instructed his department to select one of their fellow Officers as The Officer Of the Year. He gave them a specific guideline of 9 criteria to follow for this selection process. The department selected Officer Andrew Herberg as their choice. Chf Easter introduced Officer Herberg.

Officer of the Year (con't)

Chp Hawkins displayed and read a plaque of commendation for Officer Herberg achievement. The Supervisors congratulated Officer Herberg on this award.

B.)Swearing in of Fire Police

Chf Easter stated there are several individuals here tonight to be sworn in as volunteer Fire Police. They have completed training and background investigations have been completed. Rick Mease, Randy Condran and Kenneth Weikel were asked to repeat the oath. They received their badges in order to perform the duties of the Fire Police when needed. Chp Hawkins thanked the volunteers for the work they do for the Twp.

Herb Shellender asked a question regarding the authority of the volunteer Fire Police. Chf Easter answered that they have a responsibility to direct traffic at the scene of a fire, an accident or in the event of a loss of electricity.

C.) Calls for Service – February 2007

Chf Easter presented the summary of service calls the Police Dept responded to in the month of February. Chf Easter responded, when asked, that a separate summary report is provided to West Lebanon Twp. The reports are kept totally separate and do not cross into each other.

D.)Request for Youth Sports Day – Lebanon County Federation of Sportsmens Clubs

Chf Easter reported to the Board a request was received from the Leb County Federation of Sportsmens Clubs. They are again holding a Youth Sports Day at Stoevers Dam Park, which involves the discharging of firearms. They are requesting a variance from the firearms ordinances for the day of the event. Suv Artz stated he is aware of the adult supervision that is provided for this event and he feels the request should be approved.

MOTION was made and seconded to approve the request for a variance from the firearms ordinance for the Youth Sports Day held at Stoevers Dam Park. Unanimously carried.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine**A.)Ebersole Subdivison/Land Dev Plan**

This plan shows the division of the former Eatwell Diner lot. Dairy Queen and Ebersole Brothers, who is currently constructing their facility, will be expanding their respective parking areas. We have a signed agreement by both Ebersole and the Shankroffs regarding the shared driveway. The agreement will be recorded at the same time the plan is recorded. A letter of recommendation has been received from Lebanon County Planning and the NLT Planning Comm has offered their recommendation of approval at their meeting last Monday. Outstanding legal invoices must be paid before the plan is released. Mgr Grumbine is recommending that the Board consider a conditional approval if they decide upon an approval. Also LCPD will hold the plan in their office until the PADOT permit is received.

Bruce Kohr, of Matthew & Hockley Assoc, was present to answer any questions the Board might have. Mr. Kohr showed the Board the curbing which had existed and the area where there will be curbing completed the whole length of the property. There was some discussion about the Ebersole property having cars on both sides of 15th Ave and the foot traffic crossing back and forth across the street.

MOTION was made and seconded to approve the Ebersole Subd/Land Dev Plan conditional on the outstanding invoices being paid and the signed PADOT being received by the Twp. Unanimously carried.

B.)Homestead Acres Phase 4 Final Subdivision Plan

In 2005 the Twp received the final phase for Homestead Acres that is Phase 4. The plan depicts 37 single-family building lots and the associated site improvements including 2 ConSpan bridges. Lebanon County Planning has reviewed and approved the stormwater management facilities.

Homestead Acres Phase 4 Final Subdivision (con't)

The Erosion and Sedimentation Pollution Control Plan has been approved by Lebanon County Conservation District. The ConSpan bridge designs have been reviewed and approved by Wilson Consulting. DEP has issued a Water Obstruction and Encroachment Permit. Christine Sellers, of Saxinger & Black, indicated she had received the Federal authorization for this project just today. Chp Hawkins asked what the permit actually means for this project. Ms Sellers explained it means the contractors are able to go into the areas that are Federally protected and construct the ConSpan bridges that are designed for this area. Suv Hawkins said her concern is the residents who will eventually live there. Will they be coming back to the Twp with complaints about water problems? Ms Sellers explained the County Engineer and the Army Corps of Engineers have examined all the water issues. They have indicated whatever issues they felt should be addressed. LCPD will not record the plan until signed approval is received from the Army Corps of Engineers.

Mgr Grumbine stated there are some outstanding invoices that should be paid before the release of the plan. Also an agreement between 2 property owners, Artz and Marks, regarding a temporary cul-de-sac must be signed and received. The Park & Rec agreement and fees for the 37 lots have been received and are ready for the Board's approval.

Lebanon County Planning has recommended approval conditional upon the receipt of the signed Federal permit and the NLT Planning Comm has recommended approval conditional upon the receipt of the signed temporary cul-de-sac agreement between Artz and Marks. The agreement will then be recorded along with the subdivision plans. Suv Brensinger asked Mr. Leonard Martin if there has been any type of financial arrangement, from the previous 3 phases, for payment of the infrastructure involved within this phase. Or would the prices be recouped by the pricing of the homes within this phase? Mr. Martin responded he has an agreement in place with Isaac Martin regarding that issue.

MOTION was made and seconded to approve the Final Subdivision Plan for Homestead Acres Phase 4 conditional upon the payment of any outstanding invoices and the signed temporary cul-de-sac agreement between Artz and Marks being received. Unanimously carried.

MOTION was made and seconded to approve the Park & Rec agreement and accept payment of Parks & Recreation fees for the final 37 lots for Homestead Acres Phase 4. Unanimously carried.

C.)Seyfert's 1-lot Subdivision Plan – Grubb Avenue

This plan is a single lot subdivision located on the west side of Grubb Ave and south of Snow Dr. Stormwater management and associated site improvements are included with this plan. LCPD is recommending approval of the plan, as well as the NLT Planning Commission. Also received was payment and a signed Park & Rec agreement for this new lot.

