

**MINUTES  
NORTH LEBANON TOWNSHIP  
BOARD OF SUPERVISORS  
FEBRUARY 1, 2010**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Kenneth C. Artz	Chairman
Richard E. Miller	Vice-Chairman
Edward A. Brensinger	Treasurer
Cheri F. Grumbine	Township Manager

Also in attendance was Alicia Gurdus of the Lebanon Daily News and several other individuals. The meeting was called to order and the pledge to the flag was done.

**COMMENTS FROM THE PUBLIC**

- A.) **Donna Stahley – E. Lehman Street** reported to the Board that there is trash in her neighborhood that doesn't get picked up on a weekly or bi-weekly basis. She checked with the hauler, TNT, who informed her that if the resident doesn't make special arrangements with them to pick up additional bags for a particular week they leave the extra bags there for the next time. Ms. Stahley gave the 2 property addresses to the Board and Chairman Artz and Supv. Miller agreed to speak with our Code Enforcement Officer-Lt. Wengert to check into ordinance violations.
- B.) **Martin Barondick – New Street** reported to the Board that there is a water problem at Rte 72 and New Street caused by the water coming out of the ground at the water valve box. Supervisor Brensinger stated he is aware of the water problem but felt it was a state issue. Some discussion took place as to a resolution for the water accumulation problem. Suv Brensinger told Barondick the expenses to install an inlet on the north side of New Street to pipe the water under New Street to the south side where there is an existing inlet would outweigh the number of times this situation actually occurs within a year, 5 maybe 6 times.
- C.) **Glenn Kreiser-13R Shellie Street** read a portion of a previous article in the *Lebanon Daily News* regarding the newly elected Supervisor Richard Miller and his comments about appreciating the residents that take the time to attend the meetings and provide input. He personally appreciated the comments.

**APPROVAL OF MINUTES**

Supervisor Miller stated that he spoke with Theresa George this afternoon and they corrected the positions held by the 3 board members, as they were out of order. With that in mind,

**MOTION** was made and seconded to approve the minutes from January 18, 2010. Motion unanimously carried.

**APPROVAL PAYROLL and PAYMENT OF INVOICES**

**MOTION** was made and seconded to approve payroll, invoices for payment subject to audit. Motion unanimously carried.

**TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine**

**A.) Comments on MPO Long Range Traffic Plans**

Jon Fitzkee, Transportation Planner, had provided the Board of Supervisors with a Memo regarding the LEBCO MPO Long Range Transportation Plan (LRTP) Profile.

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**MPO Long Range Traffic Plans (con't)**

Every 4 years the MPO must perform a major evaluation of their plan. The review by local officials is the first step in the process of updating the existing transportation system profile, which is the section of the LRTP that outlines key background information that will serve as the basis for the County's overall transportation planning. Jon is requesting that all comments, questions and concerns on the profile be provided to him by February 15. Supervisor Brensinger informed the Board that it is very important if we have any issues or concerns that we make sure it gets listed on this LRTP profile.

**B.) Resolution No. 7-2010 – Safety Manual**

Since the last Board meeting, a copy containing the highlighted revisions to the Safety Manual was provided to the Supervisors. Any questions the Board might have that Mgr Grumbine cannot answer will be directed to the Safety Committee. Resolution No. 7-2010 is before the Board for adoption of the Safety manual if the Board is ready to adopt. Following adoption of the revised Safety Manual, it will be distributed to all employees.

Chairman Artz asked if anyone had any questions. Supervisor Brensinger indicated that safety is an important issue and appreciates the Safety Committee. Supervisor Miller questioned "chaps", which was explained to him by Supervisor Brensinger regarding its use with chainsaw and chipper activity.

**MOTION** was made and seconded to adopt Resolution No. 7-2010 regarding the revised Safety Manual for the Township employees. Motion unanimously carried.

**C.) 2009 Annual Zoning Administrative Report**

A written 2009 Zoning Administration Report was received from Julie Cheney, Chief Zoning Officer with LCPD. A total of 175 permits were issued for properties in North Lebanon Twp with an estimated construction cost of \$14,405,000. Of the permits issued 38 were for single-family dwellings, 13 residential additions, 101 Residential Accessory Construction, 5 Commercial/Industrial, 2 Institutional and 5 Agricultural.

**D.) Stipend Approval for GLRA Representative**

An increase in the stipend has been approved by the GLRA for representatives appointed to the GLRA. The current stipend is \$27.50 for meetings and \$20 when attending committee meetings. The newly approved rates by the GLRA are \$35 for monthly GLRA meetings and \$30 for committee meetings. The Chair of the GLRA would receive a \$50 stipend for monthly meetings. Mike Pavlich, Executive Director of the GLRA, is requesting each municipality take formal action to approve payment of the increased stipend to their representative. The last increase noted was in 2004.

**MOTION:** was made and seconded to approve the increased stipend for the North Lebanon Township representative on the GLRA board. Motion unanimously approved.

**E.) Knox Box Ordinance Draft**

George Gettler, Rural Security Fire Chief, sent an email inviting the Supervisors to attend the Fire Chief's meeting on Wednesday, February 3. Mgr Grumbine has provided the Board with a copy of the email regarding comments on the drafted Knox Box Ordinance. She is suggesting that at least one member of the Board attend this meeting in order to review the Knox Box Ordinance.

Chairman Artz and Supervisor Miller both stated they would attend the meeting with the Fire Chief's to hear what they have to say about the draft Knox Box Ordinance. They both agreed to bring back information from that meeting to discuss as a board and to give direction to Solicitor Wolf and Manager Grumbine regarding the Knox Box Ordinance, so it can be finalized and advertised for a hearing at our March 15 meeting.

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**COMMENTS FROM BOARD MEMBERS**

**A.) Approval to purchase used SUV for the Police Department.** The Board stated that they have received a copy of a quote for the purchase of a used 2005 Chevy Trailblazer from Ladd Hanford. The Chief has one other quote and will be receiving a copy of the third written quote in the next day or two. With Ladd Hanford being the lowest quote, the Board decided they could take action to approve.

**MOTION:** was made and seconded to authorize the purchase of the used 2005 Chevy Trailblazer from Ladd Hanford in the amount of \$9,999 less three trade-ins valued at \$725 for a total cost to the township of \$9317.95. Motion was unanimously approved.

**B.) Police Contract 2010-2013** - Supervisor Brensinger next announced that an agreement has been reached with the North Lebanon Township Police Association for a new contract for a 4-year term, 2010-2013. He reviewed the specifics regarding the new contract, which included schedule changes being reduced from 30 day to 14 days, 0%, 5%, 5%, 5% increases for the 4 years, and an increase in escrow from \$750 to \$800. Supervisor Brensinger supported the contract and asked the other members to approve and sign tonight.

**MOTION:** was made and seconded to approve the 2010-2013 Police Contract with the North Lebanon Township Police Association. Motion was unanimously approved.

**C.) Application fee for Accreditation** – Supervisor Miller stated that following the last meeting he has learned that the application fee for Accreditation of our Police Department has increased from \$100 to \$250 and he thinks we should follow up to approve the Chief submitting the application and the fee to be processed.

**MOTION:** was made and seconded to approve the application fee of \$250 for the Accreditation of our Police Department. Motion was unanimously approved.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Cheri F Grumbine  
Manager/Secretary