

**MINUTES  
NORTH LEBANON TOWNSHIP  
BOARD OF SUPERVISORS  
FEBRUARY 5, 2007**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Dawn M. Hawkins .....Chairperson  
Edward A. Brensinger .....Vice Chairperson  
Kenneth C. Artz .....Treasurer  
Cheri F. Grumbine .....Secretary

Also in attendance was Debra Schell of the Lebanon Daily News and several other individuals.

**COMMENTS FROM THE PUBLIC**

**A.)Martin Barondick – New St**

Mr. Barondick asked about the last meeting when Rettew Assoc presented the proposed master plan for the Lenni Lenape Park. At that time he had asked the Board about an estimate of the costs for this proposal. He was not given any amounts. Later in the week an amount of 2.3 million dollars was quoted in the Lebanon Daily News. Chp Hawkins stated this was an estimate Rettew had given in their proposal. That does not mean the Twp will complete everything listed in the proposal. Barondick offered his opinion that the Twp could use 2.3 million dollars for many other things. Mgr Grumbine reminded Barondick about the Lions Lake Park. The work was not done all at one time and was completed through various fees collected and grants monies applied for.

**B.)Charles Allwein – Martin Drive**

Mr. Allwein remarked on the overflowing trash containers located at the Lions Lake Park. Chp Hawkins said the word would be passed to those who would take care of it.

**C.)Jeff Mumma – Property Owner Mountville Dr**

Mr. Mumma questioned the procedure with the minutes from previous meetings. Chp Hawkins explained the minutes from the last meeting will be approved, or not, tonight. The minutes are not available to the public until the Board has approved them. Once approval is received the minutes are posted on the Twp website and are available in the office for review.

**APPROVAL OF MINUTES**

**MOTION** was made and seconded to approve the minutes from the January 15, 2007. Unanimously carried.

**APPROVAL PAYROLL, PAYMENT OF INVOICES, FUND BALANCES**

**MOTION** was made and seconded to approve payroll, invoices for payment subject to audit. Unanimously carried.

**HIRING OF NEW POLICE OFFICER**

Suv Brensinger told the public that the Police Dept and the Board have agreed upon a new Officer for North Leb Twp Police Dept, after some extensive interviewing. His name is Nelson Sweigert.

**MOTION** was made and seconded to hire Nelson Sweigert as the newest Police Officer for NL Twp Police force. Unanimously carried.

Chp Hawkins asked Nelson Sweigert and his wife to come forward and be introduced by Officer Koons. Off Koons explained that Nelson has been an Officer for many years.

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**NEW POLICE OFFICER (con't)**

He comes to us from the Cleona Borough. He welcomed Nelson to the North Lebanon Twp force. With this addition to the force, NLT Police Dept now numbers 10 full-time Officers and Officer Wengert who is a part-time Officer.

**TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine****A.) Mobile Home Park Licensing**

The Mobile Home Parks are required to annually renew their licenses. Five of the 7 parks have submitted their applications. Sandhill with 14 units, Countryside with 43 units, Lincoln Village with 86 units, Northcrest Acres with 205 units and Green acres with 94 units has applied for renewal. The Board is being asked to give approval for the Chairperson to sign the renewal licenses. When Lakeside and Ridgeway submit for renewal, the applications will be brought to the Board for approval signatures also.

**MOTION** was made and seconded to authorize Chp Hawkins signature on the renewal licenses for the Mobile Home Parks presented. Unanimously carried.

**B.) Police Study**

During the meeting of Nov 2005 it was reported the Police Regionalization Study had been completed. It was decided at that time, by the Board of Supervisors, to table the issue and allow time for everyone involved to review the information. In 2006 the NLT Police Dept underwent many internal changes, including a new Police Chief. Now that 2006 is completed, Mgr Grumbine is asking the Board to make a determination on this issue and proceed accordingly.

Suv Artz offered his opinion on this issue. After reviewing the many different issues with some of the other proposed groups for the regionalization, it did not seem to offer the advantages NLT was looking for when entering into this study. The differences involved with Lebanon City and not having other surrounding municipalities interest, he felt strongly we should dismiss this idea of regionalization at this time. Suv Brensinger said he did not see any financial advantage to this proposal. If anything it would cost NLT more financially. Also negative comments from residents and local businesses were received. He agrees with Suv Artz that it should be dismissed.

Suv Hawkins stated that the municipalities that she felt would make good partners were not involved in the study. She stated she is not interested in continuing talks about regionalization.

**MOTION** was made and seconded to discontinue talks about regionalization with the City of Lebanon and North Cornwall Twp. Unanimously carried.

The Supervisors were in agreement that the NLT Police Dept has been functioning very well and there is no need to disturb the good work that is being completed by our Police force. Suv Artz asked Mgr Grumbine to contact North Cornwall and Lebanon City to notify them of our withdrawal from the talks.

**C.) Non-Emergency Activities – Ebenezer, Glen-Lebanon, Weavertown Fire Companies**

The 4 Fire Companies annually submit a listing of non-emergency activities to the Board for approval due to insurance requirements. Three companies have submitted their lists: Ebenezer, Glen-Lebanon and Weavertown have all submitted their lists for approval. Rural Security has not submitted as of this time. The Board is being asked to approve these activities as most them refer to fund raising activities.

**MOTION** was made and seconded to approve the non-emergency activity lists for Ebenezer, Glen-Lebanon and Weavertown Fire companies.. Unanimously carried.

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**D.)2007 Survey of Financial Condition.**

The Twp is required, annually, to complete a DCED Survey of Financial Condition form. The survey pertains to the maintenance of financial issues to keep the municipality from suffering any financial difficulties. The Board is being asked to approve the Chairperson's signature and sealing of the form, which will be sent to the Governor's Center for Local Government Services. The deadline for filing is March 15. Mgr Grumbine said this is the first year the Chairperson's signature is being requested.

**MOTION** was made and seconded to approve the Chairperson's signature on the DCED Survey of Financial Condition form for submission before March 15<sup>th</sup>. Unanimously carried.

**E.)Filing of Annual Activity Report – Planning Commission**

The Planning Commission, annually, files a report to the Board regarding all the activities they have covered during the year. This would include all plan reviews that were recommended for approval, ordinances and zoning amendment requests that were reviewed during the year. This report has been provided to the Board for review. Should there be any questions from the Board, they should be directed to Mgr Grumbine.

**F.)Code Updates**

At the beginning of each year the Twp contracts services to update the Codified Ordinance book with the previous years Ordinances and Resolutions. Two proposals were received this year:

Keystone Publishers, Etc - \$12.50 per page-not to exceed \$685 and CD for website posting  
General Code Publishers - \$870-\$940+2% S/H+\$100 for CD website posting

Keystate Publishers maintains their fee for a 3-year period. Based on this information Mgr Grumbine is suggesting Keystone Publishers to update the Codified Ordinance book. Suv Artz asked about the 3-year period. Is this typical? Mgr Grumbine stated that this is an option we have used in the past. Keystate has agreed to hold the price for a 3-year period but the Twp has the option to cancel before that time if they decide to cancel.

**MOTION** was made and seconded to approve Keystate Publishers for the Codified Ordinance book updates. Unanimously carried

**Ken Shellendar – Jay St**

Mr. Shellendar questioned what types of perimeters have been placed on the company's performance of the requested work? Mgr Grumbine explained they have been provided with copies of the ordinances and resolutions that were passed in 2006, most of it electronic format. A time constraint on the completion of the project has been issued to the company also.

**G.)2008 Single-Axle Mack Dump Truck**

The Board has received information on a 2008 single-axle Mack Dump truck, as was listed in the 2007 budget; chassis -\$96,807; body & plow \$41,995 and vaulk upgrades \$829 for a total of \$139,631.45. This amount is \$18,830 under the figure, which had been budgeted. The funds for this purchase are located in the Capital Reserve funds in the amount of \$108,838 and \$60,000 from the Liquid Fuels fund. Suv Brensinger explained that by ordering through the PACC contact, we are able to customize the truck to fit our needs. The proposed truck would replace a 1990 Ford. A discussion took place about how the difference would be split out of the Capital Reserve and Liquid Fuels funds.

**MOTION** was made and seconded to approve the purchase of a 2008 Mack dump truck as budgeted in the 2007 budget. Unanimously carried.

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**COMMENTS FROM BOARD MEMBERS****A.)Suv Artz**

Suv Artz mentioned the exuberance of the newly employed Police Officer for NL Twp. He feels good knowing there will now be enough officers on staff. With the latest addition to the Police force he feels we are now offering adequate protection for the residents.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George  
Recording Secretary