MOTION was made and seconded to approve the subdivision plan for the Seyferts single lot on Grubb Ave. Unanimously carried.

MOTION was made and seconded to approve the Parks & Rec agreement and fees received for the Seyfert's Subd Plan on Grubb Ave. Unanimously carried.

Resolution No. 8-2007 – Planning Module Grubb Avenue

Resolution No. 8-2007 is adopting the planning module for the one-lot subdivision off Grubb Ave. The Municipal Authority and the County Sewer Enforcement Officer have already signed off on the Planning Module.

MOTION was made and seconded to approve Resolution No. 8-2007 accepting the Planning Module for a single lot located off Grubb Ave. Unanimously carried.

D.)Seyfert’s Orchards Revised Lot 8 Subdivision Plan

This revised plan is in regards to the previously approved Seyferts’ Orchards subdivision plan. This plan shows an adjustment to the northern property line of Lot #8. The revision will allow the existing access lane to the orchard area to remain with the remaining lands instead of with Lot #8. Both Lebanon County Planning and the NLT Planning Commission have recommended approval of the revised plan.

MOTION was made and seconded to approve the revised subdivision plan for Lot #8 of the Seyferts’ Orchards plan. Unanimously carried.

E.)Resolution No. 7-2007 – Streetlight ; Martin Drive

Met Ed has completed an upgrade to the streetlight located in front of 1838 Martin Drive. It was upgraded to a 100-watt high-pressure sodium vapor luminaire. Resolution No. 7-2007 reflects this upgrade.

MOTION was made and seconded to adopt Resolution No 7-2007 approving the upgrading of the streetlight located at 1838 Martin Drive. Unanimously carried.

F.)Bridge Inspections for 2007

Mgr Grumbine has spoken to Bill Wilson regarding the bridge inspections for 2007 and a cost for these inspections. As Wilson also conducts the County inspections for bridges with a clear span over 20 feet, Wilson Consulting will inspect the bridge located at Halfway Drive. The 2 remaining bridges in the Twp that are located on Emma Road and Long Lane would cost approximately \$300 each. If the Board approves, the bridges would be inspected when the Halfway Dr bridge is completed for the County inspection. Mgr Grumbine is recommending approval of Wilson Consulting for the bridge inspections outlined in the March 9th proposal. Roadmaster Ed Brensinger usually accompanies Wilson on their inspections.

MOTION was made and seconded to approve Wilson Consulting for the required bridge inspections on Emma Rd and Long Lane. Unanimously carried.

G.)Mobile Home Park License – Ridgeway Mobile Home Park

The final renewal application for the mobile home parks has been received. Ridgeway Mobile Home Park has submitted their renewal application and the appropriate fees for 2007.

MOTION was made and seconded to approve the signature on the renewal licensing for Ridgeway Mobile Home Park. Unanimously carried.

H.)Maintenance Items – Fuel Bids

Work on the bid documents for the fuel (heating, diesel and gasoline) and the paving projects for 2007 have begun. Approval for the letting of the bids is being asked for. The bids would be due April 13th at 10AM to be opened at that time.

- 1.fuel & gasoline –
 - 10,000 gallons 87 octane, unleaded
 - 2,000 gallons of .05 highway diesel (Fire Dept use)
 - 6,000 gallons heating oil
 - 10,000 gallons of .05 highway diesel 9 delivered to the Twp building)

- 2.paving projects – W Kercher Ave Rte 343 to Kenbrook Rd
 - Superpave - 9.5 ml mix SRL-M (scratch coat for W Kercher Ave); 776 tons
 - Superpave wearing course –9.5 ml mix 1 ½” depth (W Kercher Ave)
12,934 sq yards

Maintenance Items – Fuel Bids (con't)

Some discussion took place about the proposed project for W Kercher Ave. This season we will also be working with Met Ed to get some poles relocated on Kochenderfer Road for the proposed road widening project.

MOTION was made and seconded to advertise for bids for fuels and paving projects for 2007. Unanimously carried.

SOLICITORS REPORT - Frederick S. Wolf**A.)Ordinance Updates**

Sol Wolf reported the Planning Commission and Lebanon County Planning have been provided with copies of the Ordinance updates to review, as is mandated. The Planning Commission will be offering their recommendation at their meeting on April 9th. Mgr Grumbine mentioned that Julie Cheney had agreed to have her recommendation to the Planning Commission in time for their meeting. After both of these agencies have made their recommendation, Sol Wolf will have the required Public Hearing advertised. After some discussion it was decided to schedule the hearing for May 21 at 7:30 PM. Sol Wolf asked the Board to authorize his advertising the Public Hearing for May 21, 2007. The Board indicated their agreement to this suggestion.

B.)L.E.R.T.A. Request by LVEDC

Sol Wolf reminded the Board that they had been waiting to hear from the school district about whether or not they would be interested in participating in a LERTA process for the Lebanon Rails Business Park. The school's attorney has informed Sol Wolf that a definite decision has not been made as of yet. However all indications are that the school will be participating in this process for the Lebanon Business Park. That means the Twp should hold a Public Hearing on this issue. Once the details are received from the school district the Supervisors can schedule a Public Hearing.

C.)N 11th Ave RR Crossing

Sol Wolf told the Supervisors the closing brief has now been filed for the N 11th Ave railroad crossing. All information will be reviewed and it could be June or July before anything is heard.

D.)15th Avenue RR Crossing

Sol Wolf refreshed the Board's memory with the history of this issue. He has received word that this issue will now be closed.

COMMENTS FROM THE BOARD MEMBERS

The Supervisors all agreed they are ready for spring to come and stay.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary